

Part E
Financial Information

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Report by the Accounting Officer to the Executive Authority and Provincial Legislature of the Western Cape.

1. General review of the state of financial affairs

The strategic objectives of the Western Cape Education Department (WCED) are aligned to the National Outcome 1 "Improved Quality of Basic Education". The WCED drives the Provincial Strategic Objective Number 2 "Improving Education Outcomes" with its full budget assigned for that purpose. It supports the other provincial objectives in various ways and to varying degrees.

The population of the Western Cape grew since the last census in 2001, and continues to grow. According to the 2011 census released by Statistics South Africa (StatsSA), the Western Cape is home to 5.8 million people, representing 11 per cent of South Africa's total population. The population grew by 28.7 per cent between 2001 and 2011.

In-migration pressures have seen an increase in learner numbers at the beginning of the 2013 school year, which has placed an additional financial burden on the department's resources such as the provision of classrooms, learning and teaching support material (LTSM), equipment, teaching staff and general support.

For 2012/13 the Department allocated funds to its priority items, namely, infrastructure, textbooks and personnel.

Infrastructure spending in 2012/13 amounted to R750 million and included R152.5 million for maintenance of school buildings. 8 new schools and 2 replacement schools were built. 59 Grade R classrooms, 15 expansion classrooms and 75 mobile classrooms were also built.

Besides the norms and standards funds allocated to public ordinary schools, of which 50 per cent must be utilised for the purchase of learning and teaching support material, the WCED invested R144.3 million in textbooks, teacher guides and core readers to support the implementation of Curriculum and Assessment Policy Statements (CAPS) in the Intermediate Phase (Grades 4 - 6) and Grade 11. The WCED supplied every learner in Grades 4 to 6 with a textbook for each of the six subjects offered and seven textbooks for every Grade 11 learner.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

As expenditure on compensation of employees (CoE) comprises 75.1 per cent of the total expenditure of the department, management of the staff establishment of the WCED is critical to containing the overall expenditure of the department within the budget available as well as to ensuring the educational success of schools. In order to cover the rising costs of CoE, the WCED reduced the overall basket of teaching posts by 419 funded vacant teaching posts over a 2 year period, with a 52 post decrease for 2012. The department also implemented efficiency measures in the CoE, such as appointing more permanent teachers. There were 26 593 permanent educators at institutions at 31 March 2013 compared to 26 508 permanent educators at institutions at 31 March 2012, which has also meant greater stability in the system in general. The department reduced the number of excess educators during the 2012 academic year from 510 to 361 as a consequence of a deployment plan. The improved management of the Policy on Incapacity Leave and Ill-health Retirement (PILIR) cases resulted in the reduction in the number of temporary educators from 2 679 at 31 March 2012 to 2 531 at 31 March 2013. The number of substitute educators declined from 394 at 31 March 2012 to 270 at 31 March 2013. These efficiency measures also enabled the department to implement an improved learner/educator ratio in the Foundation Phase.

Given the general state of the economy, Western Cape national quintile 4 and 5 schools continued to face financial pressure due to inflation and other economic conditions. The policy relating to the compensation for fee exemption, which was first implemented in 2011/12, was further rolled-out in 2012/13 with more schools applying to be compensated. This enabled national quintile 4 and 5 schools to recover some of the fees for which school fee exemptions were granted. The bulk buying of CAPS textbooks for certain grades also assisted schools to reduce certain cost pressures, as they were able to purchase CAPS textbooks, not provided by the WCED, from their norms and standards funding allocations. On-going prudent financial management also allowed the WCED to set aside around R16.7 million to assist schools with municipal services debt to eliminate backlogs.

The Department spent 99.5 per cent of the adjusted budget for 2012/13. The under-expenditure amounted to R72.1 million, or 0.5 per cent of the adjusted budget, which is well within the national benchmark of 2 per cent.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Reasons for under-spending are as follows:

- R8.919 million for the National School Nutrition Programme Conditional Grant. The amount of R4.565 million is committed for fresh fruit and vegetables that were supplied during the month of March 2013, but invoices could not be submitted in time for payment due to the fact that schools closed for the first quarter 2013 on the last day of the 2012/13 financial year. This is an annual occurrence. The outstanding amount of R4.354 million is to be surrendered to National Treasury.
- An amount of R40.315 million for capital and maintenance projects at public ordinary schools that could not be completed before the end of the financial year. The completion of infrastructure projects by definition spans financial years and these funds are committed on capital and maintenance infrastructure projects at public ordinary schools.
- R2.014 million for the Technical Secondary Schools Recapitalisation Conditional Grant. The amount is committed for infrastructure repairs in workshops at technical secondary schools. The outstanding invoices were received too late to be captured on BAS before 31 March 2013.
- R4.986 million for the Dinaledi schools Conditional Grant. The amount of R3.270 million is due to delays in the tender procedures for the procurement of ICT equipment and infrastructure at Focus Schools. Due to the delays, invoices for the commitment amounting to R3.270 million were not captured on BAS before 31 March 2013. The outstanding balance of R1.716 million is to be surrendered to National Treasury.
- R864 000 for the HIV/AIDS (Life Skills Education) Conditional Grant. The amount is due to the outstanding claims not submitted by the Department of Health in terms of the Memorandum of Understanding between Departments of Education and Health.
- R8.595 million for capital equipment (computer laboratories) due to outstanding invoices received too late to be captured on BAS before 31 March 2013.
- R2.162 million is due to outstanding invoices received too late to be captured on BAS before 31 March 2013 for ICT equipment and infrastructure at Focus Schools.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

- R4.190 million for Compensation of Employees due to delays in the implementation of the Occupation Specific Dispensation (OSD) for Education Therapists, Counsellors and Psychologists at Elsen schools.

It should be noted that, besides the uncommitted conditional grant funding that has been surrendered to the National Treasury, the unspent funds are all in respect of committed projects and a request for roll-over of the funds was submitted to Provincial Treasury. There was thus no impact on any programmes or service delivery.

The department has put plans in place to ensure that there is no repeat of the occurrences of the events that lead to the underspending in 2012/13. These plans include ensuring that procurement processes are timeously implemented to ensure the timely delivery and payment of goods and services before the end of the financial year.

Virement:

Provincial Treasury approved the following virements between main divisions in the Vote:

- Shifting of R29 142 000 from programme 1 to programme 2 for infrastructure maintenance, upgrade of school halls and school fields, security mechanisms and security guarding at public schools.
- Shifting of R376 000 from programme 3 to programme 2 for security mechanisms and security guarding at public schools.
- Shifting of R53 309 000 from programme 4 to programme 2 for infrastructure maintenance, upgrade of school halls and school fields and upgrade of classrooms at public schools.
- Shifting of R7 119 000 from programme 7 to programme 2 for infrastructure maintenance, upgrade of school halls and school fields and the upgrade of classrooms at public schools.
- Shifting of R1 102 000 from programme 7 to programme 6 for subsidies to ABET-centres.
- Shifting of R7 973 000 from programme 8 to programme 2 due to urgent infrastructure maintenance needs at public schools.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

2. Service rendered by the department

The services rendered by the Department are as follows:

- Overall planning for, and management of, the education system;
- Support for public education institutions;
- Education in public ordinary schools;
- Support to independent schools;
- Education in public special schools;
- Further education and training (FET) at public FET colleges;
- Adult education and training (AET) in community learning centres;
- Early childhood development (ECD) in Grade R;
- Training opportunities for teachers and non-teachers;
- Targeted food programme and other poverty alleviation and safety measures; and
- Support to teachers through provision of basic conditions of service, incentives and employee wellness programmes.

2.1 Tariff policy

Own revenue generated by the department amounts to 0.3 per cent of the total budget. The Department's main sources of own revenue are –

- Collection of debts owing to the department.
- Commission on insurance and garnishee order deductions.
- Fees charged for examination related services such as re-marking of scripts, requests for copies of senior and other certificates. These tariffs are determined by the (National) Department of Basic Education.
- Reprographic services to other provincial departments.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

All tariffs have been listed in a tariff register that is kept in electronic format.

The over collection on departmental receipts for 2012/13 is R17.48 million and is mainly attributed to the following:

- Improved collection of departmental debts and the recovery of funds in respect of previous years' expenditure.

2.2 Free Services

The department does not render any free service which could have yielded significant revenue.

2.3 Inventories

No inventories were on hand at year-end. Items are issued upon receipt.

The inventory that existed at year-end consisted of Work-in-progress (WIP) that related to construction contracts as well as mobile units in transit. WIP is defined as those construction contracts for which services have been rendered, but where retention funds are still to be paid, as agreed to with the supplier in terms of contractual obligations. The amount for WIP is R377.454 million for the year under review.

3. Capacity constraints

2012/13 was generally a stable labour period. The Department had an overall vacancy rate of 2% during the year under review considering its overall establishment of 40 432 posts. A vacancy rate of 2% is within expected norms. The Department therefore did not experience any major capacity constraints. This allowed the WCED to focus on its core business of improving education outcomes.

Educators make up the largest portion of the department's employees. The management of the educator post establishment of the department is critical to the educational success of schools. The department was able to make 154 more educator posts available for the 2013 academic year. This and other interventions within the educator post provisioning model made it possible for the department to distribute more educator posts to the Foundation Phase, which resulted in an improved learner/educator ratio in the Foundation Phase. Steps were taken to maintain an average learner/educator ratio of 1:33 in both primary and secondary schools.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

The department appointed 1 590 permanent educators at education institutions and 78 office-based educators through the advertising of posts and the conversion of temporary educators to permanent at education institutions. The department also succeeded in appointing 458 permanent public servants at education institutions and 153 office-based public servants through the advertising of public service posts.

The Department reduced the average number of temporary educators from 2 488 (2011/12) to 2 260 (2012/13) and the average number of relief educators from 280 (2011/12) to 262 (2012/13), thereby ensuring greater stability in the education system in general. The Department also reduced the average number of temporary public servants from 1 148 (2011/12) to 910 (2012/13).

The Department also managed to place 298 Funza Lushaka bursary holders to address the curriculum needs at education institutions.

4. Utilisation of donor funds

The Department did not receive any donor funds during the reporting period.

5. Trading entities and public entities

The Department does not have any such entities.

6. Organisations to which transfer payments have been made

Transfer payments are made to departmental agencies and accounts and to educational institutions. These are reported in Annexures 1A and B of the Annual Financial Statements.

Transfer payments are made to educational institutions in terms of the relevant Acts of Parliament that govern them. For example, transfer payments are made to public ordinary schools for norms and standards funding as set out in terms of the South African Schools Act, 1996 (Act No 84 of 1996). Annexure 1B of the Annual Financial Statements provides a more detailed explanation for each type of entity.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

The Department applies Section 38(i)(j) of the Public Finance Management Act, 1999 (PFMA), which requires educational institutions that receive transfer payments to prove that they are spending the funds for the intended purpose. Here the relevant educational institutions have to declare and sign a certificate before the next transfer payments are effected. Then, in terms of the acts pertaining to the specific educational institutions, they are also responsible to submit their audited financial statements to the department by a due date for review and compliance. The Education District Offices pay particular attention to capacity building in financial management at school level and provide on-going support. This process is being monitored on an on-going basis.

7. Public private partnerships (PPP)

The Department has not entered into any such arrangement during the reporting period.

8. Corporate governance arrangements

Please refer to the report in Part C: Governance.

9. Discontinued activities/activities to be discontinued

None

10. New/proposed activities

None

11. Asset management

The Department has achieved all the milestones laid out in the Asset Management reforms. The asset verification process is undertaken bi-annually to ensure continuous improvement. All assets have been captured on the asset register and the state/condition of each asset has been recorded.

The asset registers for mobile classrooms and library materials have been updated and presented to the Auditor-General as part of the 2012/13 requirements. Those library materials not classified as assets are expended.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

12. Events after the reporting date

No events occurred between 31 March 2013 and the date of approval of the financial statements on 31 May 2013 that necessitated adjusting the financial statements.

13. Information on predetermined objectives

Performance information is recorded on a quarterly basis and submitted to Provincial Treasury. To improve accountability and transparency, the Department developed its own indicators in addition to those prescribed nationally for the education sector. These are monitored regularly. However, the majority are annual targets.

