

PART ONE

GENERAL BACKGROUND, IMPORTANT LEGAL ASPECTS, FINANCIAL ARRANGEMENTS AND FILE FACILITIES

1. INTRODUCTION

1.1 Abbreviations

DIO	-	Deputy Information Officer (of institution)
IO	-	Information Officer (of institution)
RA(SG)	-	Relevant Authority (Head of Education)
RO	-	Request Officer (of institution)
SG	-	Superintendent-General: Education (Head of Education)
SRO	-	Senior Request Officer (of institution)

1.2 Background

The **Promotion of Access to Information Act, 2000** (Act 2 of 2000 - hereinafter referred to as "the Act") stems from the **Constitution of the Republic of South Africa, 1996** (Act 108 of 1996 - hereinafter referred to as "the Constitution").

1.3 Commencement of the Act

1.3.1 The Act became operative on **9 March 2001** and was published in Government Gazette 20852 of 3 February 2000. [Please note that sections 10, 14, 16 and 51 of the Act only became operative on Friday 15 February 2002.]

1.3.2 Regulations with regard to tariffs, promulgated in terms of section 92 of the Act by the Minister of Justice and Constitutional Development, became operative on the same date as the Act (Government Gazette 22125 of 9 March 2001).

18. **PURCHASE OF THE ACT**

It is essential that at least every SRO and RO in an institution concerned is in possession of the Act and the Regulations. Institutions could buy/order the Act and regulations from the Government Printers at the following address and telephone number:

Government Printers
90 Plein Street
CAPE TOWN
8001
Telephone: (021) 465-7531

END OF PART ONE