The Central Education Management Information System (CEMIS) provides learner data and PERSAL provides personnel numbers and expenditure. The department has a reporting policy and all managers retain and provide evidence to support data as required. The Basic Accounting System (BAS) is used to provide expenditure and revenue data.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

14. SCOPA resolutions

The SCOPA resolutions for the financial year as tabled.

Root cause of the problem	SCOPA Resolution	Action taken on SCOPA Resolutions including associated costs	Impact on future financial years
Report of the Standing Committee on Public Accounts dated 4 December 2012	The Committee, having considered the financial statements included in the Annual Reports for the financial year ending 31 March 2012, resolved that:		
Page: 97 of the Annual Report. Heading: "Internal Audit" (Paragraph 6).	5.1.1 The Minister and HOD continue to engage with Cabinet and	The WCED notes and accepts the Committee's recommendations.	None
Description: The Committee shares the concern expressed by the Audit Committee, the Minister and HOD's of all departments that further audit coverage is required and that there is a need for additional capacity, particularly financial, to support the increased coverage of high risk areas. The audit coverage for the 2011/12 financial year is at 40 per cent, compared to 17.95 per cent for the 2010/11 financial year.	Provincial Treasury in this regard with the view of significantly increasing audit coverage over the medium term, in order to reduce the negative impact on future audit outcomes, service delivery and on the achievement of predetermined objectives, particularly in high risk areas.		
Page: 102 - 105 of the Annual Report. Heading: "SCOPA Resolutions" (Paragraph 14). Description: The Committee thanks the Department for addressing the Committee's resolutions in the previous year and for including these in the annual report for the period under review.	5.1.2 A new report template is designed relating to the Department's actions on SCOPA resolutions and requests that the Department replaces the old report template with this for the 2012/13 annual report onwards, once received.	The WCED notes the Committee's recommendations. This report has been prepared according to the new report template issued in terms of Treasury Circular No. 20/2013.	None

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Root cause of the problem	SCOPA Resolution	Action taken on SCOPA Resolutions including associated costs	Impact on future financial years
<p>Page: 106 of the Annual Report.</p> <p>Heading: "Infrastructure matters: Magqwaka case" (Paragraph 19).</p> <p>Description: The Committee noted that the Department had on-going discussions with the Department of Transport and Public Works concerning the Magqwaka case. The WCED is awaiting the final results of the legal process to account for any expenditure that may result from this.</p>	<p>5.1.3The Department, in consultation with the Department of Transport and Public Works, briefs the Committee on the history, details and progress of the Magqwaka case.</p>	<p>To be scheduled by SCOPA.</p> <p>The issues in the Magqwaka matter are contract management issues, which fall within the scope of the Department of Transport and Public Works (DTPW) as Implementing Agent (IA).</p> <p>However, there have been joint efforts by DTPW and the WCED to resolve the matter. DTPW has referred the matter to the Office of the State Attorney for advice. According to DTPW, no response has been received from the State Attorney yet.</p>	<p>None</p>
<p>Page: 110 of the Annual Report.</p> <p>Heading: "Basis for Qualified Opinion. Tangible Movable Assets" (Paragraph 6).</p> <p>Description: The Committee noted that the Department incurred a finding of non-compliance of the asset register with Treasury regulations on account of the changed accounting policy in respect of mobile classrooms. The department was required to account for mobile</p>	<p>5.1.4The Department updates the Committee on the progress of these actions being taken:</p> <p>(a) Developing criteria and definitions for mobile units and those that are not;</p> <p>(b) Devising definitions for and a system to separate mobile Grade R classrooms, kitchen units and library units;</p>	<p>A definition for mobile units was agreed upon between the WCED and DTPW. Agreement was also reached between the WCED and the DTPW as to which units are regarded as permanent structures.</p> <p>The department compiled an asset register for mobile classrooms units. Units were counted through a process</p>	<p>None</p>

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Root cause of the problem	SCOPA Resolution	Action taken on SCOPA Resolutions including associated costs	Impact on future financial years
<p>classrooms for the first time. This was a change in accounting policy. The AG found that the asset register relating to mobile classrooms, etc. was incomplete. Reasons for this include the variety of types of mobiles and prefabs which include mobile kitchens and donor-funded or SGB-purchased units.</p>	<p>(c) Devising a tracking system for when units are moved;</p> <p>(d) Accounting separately for those units purchased by the Department of Transport and Public Works and treating them according to the National Treasury guidelines;</p> <p>(e) Accounting separately for those units purchased by SGBs and/or donated and ensuring they are reflected on the schools' asset registers;</p> <p>(f) Agreement reached with Department of Transport and Public Works as to units considered as permanent as well as what role WCED will play, and include this in the Service Delivery Agreement with Department of Transport and Public Works; and</p> <p>(g) The Department of Transport and Public Works implements mechanisms to detect and prevent a recurrence of this nature.</p>	<p>whereby the district offices were involved. The units declared by school/districts were bar-coded. A methodology for the valuation of mobile units was determined and applied to determine a value for each mobile unit.</p> <p>A service provider was contracted to audit all the schools to ensure that all the mobile classroom units are accounted for in the mobile unit asset register.</p> <p>This audit has been completed and the asset register and close-out report provided to the WCED as well as to the Auditor-General.</p> <p>A survey has been done on mobile units purchased by SGBs and/or donated. Schools have been instructed to reflect such units in their respective asset registers in terms of the South African Schools Act, 1996 (Act 84 of 1996).</p>	

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Root cause of the problem	SCOPA Resolution	Action taken on SCOPA Resolutions including associated costs	Impact on future financial years
<p>Page: 112 of the Annual Report.</p> <p>Heading: "Annual financial statements, performance and annual reports" (Paragraph 25).</p> <p>Description: The Committee is concerned that material misstatements relating to (1) impairments (note 28 - R31.1 million), (2) irregular expenditure (Note 24 - R30.5 million and R72.5 million), (3) Accruals (Note 20 - R14.3 million), (4) GMT (Note 33 - R45.2 million, R53.3 million and R89.3 million), (5) Finance lease expenditure (Note 4, R19 million) and (6) Travel and Subsistence (Note 4, R19 million) were not prevented or detected by the Department's system of internal control and that this resulted in a non-compliance finding in the audit report.</p>	<p>5.1.5The Department urgently designs and implements adequate prevention and detection controls to ensure that such material misstatements do not re-occur.</p>	<p>(1) For the response in respect of impairments see Resolution 5.1.9.</p> <p>(2) Irregular expenditure was disclosed as R30.5 million. After investigation of these cases during the 2012/13 financial year, it was found that an amount of R22.599 million was in fact not irregular and therefore this figure was restated as R7.901 million. Also see Resolution 5.1.11.</p> <p>(3) Regarding Accruals, in terms of a new Directorate Financial Accounting Minute on BAS vouchers and payments, issued on 26 September 2012, all offices dealing with invoices and/or payments must report quarterly on accruals by electronically submitting a standardised accruals register.</p>	<p>None</p>

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Root cause of the problem	SCOPA Resolution	Action taken on SCOPA Resolutions including associated costs	Impact on future financial years
		<p>In addition to the above, all payment vouchers will be scrutinised to identify unpaid invoices at year-end (accruals). The list of accruals will be compiled from the above information and be disclosed in the AFS to be submitted by 31 May. After submission of the AFS, the scrutiny of payment vouchers received from the above offices will continue up until 30 June.</p> <p>(4), (5) and (6) all refer to the disclosure of GMT vehicles. The GMT vehicles were disclosed in the AFS under strict guidance from Provincial Treasury. The Provincial Treasury has issued Treasury Circular No 43/2012 to inform departments of the revised requirements for</p>	

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Root cause of the problem	SCOPA Resolution	Action taken on SCOPA Resolutions including associated costs	Impact on future financial years
		the accounting and disclosure of finance lease expenditure on GG vehicle daily tariffs for the 2012/13 financial year.	
<p>Page: 113 of the Annual Report.</p> <p>Heading: "Procurement and contract management" (Paragraphs 28, 29 and 30).</p> <p>Description: The Committee notes the Auditor-General's finding that contracts and quotations were awarded to suppliers whose tax matters had not been declared by the SARS to be in order; the preference point system was not applied in all procurement of goods and services above R30 000 and that contracts and quotations were awarded to bidders who did not submit the relevant declarations.</p>	5.1.6 The Department urgently implements procurement and contract controls that identify and prevent these practices.	The WCED accepts the Committee's recommendation. The Department has made significant progress in this regard. It has always been a requirement that tax clearance certificates must be submitted. Government can only contract with an entity that is tax compliant. Monitoring is done through the implementation of the procurement templates issued by the Provincial Treasury (PT). These templates must be attached to each procurement package and it is required that an official must certify that the tax clearance certificate and declaration of interest is available. Provincial Treasury Instruction 5.2.1.2 determines that departments may only accept	None

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Root cause of the problem	SCOPA Resolution	Action taken on SCOPA Resolutions including associated costs	Impact on future financial years
		<p>quotations from suppliers that are duly registered on the Western Cape Supplier Database (WCS D). The PT has determined that this be effective as from 1 April 2013. The WCS D houses an entities tax clearance certificate and declaration of interest forms, amongst others. Departments have to download these forms and attach same to the procurement package. Officials in the procurement offices of the WCED have been given access to the WCS D for this purpose. The procurement offices are also compelled to invite quotations via Sourcelink (which integrates with the WCS D) and Sourcelink automatically calculates the preference points. Consequently, there is no longer a need to do so manually.</p>	

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Root cause of the problem	SCOPA Resolution	Action taken on SCOPA Resolutions including associated costs	Impact on future financial years
<p>Page: 113 of the Annual Report.</p> <p>Heading: "Procurement and contract management" (Paragraphs 31, 32 and 33).</p> <p>Description: The Committee notes the Auditor-General's finding that employees of the Department performed remunerative work outside their employment in the Department. Persons in service of the Department (either themselves or whose close family members, partners or associates) had private or business interests on contracts awarded by the Department and failed to disclose such information.</p>	<p>5.1.7 The Department implements procurement and contract controls that identify and prevent these practices.</p>	<p>The Western Cape Government approved a Remunerative Work Outside the Public Service (RWOPS) policy in September 2012. This sets out definite time-frames for all employees to comply with. The WCED did communicate time-frames for applications during the 2012/13 financial year, for the 2013/14 financial year. Communication will be sent on an annual basis to remind employees to apply for RWOPS. Should an employee, however, not apply and it is found that they are doing business with the department, the matter will be referred for further investigation and disciplinary action.</p>	<p>None</p>

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Root cause of the problem	SCOPA Resolution	Action taken on SCOPA Resolutions including associated costs	Impact on future financial years
<p>Page: 114 of the Annual Report. Heading: "Financial and Performance Management" (Paragraph 41). Description: The Committee notes that the financial management improvement plan proved to be insufficient to address the internal control deficiencies identified in the 2010/11 audit findings.</p>	<p>5.1.8 The Department identifies and implements sufficient financial and performance management controls in order to address the 2010/11 and 2011/12 audit findings.</p>	<p>The WCED accepts the Committee's recommendations. The Financial Management Improvement Plan (FMIP) has been improved. The WCED has completed the Corporate Governance Review and Outlook (CGRO) of the Provincial Treasury, which addresses areas requiring attention. The WCED has established an Internal Control Unit.</p>	<p>None</p>
<p>Page: 114 of the Annual Report. Heading: "Financial and Performance Management" (Paragraph 43). Description: The Committee notes the Auditor-General's findings that there was a lack of monitoring controls and adequate follow up over outstanding debtors.</p>	<p>5.1.9 The Department implements monitoring controls and adequate follow-up mechanisms in order to reduce the list and extent of outstanding debtors.</p>	<p>Action steps taken by the department for the reduction of debt owing to the department include:</p> <ul style="list-style-type: none"> • Appointment of a new debt collector from 1 May 2013. • Continued follow up of all the cases. Identification of the debt that is considered to be irrecoverable and the submission of those cases for write-off. 	<p>None</p>

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Root cause of the problem	SCOPA Resolution	Action taken on SCOPA Resolutions including associated costs	Impact on future financial years
		<ul style="list-style-type: none"> • This is done with the consent of the State Attorney. All 3 347 cases which are older than 3 years are being worked through to identify cases that can be written off or need further attention. • To date 1 834 cases have been worked through and 1 438 cases totalling R16.9 million were identified for write-off and 111 cases were identified for re-instatement of deductions as the debtors are back in the service of the department. • Checking whether out-of-service cases have been re-appointed and implement deductions. • Review of monthly instalments. 	

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Root cause of the problem	SCOPA Resolution	Action taken on SCOPA Resolutions including associated costs	Impact on future financial years
<p>Page: 132 of the Annual Report.</p> <p>Heading: "Accounting Policies"</p> <p>Description: The Committee is concerned that the Department is not complying with generally accepted creditor-payment periods and legislated requirements for payment of creditors within 30 days of receipt of invoice.</p>	<p>5.1.10 The Department drafts a clause to be inserted into the Accounting Policies of the Department confirming its commitment to complying with generally accepted creditor-payment periods and legislated requirements for payment of creditors within 30 days of receipt of invoice.</p>	<p>A paragraph indicating that the Department confirms its commitment to complying with generally accepted creditor-payment periods and legislated requirements for payment of creditors within 30 days of receipt of invoice has been inserted into the Accounting Officer's Report, as required in terms of Treasury Circular No. 20/2013.</p> <p>Steps have been taken to rectify the matter with the introduction of a payments' checklist template which needs to be certified that payments are made within 30 days of the receipt of the invoice.</p>	<p>None</p>

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Root cause of the problem	SCOPA Resolution	Action taken on SCOPA Resolutions including associated costs	Impact on future financial years
<p>Page: 153 of the Annual Report.</p> <p>Heading: "Irregular Expenditure" (Note 24)</p> <p>Description: The Committee notes with concern the Auditor-General's findings that the irregular expenditure of R52.408 million disclosed is understated as the full extent of the irregularities was still in the process of being determined by the Department at the time the Auditor-General briefed the Committee.</p>	<p>5.1.11 The Department briefs it on the full extent of the irregular expenditure and what mechanisms have been introduced to detect and prevent future irregular expenditure.</p>	<p>Investigation of the matters revealed that many amounts should not have been listed in the Annual Financial Statements (AFS) as irregular expenditure as these were all not yet confirmed as irregular expenditure. A proper investigation must be done before amounts are reflected in the AFS. A new policy on Irregular, Fruitless and Wasteful and Unauthorised Expenditure was implemented, which incorporates the duties of Loss Control Officers. Workshops on the new policy took place during February and March 2013.</p> <p>In an effort to prevent future irregular expenditure, the department has implemented the following measures –</p> <ul style="list-style-type: none"> • Supply chain management champions were appointed in all the offices of the WCED to improve compliance with SCM Regulations. 	<p>None</p>

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Root cause of the problem	SCOPA Resolution	Action taken on SCOPA Resolutions including associated costs	Impact on future financial years
		<ul style="list-style-type: none"> • The department has implemented the electronic procurement system, SourceLink, for quotations. • The department has introduced a payment checklist that must be certified by the authoriser of the payment that all the legislative and procurement prescripts have been adhered to. • In an effort to detect any irregular expenditure that might have been incurred the department has established an Internal Control Unit to conduct a post-audit on all payments. 	

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Root cause of the problem	SCOPA Resolution	Action taken on SCOPA Resolutions including associated costs	Impact on future financial years
<p>Page: 161 of the Annual Report.</p> <p>Heading: "29.4: Minor Assets"</p> <p>Description: The Committee is concerned that no policy or register exists within the Department and the office of the Minister that manages heritage assets in terms of their identification, promotion, protection, conservation and value.</p>	<p>5.1.12 The Department drafts and adopts a heritage assets policy and compiles such a register, in collaboration with the Western Cape Provincial Parliament, and Heritage Western Cape where necessary. The Committee resolved further that the Department tracks and monitors all movement relating to heritage assets including details, with costs, of acquisition, damage, disposal and loss of heritage assets and that all such details be included in its future annual reports.</p>	<p>All heritage assets are included in the department's asset register.</p>	<p>None</p>
<p>Page: 169 of the Annual Report.</p> <p>Heading: "Statement of gifts, donations and sponsorships made and remissions, refunds and payments made as an act of grace" (Annexure 1D).</p> <p>Description: The Committee is concerned that the Department does not have a policy that guides</p>	<p>5.1.13 The Department drafts and adopts a policy that guides the HOD regarding the receipt, assessment and awarding or refusal of applications for gifts, donations and sponsorships to be made, and that it presents this to the Committee for deliberation; further</p>	<p>The WCED accepts the Committee's recommendations. The department has implemented a policy on the acceptance of gifts by office-based officials of the department. This policy was signed on 25 March 2013. The policy to guide</p>	<p>None</p>

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Root cause of the problem	SCOPA Resolution	Action taken on SCOPA Resolutions including associated costs	Impact on future financial years
the receipt, assessment and awarding or refusal of applications for gifts, donations and sponsorships to be made.	that the Department includes more details relating to this in future annual reports.	the HOD regarding the assessment and awarding or refusal of applications for gifts, donations and sponsorships to be made is receiving attention.	

15. Prior modifications to audit reports

The department has implemented a system to address the concerns and findings of the Auditor-General. The responsible managers are required to develop a plan of action, which is evaluated by a committee. Once the process of quality assurance is completed, implementation thereof is monitored. The progress in this regard is also reported to the Audit Committee.

Nature of qualification and matters of non-compliance	Financial year in which it first arose	Progress made in clearing/resolving the matter
The department did not have adequate systems in place over the recording of mobile units.	2011/12	A complete asset register for all mobile units has been compiled.
The department has an obligation to settle schools' municipal accounts that have not been settled by the schools. The department is unable to determine the exact amount of liability settled during the year or still to be settled as some accounts are settled by the schools directly. Each case is examined individually and no provision for any liability that may result has been made in the financial statements.	2011/12	The majority of the municipalities provide a complete list of all the schools' municipal accounts. The department is therefore able to determine the exact amount of the liability settled during the year in respect of those municipalities. The municipalities for which the complete lists are not available will again be requested to provide this information.
The recoverability of receivables relating to staff as well as other debts totalling R71 million at	2011/12	The WCED has identified debt that is considered to be irrecoverable and submitted

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

Nature of qualification and matters of non-compliance	Financial year in which it first arose	Progress made in clearing/resolving the matter
<p>31 March 2012, which had been outstanding for more than three years, is doubtful.</p>		<p>those cases for write-off. This is done with the consent of the State Attorney. All 3 347 cases which are older than 3 years are being worked through to identify cases that can be written off or need further attention. To date 1 834 cases have been worked through and 1 438 cases totalling R16.9 million have been identified for write-off and 111 cases have been identified for re-instatement of deductions as the debtors are back in service.</p>
<p>Irregular expenditure due to non-compliance with the supply chain management regulations, services and awards to persons in service of the department.</p>	<p>2010/11</p>	<p>All tenders above R500 000 are checked to ensure no employees are involved. The Department has also drafted a policy on Remunerative Work Outside the Public Service (RWOPS). The Department implemented the electronic Sourcelink procurement system to ensure compliance. A new policy on Irregular, Fruitless and Wasteful and Unauthorised Expenditure was implemented, which incorporates the duties of Loss Control Officers. Workshops on the new policy took place during February and March 2013. Supply chain management champions were appointed in all the offices of the WCED to improve compliance with SCM Regulations.</p>

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

16. Exemptions and deviations received from the National Treasury

The full disclosure of GG vehicle expenditure as finance leases, including amortisation tables, is made for the 2012/13 financial year after the National Treasury approved a departure from the disclosure of amortisation tables for finance lease expenditure in respect of GG vehicles in 2011/12, in terms of section 79 of the PFMA as required in terms of the Departmental Reporting Framework Guide.

17. Interim Financial Statements

The Department prepared quarterly interim financial statements as required by Provincial Treasury. These interim statements were reviewed by the Provincial Treasury and the WCED made adjustments where these were considered appropriate.

18. Compliance with 30 days payments

The WCED is committed to complying with the generally accepted creditor payment periods and legislated requirements for payment of creditors within 30 days of receipt of invoice.

Steps have been taken to ensure compliance with the introduction of a payments' checklist template where it needs to be verified that payments are made within 30 days of the receipt of the invoice.

The WCED experienced BAS problems that were referred to Treasury for the necessary intervention.

19. Other

19.1 Infrastructure matters: Magqwaka case

The Magqwaka matter falls within the scope of the Department of Transport and Public Works (DTPW) as Implementing Agent (IA). However, there have been joint efforts by DTPW and the WCED to resolve the matter. DTPW has referred the matter to the Office of the State Attorney for advice. According to DTPW, no response has been received from the State Attorney yet.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Accounting Officer
for the year ended 31 March 2013**

19.2 Agency/Principal Activities

The Department engaged in the following agency/principal activities:

- With the Department of Transport and Public Works (DTPW) for infrastructure related activities, where DTPW was the agent for the WCED.
- With the Department of Basic Education (DBE) for the Accelerated School Infrastructure Development Initiative (ASIDI) for the building of schools and classrooms, where the department acts as agent for DBE.
- With the Department of Basic Education (DBE) for the Annual National Assessments (ANA) for the administering of the ANA's on behalf of the DBE, where the department acts as agent for DBE.

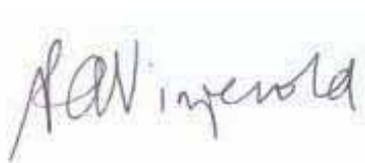
No fees were received or paid for the agency/principal services delivered over and above the funding provided for the execution of the agreed tasks.

19.3 Overpayment: Ministerial driver

During the year under review, an overpayment to the ministerial driver was detected. This matter dates back a number of years, but is immaterial to the Annual Financial Statements and is still under investigation. Once the exact quantum has been determined, its impact will be reflected in the 2013/14 Annual Financial Statements.

20. Approval

The Annual Financial Statements set out on pages 190 to 235 have been approved by the Accounting Officer.



**PA VINJEVOLD
ACCOUNTING OFFICER
WESTERN CAPE EDUCATION DEPARTMENT
DATE: 31 May 2013**

**Western Cape Province
Department of Education
Vote 5**

**Accounting Officer's Statement of Responsibility
for the year ended 31 March 2013**

**Statement of Responsibility for the Annual Financial Statements for the year ended
31 March 2013**

The Accounting Office is responsible for the preparation of the department's annual financial statements and for the judgements made in this information.

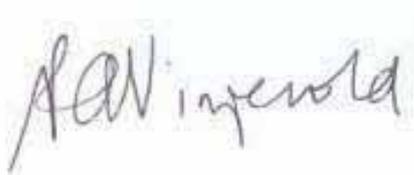
The Accounting Officer is responsible for establishing, and implementing a system of internal control designed to provide reasonable assurance as to the integrity and reliability of the annual financial statements.

In my opinion, the financial statements fairly reflects the operations of the department for the financial year ended 31 March 2013.

The external auditors are engaged to express an independent opinion on the AFS of the department.

The AFS of the Western Cape Education Department for the ended 31 March 2013 have been examined by the external auditors and their report is presented on page 183.

The Annual Financial Statements of the Department set out on page 190 to page 235 have been approved.



**Name: Ms PA Vinjevold
Accounting Officer
Date: 2013:05:31**

**Western Cape Province
Department of Education
Vote 5**

**Report of the Auditor-General
for the year ended 31 March 2013**

**REPORT OF THE AUDITOR-GENERAL TO THE WESTERN CAPE PROVINCIAL PARLIAMENT
ON VOTE NO. 5: WESTERN CAPE EDUCATION DEPARTMENT**

REPORT ON THE FINANCIAL STATEMENTS

Introduction

1. I have audited the financial statements of the Western Cape Education Department (WCED) as set out on pages 190 to 235 which comprise the appropriation statement, the statement of financial position as at 31 March 2013, the statement of financial performance, statement of changes in net assets, the cash flow statement for the year then ended, and the notes, comprising a summary of significant accounting policies and other explanatory information.

Accounting officer's responsibility for the financial statements

2. The accounting officer is responsible for the preparation of these financial statements in accordance with the *Departmental financial reporting framework* as prescribed by the National Treasury and the requirements of the Public Finance Management Act of South Africa, 1999 (Act No. 1 of 1999) (PFMA) and Division of Revenue Act of South Africa, 2012 (Act No. 5 of 2012) (DoRA) and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor-general's responsibility

3. My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA), the general notice issued in terms thereof and International Standards on Auditing. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Auditor-General
for the year ended 31 March 2013**

4. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

6. In my opinion, the financial statements represents fairly, in all material aspects, the financial position of the WCED as at 31 March 2013, and its financial performance and cash flows for the year then ended in accordance with the *Departmental Financial Reporting Framework* as prescribed by the National Treasury and the requirements of the PFMA and DoRA.

Emphasis of matters

7. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Restatement of corresponding figures

8. As disclosed in note 29 to the financial statements, the corresponding figures for 31 March 2012 have been restated by R124 447 000 as a result of an error reported in the previous financial year regarding the completeness of mobile classrooms.

Material impairments

9. As disclosed in note 10 and note 28 to the annual financial statements, the department had receivables totalling R156 488 000 at 31 March 2013, the recoverability of R58 842 000 of which is doubtful and has been provided for.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Auditor-General
for the year ended 31 March 2013**

Irregular expenditure

10. As disclosed in note 24 to the financial statements, irregular expenditure of R32 592 000 was incurred during the year. In addition, an exercise to identify other similar instances of irregular expenditure is currently being undertaken.

Additional matters

11. I draw attention to the matters below. My opinion is not modified in respect of these matters:

Unaudited supplementary schedules

12. The supplementary information set out on pages 236 to 240 does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion thereon.

Financial reporting framework

13. The financial reporting framework prescribed by the National Treasury and applied by the department is a compliance framework. The wording of my opinion on a compliance framework should reflect that the financial statements have been prepared in accordance with this framework and that they "present fairly". Section 20(2)(a) of the PAA, however, requires me to express an opinion on the fair presentation of the financial statements. The wording of my opinion therefore reflects this requirement.

REPORT ON OTHER LEGAL AND OTHER REGULATORY REQUIREMENTS

14. In accordance with the PAA and the general notice issued in terms thereof, I report the following findings relevant to performance against predetermined objectives, compliance with laws and regulations and internal control, but not for the purpose of expressing an opinion.

Predetermined objectives

15. I performed procedures to obtain evidence about the usefulness and reliability of the information in the annual performance report as set out on pages 10 to 110 of the annual report.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Auditor-General
for the year ended 31 March 2013**

16. The reported performance against predetermined objectives was evaluated against the overall criteria of usefulness and reliability for the programmes selected for auditing. The usefulness of information in the annual performance report relates to whether it is presented in accordance with the National Treasury annual reporting principles and whether the reported performance is consistent with the planned objectives. The usefulness of information further relates to whether indicators and targets are measurable (i.e. well defined, verifiable, specific, measurable and time bound) and relevant as required by the National Treasury *Framework for managing programme performance information*.
17. The reliability of the information in respect of the selected programmes is assessed to determine whether it adequately reflects the facts (i.e. whether it is valid, accurate and complete).
18. There were no material findings on the annual performance report concerning the usefulness and reliability of the information.

Additional matter

19. Although no material findings concerning the usefulness and reliability of the performance information were identified in the annual performance report, I draw attention to the following matter below.

Achievement of planned targets

20. Of the total number of 56 targets planned for the year, 21 were not fully achieved during the year under review. This represents 37% of the total planned targets that were not achieved during the year under review.
21. This was mainly due to the fact that a number of the indicators are population-based and depend on variables that are demand driven, which makes it difficult to determine accurate targets, other than using prior periods' data as a predictive target. In other instances the measures are directly linked to the population growth e.g. provision of teachers, of transport, learners in no fee schools.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Auditor-General
for the year ended 31 March 2013**

Compliance with laws and regulations

22. I performed procedures to obtain evidence that the entity has complied with applicable laws and regulations regarding financial matters, financial management and other related matters. My findings on material non-compliance with specific matters in key applicable laws and regulations as set out in the general notice issued in terms of the PAA are as follows:

Procurement and contract management

23. Goods and services with a transaction value below R500 000 were procured without obtaining the required price quotations, as required by Treasury Regulation 16A6.1.

Expenditure management

24. The accounting officer did not take effective steps to prevent irregular expenditure, as required by section 38(1)(c)(ii) of the PFMA and Treasury Regulation 9.1.1.

Internal control

25. I considered internal control relevant to my audit of the financial statements, the annual performance report and compliance with laws and regulations. The matter reported below under the fundamentals of internal control are limited to the significant deficiencies that resulted in the findings on compliance with laws and regulations included in this report.

Leadership

26. The action plan designed and implemented by the department has not been fully effective as instances of non-compliance with the supply chain management processes were still noted during the audit. This resulted from the fact that the action plan was implemented half way into the financial year after the prior year audit was finalised. The newly established internal controls unit within the department was, however, assisting the department in identifying instances of non-compliance with the supply chain management processes and is reporting accordingly to the department.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Auditor-General
for the year ended 31 March 2013**

Financial and performance management

27. The supply chain management directorate as well as all other procuring directorates did not review and monitor compliance with supply chain management laws and regulations for the procurement of goods and services with values between R10 000 and R500 000. This resulted from the fact that the procurement function was decentralised at the department and there was no one unit responsible for the overall monitoring of supply chain management compliance. This was a repeat finding from the previous year and processes implemented to address recommendations made in this regard in the previous year's management report were only done during the second half of the financial year under review. However, the internal control unit established by the department was tasked with detecting and reporting instances of non-compliance in the future.

OTHER REPORTS

Investigations

28. Forty-nine (49) instances of fraudulent activities relating to financial irregularities, alleged corruption, nepotism and alleged procurement fraud were reported during the year.
29. Sixty-five (65) cases in total were open relating to financial irregularities, alleged corruption, nepotism and alleged procurement fraud, 10 of which were in progress at that stage.
30. Seventeen (17) cases relating to financial irregularities, alleged corruption, nepotism and alleged procurement fraud, were closed during the current financial year, 14 of which related to fraud and or financial irregularities.

Performance audits

31. A performance audit was conducted on the Adult Basic Education and Training (ABET) programme during the year under review. The audit focused on the economic, efficient and effective use of resources in the ABET programme. At the time of this report, this audit was in the reporting phase and the findings will be reported in a separate report.

**Western Cape Province
Department of Education
Vote 5**

**Report of the Auditor-General
for the year ended 31 March 2013**

32. A performance audit was conducted on the Early Childhood Development (ECD) programme during the year under review. The audit focused on the economic, efficient and effective use of resources in the ECD programme. At the time of this report, this audit was in the reporting phase and the findings will be reported in a separate report.
33. A performance audit was conducted on the readiness of government to report on its performance. The focus of the audit was on how government institutions were guided and assisted to report on their performance, as well as the systems and processes that they have put in place. The management report was issued in September 2012.

Auditor-General

Cape Town

31 July 2013



**AUDITOR-GENERAL
SOUTH AFRICA**

Auditing to build public confidence

**Western Cape Province
Department of Education
Vote 5**

**Appropriation Statement
for the year ended 31 March 2013**

Appropriation per programme									
Programmes	2012/13							2011/12	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
1. Administration									
Current payment	458 548	(24 739)	(29 142)	404 667	402 505	2 162	99.5	398 383	398 383
Transfers and subsidies	29 383	38 178	-	67 561	67 561	-	100.0	97 041	97 041
Payment for capital assets	57 829	(27 563)	-	30 266	22 505	7 761	74.4	34 572	34 572
Payment for financial assets	4 112	14 124	-	18 236	18 236	-	100.0	2 042	2 042
	549 872	-	(29 142)	520 730	510 807	9 923	-	532 038	532 038
2. Public Ordinary School Education									
Current payment	10 431 491	6 181	8 864	10 446 536	10 396 963	49 573	99.5	9 706 806	9 703 648
Transfers and subsidies	581 579	113 112	80 380	775 071	773 318	1 753	99.8	657 232	657 188
Payment for capital assets	601 795	(119 293)	8 675	491 177	485 413	5 764	98.8	542 394	535 480
	11 614 865	-	97 919	11 712 784	11 655 694	57 090	-	10 906 432	10 896 316
3. Independent School Subsidies									
Transfers and subsidies	72 697	-	(376)	72 321	72 321	-	100.0	64 188	63 554
	72 697	-	(376)	72 321	72 321	-	-	64 188	63 554
4. Public Special School Education									
Current payment	737 421	(9 994)	(45 796)	681 631	677 441	4 190	99.4	622 495	622 495
Transfers and subsidies	120 446	11 482	-	131 928	131 928	-	100.0	129 463	129 463
Payment for capital assets	34 808	(1 488)	(7 513)	25 807	25 807	-	100.0	39 383	39 383
	892 675	-	(53 309)	839 366	835 176	4 190	-	791 341	791 341
5. Further Education and Training									
Current payment	282 277	(8 392)	-	273 885	273 819	66	100.0	259 565	259 553
Transfers and subsidies	315 312	8 392	-	323 704	323 704	-	100.0	275 106	275 106
	597 589	-	-	597 589	597 523	66	-	534 671	534 659
6. Adult Basic Education and Training									
Current payment	9 631	(2 525)	-	7 106	7 106	-	100.0	5 850	5 850
Transfers and subsidies	26 187	2 525	1 102	29 814	29 814	-	100.0	27 248	27 248
	35 818	-	1 102	36 920	36 920	-	-	33 098	33 098
7. Early Childhood Development									
Current payment	114 419	(12 283)	(2 136)	100 000	100 000	-	100.0	116 605	114 203
Transfers and subsidies	271 611	12 283	-	283 894	283 894	-	100.0	225 723	225 390
Payment for capital assets	43 542	-	(6 085)	37 457	37 457	-	100.0	38 468	38 468
	429 572	-	(8 221)	421 351	421 351	-	-	380 796	378 061
8. Auxiliary and Associated Services									
Current payment	161 431	(530)	(7 973)	152 928	152 064	864	99.4	126 156	123 902
Transfers and subsidies	5 586	369	-	5 955	5 955	-	100.0	8 315	8 067
Payment for capital assets	138	161	-	299	299	-	100.0	117	117
	167 155	-	(7 973)	159 182	158 318	864	-	134 588	132 086
Subtotal	14 360 243	-	-	14 360 243	14 288 110	72 133	99.5	13 377 152	13 361 153
Total	14 360 243	-	-	14 360 243	14 288 110	72 133	99.5	13 377 152	13 361 153
Add: Departmental receipts				17 348				9 893	
Actual amounts per Statement of Financial Performance (Total Revenue)				14 377 591				13 387 045	
Actual amounts per Statement of Financial Performance Expenditure					14 288 110				13 361 153

**Western Cape Province
Department of Education
Vote 5**

**Appropriation Statement
for the year ended 31 March 2013**

Appropriation per Economic classification									
Economic classification	2012/13							2011/12	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments									
Compensation of employees	10 835 720	(31 164)	(63 995)	10 740 561	10 735 885	4 676	100.0	9 999 485	9 997 071
Goods and services	1 359 498	(21 118)	(12 188)	1 326 192	1 274 013	52 179	96.1	1 236 375	1 230 963
Transfers & subsidies									
Departmental agencies & accounts	5 524	10	-	5 534	5 534	-	100.0	5 256	5 256
Non-profit institutions	1 386 509	181 911	36 634	1 605 054	1 603 326	1 728	99.9	1 391 131	1 389 926
Households	30 768	4 408	44 472	79 648	79 623	25	100.0	87 919	87 865
Gifts and donations	-	12	-	12	12	-	100.0	10	10
Payment for capital assets									
Buildings & other fixed structures	669 088	(136 447)	(4 923)	527 718	522 788	4 930	99.1	598 135	591 221
Machinery & equipment	66 968	(10 536)	-	56 432	47 837	8 595	84.8	54 949	54 949
Software & other intangible assets	2 056	(1 200)	-	856	856	-	100.0	1 850	1 850
Payment for financial assets	4 112	14 124	-	18 236	18 236	-	100.0	2 042	2 042
Total	14 360 243	-	-	14 360 243	14 288 110	72 133	99.5	13 377 152	13 361 153

**Western Cape Province
Department of Education
Vote 5**

**Appropriation Statement
for the year ended 31 March 2013**

**Detail per programme 1 – Administration
for the year ended 31 March 2013**

Details per sub-programme	2012/13							2011/12	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
1.1 Office of the MEC									
Current payment	6 843	(398)	(503)	5 942	5 942	-	100.0	5 192	5 192
Transfers and subsidies	-	24	-	24	24	-	100.0	102	102
Payment for capital assets	-	374	-	374	374	-	100.0	256	256
1.2 Corporate Services									
Current payment	223 719	(10 533)	-	213 186	213 186	-	100.0	195 435	195 435
Transfers and subsidies	1 126	4 131	-	5 257	5 257	-	100.0	9 635	9 635
Payment for capital assets	1 651	2 910	-	4 561	4 561	-	100.0	3 123	3 123
Payment for financial assets	4 112	14 105	-	18 217	18 217	-	100.0	2 042	2 042
1.3 Education Management									
Current payment	203 296	(7 136)	(28 639)	167 521	165 359	2 162	98.7	185 510	185 510
Transfers and subsidies	16 757	33 788	-	50 545	50 545	-	100.0	79 710	79 710
Payment for capital assets	54 994	(31 065)	-	23 929	16 168	7 761	67.6	20 248	20 248
Payment for financial assets	-	19	-	19	19	-	100.0	-	-
1.4 Human Resource Development									
Current payment	13 689	(4 692)	-	8 997	8 997	-	100.0	5 346	5 346
Payment for capital assets	-	19	-	19	19	-	100.0	95	95
1.5 Education Management Information System (EMIS)									
Current payment	11 001	(1 980)	-	9 021	9 021	-	100.0	6 900	6 900
Transfers and subsidies	11 500	235	-	11 735	11 735	-	100.0	7 594	7 594
Payment for capital assets	1 184	199	-	1 383	1 383	-	100.0	10 850	10 850
Total	549 872	-	(29 142)	520 730	510 807	9 923	98.1	532 038	532 038

Appropriation per Economic classification									
Programme 1 Per Economic Classification	2012/13							2011/12	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments									
Compensation of employees	266 830	(4 051)	(14 527)	248 252	248 252	-	100.0	252 346	252 346
Goods and services	191 718	(20 688)	(14 615)	156 415	154 253	2 162	98.6	146 037	146 037
Transfers & subsidies									
Departmental agencies & accounts	-	3	-	3	3	-	100.0	-	-
Non-profit institutions	27 697	34 112	-	61 809	61 809	-	100.0	90 630	90 630
Households	1 686	4 051	-	5 737	5 737	-	100.0	6 401	6 401
Gifts and donations	-	12	-	12	12	-	100.0	10	10
Payment for capital assets									
Machinery & equipment	56 973	(27 563)	-	29 410	21 649	7 761	73.6	32 722	32 722
Software & other intangible assets	856	-	-	856	856	-	100.0	1 850	1 850
Payment for financial assets	4 112	14 124	-	18 236	18 236	-	100.0	2 042	2 042
Total	549 872	-	(29 142)	520 730	510 807	9 923	98.1	532 038	532 038

**Western Cape Province
Department of Education
Vote 5**

**Appropriation Statement
for the year ended 31 March 2013**

**Detail per programme 2 – Public Ordinary School Education
for the year ended 31 March 2013**

Details per sub-programme		2012/13							2011/12	
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
2.1	Public Primary School									
	Current payment	5 760 418	132 954	8 864	5 902 236	5 879 641	22 595	99.6	5 477 669	5 476 675
	Transfers and subsidies	342 545	24 606	74 706	441 857	441 857	-	100.0	351 066	351 066
	Payment for capital assets	142 298	(90 948)	-	51 350	46 420	4 930	90.4	129 264	129 264
2.2	Public Secondary schools									
	Current payment	3 862 859	(96 209)	-	3 766 650	3 753 860	12 790	99.7	3 503 893	3 502 595
	Transfers and subsidies	186 918	72 458	-	259 376	259 376	-	100.0	247 084	247 084
	Payment for capital assets	80 439	(42 861)	-	37 578	37 578	-	100.0	68 224	68 224
2.3	Professional Services									
	Current payment	473 661	(19 246)	-	454 415	454 415	-	100.0	426 654	426 654
	Transfers and subsidies	23 545	6 097	5 674	35 316	35 316	-	100.0	26 365	26 365
	Payment for capital assets	8 312	13 497	-	21 809	21 809	-	100.0	25 302	18 388
2.4	Human Resource Development									
	Current payment	77 788	(2 104)	-	75 684	75 684	-	100.0	78 361	78 361
	Transfers and subsidies	10 750	(1 203)	-	9 547	9 547	-	100.0	7 086	7 086
	Payment for capital assets	280	2 959	-	3 239	2 405	834	74.3	734	734
2.5	Conditional Grants - POSE									
	Current payment	256 765	(9 214)	-	247 551	233 363	14 188	94.3	220 229	219 363
	Transfers and subsidies	17 821	11 154	-	28 975	27 222	1 753	93.9	25 631	25 587
	Payment for capital assets	370 466	(1 940)	8 675	377 201	377 201	-	100.0	318 870	318 870
Total		11 614 865	-	97 919	11 712 784	11 655 694	57 090	99.5	10 906 432	10 896 316

Appropriation per Economic classification										
Programme 2 Per Economic Classification		2012/13							2011/12	
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments										
	Compensation of employees	9 385 463	-	3 941	9 389 404	9 388 984	420	100.0	8 732 150	8 732 150
	Goods and services	1 046 028	6 181	4 923	1 057 132	1 007 979	49 153	95.4	974 656	971 498
Transfers & subsidies										
	Departmental agencies & accounts	-	7	-	7	7	-	100.0	-	-
	Non-profit institutions	555 563	113 105	35 908	704 576	702 848	1 728	99.8	608 267	608 223
	Households	26 016	-	44 472	70 488	70 463	25	100.0	48 965	48 965
Payment for capital assets										
	Buildings & other fixed structures	593 738	(133 181)	8 675	469 232	464 302	4 930	98.9	524 859	517 945
	Machinery & equipment	6 857	15 088	-	21 945	21 111	834	96.2	17 535	17 535
	Software & other intangible assets	1 200	(1 200)	-	-	-	-	-	-	-
Total		11 614 865	-	97 919	11 712 784	11 655 694	57 090	99.5	10 906 432	10 896 316

**Western Cape Province
Department of Education
Vote 5**

**Appropriation Statement
for the year ended 31 March 2013**

**Detail per programme 3 – Independent School Subsidies
for the year ended 31 March 2013**

Details per sub-programme		2012/13							2011/12	
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
3.1	Primary Phase									
	Transfers and subsidies	29 609	5 797	-	35 406	35 406	-	100.0	28 563	28 563
3.2	Secondary Phase									
	Transfers and subsidies	43 088	(5 797)	(376)	36 915	36 915	-	100.0	35 625	34 991
Total		72 697	-	(376)	72 321	72 321	-	100.0	64 188	63 554

Appropriation per Economic classification										
Programme 3 Per Economic Classification		2012/13							2011/12	
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Transfers & subsidies										
	Non-profit institutions	72 697	-	(376)	72 321	72 321	-	100.0	64 188	63 554
Total		72 697	-	(376)	72 321	72 321	-	100.0	64 188	63 554

**Western Cape Province
Department of Education
Vote 5**

**Appropriation Statement
for the year ended 31 March 2013**

**Detail per programme 4 – Public Special School Education
for the year ended 31 March 2013**

Details per sub-programme		2012/13						2011/12		
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
4.1	Schools									
	Current payment	737 421	(9 994)	(45 796)	681 631	677 441	4 190	99.4	622 495	622 495
	Transfers and subsidies	120 444	11 484	-	131 928	131 928	-	100.0	127 712	127 712
	Payment for capital assets	12 612	(1 380)	-	11 232	11 232	-	100.0	6 544	6 544
4.2	Professional Services									
	Transfers and subsidies	1	(1)	-	-	-	-	-	-	-
4.3	Human Resource Development									
	Transfers and subsidies	1	(1)	-	-	-	-	-	-	-
4.4	Conditional Grants - PSSE									
	Transfers and subsidies	-	-	-	-	-	-	-	1 751	1 751
	Payment for capital assets	22 196	(108)	(7 513)	14 575	14 575	-	100.0	32 839	32 839
Total		892 675	-	(53 309)	839 366	835 176	4 190	99.5	791 341	791 341

Appropriation per Economic classification										
Programme 4 Per Economic Classification		2012/13						2011/12		
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments										
	Compensation of employees	719 451	(946)	(45 436)	673 069	668 879	4 190	99.4	607 313	607 313
	Goods and services	17 970	(9 048)	(360)	8 562	8 562	-	100.0	15 182	15 182
Transfers & subsidies										
	Non-profit institutions	119 125	10 536	-	129 661	129 661	-	100.0	128 346	128 346
	Households	1 321	946	-	2 267	2 267	-	100.0	1 117	1 117
Payment for capital assets										
	Buildings & other fixed structures	31 808	(3 266)	(7 513)	21 029	21 029	-	100.0	34 808	34 808
	Machinery & equipment	3 000	1 778	-	4 778	4 778	-	100.0	4 575	4 575
Total		892 675	-	(53 309)	839 366	835 176	4 190	99.5	791 341	791 341

**Western Cape Province
Department of Education
Vote 5**

**Appropriation Statement
for the year ended 31 March 2013**

**Detail per programme 5 – Further Education and Training
for the year ended 31 March 2013**

Details per sub-programme		2012/13						2011/12		
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
5.1	Public Institutions									
	Current payment	282 277	(8 392)	-	273 885	273 819	66	100.0	259 565	259 553
	Transfers and subsidies	315 312	8 392	-	323 704	323 704	-	100.0	275 106	275 106
Total		597 589	-	-	597 589	597 523	66	100.0	534 671	534 659

Appropriation per Economic classification										
Programme 5 Per Economic Classification		2012/13						2011/12		
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments										
	Compensation of employees	282 277	(8 392)	-	273 885	273 819	66	100.0	259 565	259 553
Transfers & subsidies										
	Non-profit institutions	315 012	8 273	-	323 285	323 285	-	100.0	243 928	243 928
	Households	300	119	-	419	419	-	100.0	31 178	31 178
Total		597 589	-	-	597 589	597 523	66	100.0	534 671	534 659

**Western Cape Province
Department of Education
Vote 5**

**Appropriation Statement
for the year ended 31 March 2013**

**Detail per programme 6 – Adult Basic Education and Training
for the year ended 31 March 2013**

Details per sub-programme		2012/13						2011/12		
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
6.1	Public Centres									
	Current payment	9 631	(2 525)	-	7 106	7 106	-	100.0	5 850	5 850
6.2	Subsidies to Private Centres									
	Transfers and subsidies	26 185	2 527	1 102	29 814	29 814	-	100.0	27 248	27 248
6.3	Professional Services									
	Transfers and subsidies	1	(1)	-	-	-	-	-	-	-
6.4	Human Resource Development									
	Transfers and subsidies	1	(1)	-	-	-	-	-	-	-
Total		35 818	-	1 102	36 920	36 920	-	100.0	33 098	33 098

Appropriation per Economic classification										
Programme 6 Per Economic Classification		2012/13						2011/12		
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments										
	Compensation of employees	8 262	(2 417)	-	5 845	5 845	-	100.0	5 670	5 670
	Goods and services	1 369	(108)	-	1 261	1 261	-	100.0	180	180
Transfers & subsidies										
	Non-profit institutions	26 187	2 525	1 102	29 814	29 814	-	100.0	27 248	27 248
Total		35 818	-	1 102	36 920	36 920	-	100.0	33 098	33 098

**Western Cape Province
Department of Education
Vote 5**

**Appropriation Statement
for the year ended 31 March 2013**

**Detail per programme 7 – Early Childhood Development
for the year ended 31 March 2013**

Details per sub-programme		2012/13						2011/12		
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
7.1	Grade R in Public Schools									
	Current payment	83 413	(9 520)	(2 136)	71 757	71 757	-	100.0	74 980	72 578
	Transfers and subsidies	154 861	(4 153)	-	150 708	150 708	-	100.0	126 080	126 080
	Payment for capital assets	5 031	-	(5 031)	-	-	-	-	11 528	11 528
7.2	Grade R in Community Centres									
	Transfers and subsidies	40 530	2 664	-	43 194	43 194	-	100.0	46 838	46 838
7.3	Professional Services									
	Transfers and subsidies	1	(1)	-	-	-	-	-	-	-
7.4	Human Resource Development									
	Current payment	28 776	(533)	-	28 243	28 243	-	100.0	41 625	41 625
	Transfers and subsidies	61 464	11 543	-	73 007	73 007	-	100.0	44 735	44 406
7.5	Conditional Grants – ECD									
	Current payment	2 230	(2 230)	-	-	-	-	-	-	-
	Transfers and subsidies	14 755	2 230	-	16 985	16 985	-	100.0	8 070	8 066
	Payment for capital assets	38 511	-	(1 054)	37 457	37 457	-	100.0	26 940	26 940
Total		429 572	-	(8 221)	421 351	421 351	-	100.0	380 796	378 061

Appropriation per Economic classification										
Programme 7 Per Economic Classification		2012/13						2011/12		
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments										
	Compensation of employees	70 217	(6 014)	-	64 203	64 203	-	100.0	66 257	63 855
	Goods and services	44 202	(6 269)	(2 136)	35 797	35 797	-	100.0	50 348	50 348
Transfers & subsidies										
	Non-profit institutions	270 228	13 365	-	283 593	283 593	-	100.0	225 524	225 191
	Households	1 383	(1 082)	-	301	301	-	100.0	199	199
Payment for capital assets										
	Buildings & other fixed structures	43 542	-	(6 085)	37 457	37 457	-	100.0	38 468	38 468
Total		429 572	-	(8 221)	421 351	421 351	-	100.0	380 796	378 061

**Western Cape Province
Department of Education
Vote 5**

**Appropriation Statement
for the year ended 31 March 2013**

**Detail per programme 8 – Auxiliary and Associated Services
for the year ended 31 March 2013**

Details per sub-programme		2012/13						2011/12		
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
8.1	Payments to SETA									
	Transfers and subsidies	5 524	-	-	5 524	5 524	-	100.0	5 256	5 256
8.2	Conditional Grant Projects									
	Current payment	17 416	(164)	-	17 252	16 388	864	95.0	13 351	11 245
	Transfers and subsidies	-	10	-	10	10	-	100.0	3 000	2 806
	Payment for capital assets	-	154	-	154	154	-	100.0	37	37
8.3	External Examinations									
	Current payment	144 015	(366)	(7 973)	135 676	135 676	-	100.0	112 805	112 657
	Transfers and subsidies	62	359	-	421	421	-	100.0	59	5
	Payment for capital assets	138	7	-	145	145	-	100.0	80	80
Total		167 155	-	(7 973)	159 182	158 318	864	99.5	134 588	132 086

Appropriation per Economic classification										
Programme 8 Per Economic Classification		2012/13						2011/12		
		Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
		R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments										
	Compensation of employees	103 220	(9 344)	(7 973)	85 903	85 903	-	100.0	76 184	76 184
	Goods and services	58 211	8 814	-	67 025	66 161	864	98.7	49 972	47 718
Transfers & subsidies										
	Departmental agencies & accounts	5 524	-	-	5 524	5 524	-	100.0	5 256	5 256
	Non-profit institutions	-	(5)	-	(5)	(5)	-	100.0	3 000	2 806
	Households	62	374	-	436	436	-	100.0	59	5
Payment for capital assets										
	Machinery & equipment	138	161	-	299	299	-	100.0	117	117
Total		167 155	-	(7 973)	159 182	158 318	864	99.5	134 588	132 086

**Western Cape Province
Department of Education
Vote 5**

**Notes to the Appropriation Statement
for the year ended 31 March 2013**

1. Detail of transfers and subsidies as per Appropriation Act (after Virement):

Detail of these transactions can be viewed in the note on Transfers and subsidies disclosure notes and Annexure 1 (A-C) to the Annual Financial Statements.

2. Detail of specifically and exclusively appropriated amounts voted (after virement):

Detail of these transactions can be viewed in note 1 (Annual Appropriation) to the Annual Financial Statements.

3. Detail on payments for financial assets

Detail of these transactions per programme can be viewed in the note to Payments for financial assets to the Annual Financial Statements.

4. Explanations of material variances from Amounts Voted (after virement):

4.1 Per programme	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Approp.
	R'000	R'000	R'000	%
Programme name				
Administration	520 710	510 807	9 903	2%
Public ordinary school education	11 712 804	11 655 694	57 110	0%
Independent school subsidies	72 321	72 321	-	0%
Public special school education	839 366	835 176	4 190	0%
Further education and training	597 589	597 523	66	0%
Adult basic education and training	36 920	36 920	-	0%
Early childhood development	421 351	421 351	-	0%
Auxiliary and associated services	159 182	158 318	864	1%

Explanation of variance: The under-expenditure on Administration is mainly due to delays in the delivery of computers at CAT/IT and CAD schools for the computer laboratories as well as the delays in ICT infrastructure and equipment at focus schools.

**Western Cape Province
Department of Education
Vote 5**

**Notes to the Appropriation Statement
for the year ended 31 March 2013**

4.2 Per economic classification	Final Appro- priation R'000	Actual Expen- diture R'000	Variance R'000	Variance as a % of Final Approp. %
Current expenditure				
Compensation of employees	10 740 561	10 735 885	4 676	0%
Goods and services	1 326 192	1 274 013	52 179	4%
Transfers & subsidies				
Departmental agencies & accounts	5 534	5 534	-	-
Non-profit institutions	1 605 054	1 603 326	1 728	0%
Households	79 648	79 623	25	0%
Gifts and donations	12	12	-	0%
Payments for capital assets				
Buildings and other fixed structures	527 718	522 788	4 930	1%
Machinery & equipment	56 432	47 837	8 595	15%
Software and other intangible assets	856	856	-	-
Payments for financial assets	18 236	18 236	-	-

Explanation of variance: The underspending on goods and services and machinery and equipment is due to delays in maintenance projects at public ordinary schools, infrastructure repairs in workshops at technical secondary schools, the delivery of computers at CAT/IT and CAD schools for the computer laboratories, ICT infrastructure and equipment at focus schools and the delivery of computers for the CTLI IT laboratory respectively.

4.3 Per conditional grant	Final Appro- priation R'000	Actual Expen- diture R'000	Variance R'000	Variance as a % of Final Approp. %
Basic Education				
Hiv/Aids (Life Skills Edu) Grant	17 416	16 552	864	5%
Nat School Nutrition Prog Grant	245 588	236 669	8 919	4%
Technical school Recap Grant	11 264	9 250	2 014	18%
Dinaledi Schools Grant				
Educ Infrastructure Grant	431 397	431 397	-	0%
Higher Education and Training				
Further Edu & Train Col Grant	597 589	597 523	66	0%
EPWP Inter Grant Prov	1 000	1 000	-	0%
EPWP Incent Grant Prov-Soc	23 924	23 903	21	0%

Explanation of variance: The underspending on Hiv/Aids (Life Skills Edu) Grant is mainly due to the Memorandum of Understanding agreement between Departments of Education and Health to submit claims for work done by the Department of Health. The underspending on National School Nutrition Programme Grant is due to service providers who could not submit outstanding invoices for the committed expenditure for payment by financial year-end. The under-expenditure on Technical Secondary School Recapitalisation Grant is due to delays on infrastructure repairs in workshops at technical secondary schools. The underspending on Dinaledi Schools Grant is mainly due to delays in the tender procedures for the purchasing of ICT equipment and infrastructure at focus schools.

**Western Cape Province
Department of Education
Vote 5**

**Statement of Financial Performance
for the year ended 31 March 2013**

	Note	2012/13 R'000	2011/12 R'000
REVENUE			
Annual Appropriation	1	14 360 243	13 377 152
Departmental revenue	2	17 348	9 893
TOTAL REVENUE		14 377 591	13 387 045
EXPENDITURE			
Current Expenditure			
Compensation of employees	3	10 735 885	9 997 071
Goods and services	4	1 274 013	1 230 338
Total current expenditure		12 009 898	11 227 409
Transfers and subsidies			
Transfers and subsidies	6	1 688 495	1 483 057
Total transfers and subsidies		1 688 495	1 483 057
Expenditure for capital assets			
Tangible capital assets	7	570 625	646 795
Software and other intangible assets	7	856	1 850
Total expenditure for capital assets		571 481	648 645
Payments for financial assets	5	18 236	2 042
TOTAL EXPENDITURE		14 288 110	13 361 153
SURPLUS FOR THE YEAR		89 481	25 892
Reconciliation of Net Surplus for the year			
Voted Funds		72 133	15 999
Annual Appropriation		72 133	15 999
Departmental revenue and NRF Receipts	13	17 348	9 893
SURPLUS FOR THE YEAR		89 481	25 892

**Western Cape Province
Department of Education
Vote 5**

**Statement of Financial Position
as at 31 March 2013**

	Note	2012/13 R'000	2011/12 R'000
ASSETS			
Current Assets		156 545	126 014
Cash and cash equivalents	8	10	3 735
Prepayments and advances	9	47	19
Receivables	10	156 488	122 260
Non-Current Assets		15 489	14 872
Investments	11	15 489	14 872
TOTAL ASSETS		172 034	140 886
LIABILITIES			
Current liabilities		102 555	55 430
Voted funds to be surrendered to the Revenue Fund	12	72 133	15 999
Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund	13	10 991	2 139
Bank overdraft	14	17 142	30 140
Payables	15	2 289	7 152
TOTAL LIABILITIES		102 555	55 430
NET ASSETS		69 479	85 456
Represented by:			
Capitalisation reserve		15 489	14 872
Recoverable revenue		53 990	70 584
TOTAL		69 479	85 456

**Western Cape Province
Department of Education
Vote 5**

**Statement of Changes in Net Assets
for the year ended 31 March 2013**

	Note	2012/13 R'000	2011/12 R'000
Capitalisation Reserves			
Opening balance		14 872	14 191
Transfers:			
Movement in Operational Funds		617	681
Closing balance		<u>15 489</u>	<u>14 872</u>
Recoverable revenue			
Opening balance		70 584	57 250
Transfers:		(16 594)	13 334
Irrecoverable amounts written off		(16 594)	-
Debts raised		-	13 334
Closing balance		<u>53 990</u>	<u>70 584</u>
Total		<u><u>69 479</u></u>	<u><u>85 456</u></u>

**Western Cape Province
Department of Education
Vote 5**

**Cash Flow Statement
for the year ended 31 March 2013**

	Note	2012/13 R'000	2011/12 R'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts		14 402 124	13 411 070
Annual appropriated funds received	1.1	14 360 243	13 377 152
Departmental revenue received	2	41 881	33 918
Net increase in working capital		(39 119)	1 331
Surrendered to Revenue Fund		(49 028)	(73 857)
Current Payments		(12 009 898)	(11 227 409)
Payments for financial assets		(18 236)	(2 042)
Transfers and subsidies paid		(1 688 495)	(1 483 057)
Net cash flow available from operating activities	16	597 348	626 036
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for capital assets	7	(571 481)	(648 645)
Increase in investments		(617)	(681)
Net cash flows from investing activities		(572 098)	(649 326)
CASH FLOWS FROM FINANCING ACTIVITIES			
Decrease in net assets		(15 977)	14 015
Net cash flows from financing activities		(15 977)	14 015
Net increase in cash and cash equivalents		9 273	(9 275)
Cash and cash equivalents at beginning of period		(26 405)	(17 130)
Cash and cash equivalents at end of period	17	(17 132)	(26 405)

**Western Cape Province
Department of Education
Vote 5**

**Accounting Policies
for the year ended 31 March 2013**

The Financial Statements have been prepared in accordance with the following policies which have been applied consistently in all material aspects unless otherwise indicated. However where appropriate and meaningful additional information has been disclosed to enhance the usefulness of the Financial Statements and to comply with the statutory requirements of the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999) and the Treasury Regulations issued in terms of the Act and the Division of Revenue Act, Act 1 of 2010.

1. Presentation of the Financial Statements

1.1 Basis of preparation

The financial statements have been prepared on a modified cash basis of accounting.

Under this basis the effects of transactions and other events are recognised in the financial records when the resulting cash is received or paid. The "modification" results from the recognition of certain near-cash balances in the financial statements as well as the revaluation of foreign investments and loans and the recognition of resulting revaluation gains and losses.

In addition supplementary information is provided in the disclosure notes to the financial statements where it is deemed to be useful to the users of the financial statements.

1.2 Presentation currency

All amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.

1.3 Rounding

Unless otherwise stated all financial figures have been rounded to the nearest one thousand Rand (R'000).

1.4 Comparative figures

Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.

1.5 Comparative figures - Appropriation Statement

A comparison between actual amounts and final appropriation per major classification of expenditure is included in the Appropriation Statement.

**Western Cape Province
Department of Education
Vote 5**

**Accounting Policies
for the year ended 31 March 2013**

2. Revenue

2.1 Appropriated funds

Appropriated funds comprises of departmental allocations as well as direct charges against revenue fund (i.e. statutory appropriation).

Appropriated funds are recognised in the financial records on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the financial records on the date the adjustments become effective.

Unexpended appropriated funds are surrendered to the Provincial Revenue Fund. Any amounts owing to the Provincial Revenue Fund at the end of the financial year are recognised as payable in the statement of financial position.

Any amount due from the Provincial Revenue Fund at the end of the financial year is recognised as a receivable in the statement of financial position.

2.2 Departmental revenue

All departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the Provincial Revenue Fund unless stated otherwise.

Any amount owing to the Provincial Revenue Fund at the end of the financial year is recognised as a payable in the statement of financial position.

No accrual is made for amounts receivable from the last receipt date to the end of the reporting period. These amounts are however disclosed in the disclosure notes to the annual financial statements.

3. Expenditure

3.1 Compensation of employees

3.1.1 Salaries and wages

Salaries and wages are expensed in the statement of financial performance when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

Other employee benefits that give rise to a present legal or constructive obligation are disclosed in the disclosure notes to the financial statements at its face value and are not recognised in the statement of financial performance or position.

**Western Cape Province
Department of Education
Vote 5**

**Accounting Policies
for the year ended 31 March 2013**

Employee costs are capitalised to the cost of a capital project when an employee spends more than 50% of his/her time on the project. These payments form part of expenditure for capital assets in the statement of financial performance.

3.1.2 Social contributions

Employer contributions to post employment benefit plans in respect of current employees are expensed in the statement of financial performance when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

No provision is made for retirement benefits in the financial statements of the department. Any potential liabilities are disclosed in the financial statements of the National Revenue Fund and not in the financial statements of the employer department.

Employer contributions made by the department for certain of its ex-employees (such as medical benefits) are classified as transfers to households in the statement of financial performance.

3.2 Goods and services

Payments made during the year for goods and/or services are recognised as an expense in the statement of financial performance when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

The expense is classified as capital if the goods and/or services were acquired for a capital project or if the total purchase price exceeds the capitalisation threshold (currently R5 000). All other expenditures are classified as current.

Rental paid for the use of buildings or other fixed structures is classified as goods and services and not as rent on land.

3.3 Interest and rent on land

Interest and rental payments are recognised as an expense in the statement of financial performance when the final authorisation for payment is effected on the system (by no later than 31 March of each year). This item excludes rental for the use of buildings or other fixed structures. If it is not possible to distinguish between payment for the use of land and the fixed structures on it the whole amount should be recorded under goods and services.

**Western Cape Province
Department of Education
Vote 5**

**Accounting Policies
for the year ended 31 March 2013**

3.4 Payments for financial assets

Debts are written off when identified as irrecoverable. Debts written-off are limited to the amount of savings and/or underspending of appropriated funds. The write off occurs at year-end or when funds are available. No provision is made for irrecoverable amounts but an estimate is included in the disclosure notes to the financial statements.

All other losses are recognised when authorisation has been granted for the recognition thereof.

3.5 Transfers and subsidies

Transfers and subsidies are recognised as an expense when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

3.6 Unauthorised expenditure

When confirmed unauthorised expenditure is recognised as an asset in the statement of financial position until such time as the expenditure is either approved by the relevant authority recovered from the responsible person or written off as irrecoverable in the statement of financial performance.

Unauthorised expenditure approved with funding is derecognised from the statement of financial position when the unauthorised expenditure is approved and the related funds are received.

Where the amount is approved without funding it is recognised as expenditure in the statement of financial performance on the date stipulated in the Act.

3.7 Fruitless and wasteful expenditure

Fruitless and wasteful expenditure is recognised as expenditure in the statement of financial performance according to the nature of the payment and not as a separate line item on the face of the statement. If the expenditure is recoverable it is treated as an asset until it is recovered from the responsible person or written off as irrecoverable in the statement of financial performance.

3.8 Irregular expenditure

Irregular expenditure is recognised as expenditure in the statement of financial performance. If the expenditure is not condoned by the relevant authority it is treated as an asset until it is recovered or written off as irrecoverable.

**Western Cape Province
Department of Education
Vote 5**

**Accounting Policies
for the year ended 31 March 2013**

4. Assets

4.1 Cash and cash equivalents

Cash and cash equivalents are carried in the statement of financial position at cost.

Bank overdrafts are shown separately on the face of the statement of financial position.

For the purposes of the cash flow statement cash and cash equivalents comprise cash on hand deposits held other short-term highly liquid investments and bank overdrafts.

4.2 Other financial assets

Other financial assets are carried in the statement of financial position at cost.

4.3 Prepayments and advances

Amounts prepaid or advanced are recognised in the statement of financial position when the payments are made and are derecognised as and when the goods/services are received or the funds are utilised.

Prepayments and advances outstanding at the end of the year are carried in the statement of financial position at cost.

4.4 Receivables

Receivables included in the statement of financial position arise from cash payments made that are recoverable from another party (including departmental employees) and are derecognised upon recovery or write-off.

Receivables outstanding at year-end are carried in the statement of financial position at cost plus any accrued interest. Amounts that are potentially irrecoverable are included in the disclosure notes.

4.5 Investments

Capitalised investments are shown at cost in the statement of financial position.

Investments are tested for an impairment loss whenever events or changes in circumstances indicate that the investment may be impaired. Any impairment loss is included in the disclosure notes.

**Western Cape Province
Department of Education
Vote 5**

**Accounting Policies
for the year ended 31 March 2013**

4.6 Inventory

Inventories that qualify for recognition must be initially reflected at cost. Where inventories are acquired at no cost or for nominal consideration their cost shall be their fair value at the date of acquisition.

All inventory items at year-end are reflected using the weighted average cost or FIFO cost formula.

4.7 Capital assets

4.7.1 Movable assets

Initial recognition

A capital asset is recorded in the asset register on receipt of the item at cost. Cost of an asset is defined as the total cost of acquisition. Where the cost cannot be determined accurately the movable capital asset is stated at fair value. Where fair value cannot be determined the capital asset is included in the asset register at R1.

All assets acquired prior to 1 April 2002 are included in the register at R1.

Subsequent recognition

Subsequent expenditure of a capital nature is recorded in the statement of financial performance as "expenditure for capital assets" and is capitalised in the asset register of the department on completion of the project.

Repairs and maintenance is expensed as current "goods and services" in the statement of financial performance.

4.7.2 Immovable assets

Initial recognition

A capital asset is recorded on receipt of the item at cost. Cost of an asset is defined as the total cost of acquisition. Where the cost cannot be determined accurately the immovable capital asset is stated at R1 unless the fair value for the asset has been reliably estimated.

Subsequent recognition

Work-in-progress of a capital nature is recorded in the statement of financial performance as "expenditure for capital assets". On completion the total cost of the project is included in the asset register of the department that is accountable for the asset.

Repairs and maintenance is expensed as current "goods and services" in the statement of financial performance.

**Western Cape Province
Department of Education
Vote 5**

**Accounting Policies
for the year ended 31 March 2013**

4.7.3 Intangible assets

Initial recognition

An intangible asset is recorded in the asset register on receipt of the item at cost. Cost of an intangible asset is defined as the total cost of acquisition. Where the cost cannot be determined accurately the intangible asset is stated at fair value. Where fair value cannot be determined the intangible asset is included in the asset register at R1.

All intangible assets acquired prior to 1 April 2002 can be included in the asset register at R1.

Subsequent expenditure

Subsequent expenditure of a capital nature is recorded in the statement of financial performance as "expenditure for capital asset" and is capitalised in the asset register of the department.

Maintenance is expensed as current "goods and services" in the statement of financial performance.

5. Liabilities

5.1 Payables

Recognised payables mainly comprise of amounts owing to other governmental entities. These payables are carried at cost in the statement of financial position.

5.2 Contingent liabilities

Contingent liabilities are included in the disclosure notes to the financial statements when it is possible that economic benefits will flow from the department or when an outflow of economic benefits or service potential is probable but cannot be measured reliably.

5.3 Contingent assets

Contingent assets are included in the disclosure notes to the financial statements when it is probable that an inflow of economic benefits will flow to the entity.

5.4 Commitments

Commitments are not recognised in the statement of financial position as a liability or as expenditure in the statement of financial performance but are included in the disclosure notes.

**Western Cape Province
Department of Education
Vote 5**

**Accounting Policies
for the year ended 31 March 2013**

5.5 Accruals

Accruals are not recognised in the statement of financial position as a liability or as expenditure in the statement of financial performance but are included in the disclosure notes.

5.6 Employee benefits

Short-term employee benefits that give rise to a present legal or constructive obligation are disclosed in the disclosure notes to the financial statements. These amounts are not recognised in the statement of financial performance or the statement of financial position.

5.7 Lease commitments

Finance lease

Finance leases are not recognised as assets and liabilities in the statement of financial position. Finance lease payments are recognised as a capital expense in the statement of financial performance and are not apportioned between the capital and the interest portions. The total finance lease payment is disclosed in the disclosure notes to the financial statements.

Operating lease

Operating lease payments are recognised as an expense in the statement of financial performance. The operating lease commitments are disclosed in the disclosure notes to the financial statement.

5.8 Impairment

The department tests for impairment where there is an indication that a receivable loan or investment may be impaired. An assessment of whether there is an indication of possible impairment is done at each reporting date. An estimate is made for doubtful loans and receivables based on a review of all outstanding amounts at year-end. Impairments on investments are calculated as being the difference between the carrying amount and the present value of the expected future cash flows/service potential flowing from the instrument.

5.9 Provisions

Provisions are disclosed when there is a present legal or constructive obligation to forfeit economic benefits as a result of events in the past and it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate of the obligation can be made.

**Western Cape Province
Department of Education
Vote 5**

**Accounting Policies
for the year ended 31 March 2013**

6. Receivables for departmental revenue

Receivables for departmental revenue are disclosed in the disclosure notes to the annual financial statements. These receivables are written off when identified as irrecoverable and are disclosed separately.

7. Net Assets

7.1 Capitalisation reserve

The capitalisation reserve comprises of financial assets and/or liabilities originating in a prior reporting period but which are recognised in the statement of financial position for the first time in the current reporting period. Amounts are recognised in the capitalisation reserves when identified in the current period and are transferred to the Provincial Revenue Fund when the underlying asset is disposed and the related funds are received.

7.2 Recoverable revenue

Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when written-off.

8. Related party transactions

Specific information with regards to related party transactions is included in the disclosure notes.

9. Key management personnel

Compensation paid to key management personnel including their family members where relevant is included in the disclosure notes.

**Western Cape Province
Department of Education
Vote 5**

**Notes to the Annual Financial Statements
for the year ended 31 March 2013**

1. Annual Appropriation

1.1 Annual Appropriation	Final Appropriation	Actual Funds Received	Funds not requested/ not received	Appropriation received
	2012/13	2012/13	2012/13	2011/12
Programmes	R'000	R'000	R'000	R'000
Administration	520 730	549 872	(29 142)	532 038
Public Ordinary School Education	11 712 784	11 614 865	97 919	10 906 432
Independent School Subsidies	72 321	72 697	(376)	64 188
Public Special School Education	839 366	892 675	(53 309)	791 341
Further Education and Training	597 589	597 589	-	534 671
Adult Basic Education and Training	36 920	35 818	1 102	33 098
Early Childhood Development	421 351	429 572	(8 221)	380 796
Auxiliary and Associated Services	159 182	167 155	(7 973)	134 588
Total	14 360 243	14 360 243	-	13 377 152
		Note	2012/13	2011/12
			R'000	R'000
1.2 Conditional Grants**				
Total grants received		32	<u>1 337 749</u>	<u>1 190 413</u>

(** It should be noted that the Conditional Grants are included in the amounts per the Final Appropriation in Note 1.1)

2. Departmental Revenue

Sales of goods and services other than capital assets	2.1	13 172	12 611
Fines, penalties and forfeits	2.2	761	560
Interest, dividends and rent on land	2.3	3 530	1 081
Transactions in financial assets and liabilities	2.4	24 418	19 666
Total revenue collected		41 881	33 918
Less: Own revenue included in appropriation	13	24 533	24 025
Departmental revenue collected		17 348	9 893
2.1 Sales of goods and services other than capital assets	2		
Sales of goods and services produced by the department		13 032	12 489
Sales by market establishment		13 032	12 489
Sales of scrap, waste and other used current goods		140	122
Total		13 172	12 611

**Western Cape Province
Department of Education
Vote 5**

**Notes to the Annual Financial Statements
for the year ended 31 March 2013**

	Note	2012/13 R'000	2011/12 R'000
2.2 Fines, penalties and forfeits	2		
Fines		761	560
Total		761	560
2.3 Interest, dividends and rent on land	2		
Interest		3 530	1 081
Total		3 530	1 081
2.4 Transactions in financial assets and liabilities	2		
Receivables		14 354	12 345
Other Receipts including Recoverable Revenue		10 064	7 321
Total		24 418	19 666
3. Compensation of employees			
3.1 Salaries and wages			
Basic salary		7 997 746	7 455 753
Performance award		22 210	25 675
Service based		17 655	12 684
Compensative/circumstantial		108 888	83 172
Periodic payments		9 672	5 717
Other non-pensionable allowances		1 149 943	1 081 293
Total		9 306 114	8 664 294
3.2 Social contributions			
Employer contributions			
Pension		953 398	875 468
Medical		473 759	454 689
UIF		9	10
Bargaining council		662	666
Official unions and associations		1 943	1 944
Total		1 429 771	1 332 777
Total compensation of employees		10 735 885	9 997 071
Average number of employees		40 124	40 310

**Western Cape Province
Department of Education
Vote 5**

**Notes to the Annual Financial Statements
for the year ended 31 March 2013**

	Note	2012/13 R'000	2011/12 R'000
4. Goods and services			
Administrative fees		803	767
Advertising		8 393	6 483
Assets less than R5,000	4.1	37 175	34 738
Bursaries (employees)		4 286	13 032
Catering*		10 552	10 826
Communication		12 043	11 673
Computer services	4.2	16 339	13 881
Consultants, contractors and agency/outsourced services	4.3	306 468	315 405
Entertainment		258	253
Audit cost - external	4.4	10 499	11 177
Inventory	4.5	293 327	263 658
Operating leases		14 684	9 035
Property payments	4.6	249 803	268 781
Rental and hiring		3 918	-
Transport provided as part of the departmental activities		193 782	175 696
Travel and subsistence	4.7	47 572	44 031
Venues and facilities*		17 500	15 367
Training and staff development*		27 024	23 545
Other operating expenditure	4.8	19 587	11 990
Total		1 274 013	1 230 338

The comparative for property payments has been re-stated. Expenditure for relocation of mobile units amounting to R20,595 million which was previously capitalised, has now been classified as current expenditure.

*The expenditure on these items includes related expenditure that cannot be clearly distinguished.

4.1 Assets less than R5,000	4		
Tangible assets		34 175	32 506
Machinery and equipment		34 175	32 506
Intangible assets		3 000	2 232
Total		37 175	34 738
4.2 Computer services	4		
SITA computer services		9 423	8 053
External computer service providers		6 916	5 828
Total		16 339	13 881

**Western Cape Province
Department of Education
Vote 5**

**Notes to the Annual Financial Statements
for the year ended 31 March 2013**

	Note	2012/13 R'000	2011/12 R'000
4.3 Consultants, contractors and agency/ outsourced services	4		
Business and advisory services		36 839	37 638
Legal costs		3 344	4 169
Contractors		6 759	8 303
Agency and support/outsourced services		259 526	265 295
Total		306 468	315 405
4.4 Audit cost - external	4		
Regularity audits		9 249	9 071
Performance audits		666	1 247
Computer audits		584	859
Total		10 499	11 177
4.5 Inventory	4		
Learning and teaching support material		252 722	229 481
Food and food supplies		852	880
Other consumables		1 250	404
Materials and supplies		201	121
Stationery and printing		37 942	32 734
Medical supplies		360	38
Total		293 327	263 658
4.6 Property payments	4		
Municipal services		62 934	80 669
Property maintenance and repairs		175 846	166 617
Other		11 023	21 495
Total		249 803	268 781
The comparative for property maintenance and repairs has been re-stated.			
4.7 Travel and subsistence	4		
Local		47 559	44 026
Foreign		13	5
Total		47 572	44 031

**Western Cape Province
Department of Education
Vote 5**

**Notes to the Annual Financial Statements
for the year ended 31 March 2013**

	Note	2012/13 R'000	2011/12 R'000
4.8 Other operating expenditure	4		
Learnerships		6 486	-
Professional bodies, membership and subscription fees		1 315	444
Resettlement costs		1 805	1 845
Other		9 981	9 701
Total		19 587	11 990
5. Payments for financial assets			
Other material losses written off	5.1	2 126	492
Debts written off	5.2	16 110	1 550
Total		18 236	2 042
5.1 Other material losses written off	5		
Nature of losses			
Claims against the state		2	-
Irregular expenditure		1 883	178
GG Accidents		241	314
Total		2 126	492
5.2 Debts written off	5		
Nature of debts written off			
Employee tax		335	11
Salary overpayments		10 083	135
Bursaries		2 039	21
Other		569	1 143
Interest on debts		3 084	240
Total		16 110	1 550
The write off policy dictates the procedure for write off. The writing off of debts is dependent on the availability of funding.			
6. Transfers and subsidies			
Departmental agencies and accounts	Annexure 1A	5 534	5 256
Non-profit institutions	Annexure 1B	1 603 326	1 389 926
Households	Annexure 1C	79 623	87 865
Gifts, donations and sponsorships made	Annexure 1D	12	10
Total		1 688 495	1 483 057

**Western Cape Province
Department of Education
Vote 5**

**Notes to the Annual Financial Statements
for the year ended 31 March 2013**

	Note	2012/13 R'000	2011/12 R'000
7. Expenditure for capital assets			
Tangible assets		570 625	646 795
Buildings and other fixed structures	31	522 788	591 872
Machinery and equipment	29	47 837	54 923
Software and other intangible assets		856	1 850
Computer software	30	856	1 850
Total		571 481	648 645

The comparative for buildings and other fixed structures has been re-stated. Expenditure for relocation of mobile units amounting to R20,595 million which was previously capitalised, has now been classified as current expenditure.

7.1 Analysis of funds utilised to acquire capital assets – 2012/13

	Voted Funds R'000	Aid assistance R'000	Total R'000
Tangible assets	570 625	-	570 625
Buildings and other fixed structures	522 788	-	522 788
Machinery and equipment	47 837	-	47 837
Software and other intangible assets	856	-	856
Computer software	856	-	856
Total	571 481	-	571 481

7.2 Analysis of funds utilised to acquire capital assets – 2011/12

	Voted Funds R'000	Aid assistance R'000	Total R'000
Tangible assets	646 795	-	646 795
Buildings and other fixed structures	591 872	-	591 872
Machinery and equipment	54 923	-	54 923
Software and other intangible assets	1 850	-	1 850
Computer software	1 850	-	1 850
Total	648 645	-	648 645

**Western Cape Province
Department of Education
Vote 5**

**Notes to the Annual Financial Statements
for the year ended 31 March 2013**

	Note	2012/13 R'000	2011/12 R'000
8. Cash and cash equivalents			
Cash on hand		10	-
Investments (Domestic)		-	3 735
Total		10	3 735

Investments fluctuate due to the availability of cash.

9. Prepayments and advances			
Travel and subsistence		47	19
Total		47	19

	Note	2012/13			Total R'000	2011/12 R'000
		Less than one year R'000	One to three years R'000	Older than three years R'000		
10. Receivables						
Claims recoverable	10.1	17 890	197	-	18 087	15 798
	<small>Annexure 3</small>					
Staff debt	10.2	7 530	4 256	19 412	31 198	41 160
Other debtors	10.3	55 454	9 152	42 597	107 203	65 302
Total		80 874	13 605	62 009	156 488	122 260

	Note	2012/13 R'000	2011/12 R'000
10.1 Claims recoverable	10		
National Departments		17 242	6 380
Provincial Departments		242	1 684
Private enterprises		332	7 455
Households and non-profit institutions		271	279
Total		18 087	15 798
10.2 Staff debt	10		
Salary overpayments		5 459	3 901
Debt account		25 739	37 259
Total		31 198	41 160

**Western Cape Province
Department of Education
Vote 5**

**Notes to the Annual Financial Statements
for the year ended 31 March 2013**

	Note	2012/13 R'000	2011/12 R'000
10.3 Other debtors	10		
Breach of contract		9 530	13 268
Ex employees		40 680	46 568
State guarantees		565	911
Criminal acts		1 074	1 249
Miscellaneous		1 915	2 581
Clearing accounts		53 439	725
Total		107 203	65 302

R52,652 million included under the sub-note for Other debtors under Clearing accounts is in respect of an overpayment made to Bonitas Medical Scheme during March 2013. The refund was received on 10 April 2013.

11. Investments

Non-current

Shares and other equity

JL Bisset Fund	450	434
Graham Civil Service Bursary Fund	40	41
Royal Reception Fund	27	30
School Building Fund	14 972	14 367
Total	15 489	14 872

Analysis of non-current investments

Opening balance	14 872	14 191
Additions in cash	617	681
Closing balance	15 489	14 872

12. Voted Funds to be Surrendered to the Revenue Fund

Opening balance	15 999	42 469
Transfer from statement of financial performance	72 133	15 999
Paid during the year	(15 999)	(42 469)
Closing balance	72 133	15 999

13. Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund

Opening balance	2 139	(391)
Transfer from statement of financial performance	17 348	9 893
Own revenue included in appropriation	24 533	24 025
Paid during the year	(33 029)	(31 388)
Closing balance	10 991	2 139

14. Bank overdraft

Consolidated Paymaster General Account	17 142	30 140
Total	17 142	30 140

**Western Cape Province
Department of Education
Vote 5**

**Notes to the Annual Financial Statements
for the year ended 31 March 2013**

	Note	2012/13 R'000	2011/12 R'000
15. Payables – current			
Clearing accounts	15.1	1 255	6 689
Other payables	15.2	1 034	463
Total		2 289	7 152
15.1 Clearing accounts	15		
Sal: ACB recalls		617	175
Sal: income tax		32	5 647
Sal: pension fund		120	214
Salary reversal control		320	182
Salary: medical aid		69	351
Other deduction accounts		41	86
Sal: tax debt		56	34
Total		1 255	6 689
15.2 Other payables	15		
Miscellaneous		1 034	463
Total		1 034	463
16. Net cash flow available from operating activities			
Net surplus as per Statement of Financial Performance		89 481	25 892
Add back non cash/cash movements not deemed operating activities*		507 867	600 144
(Increase)in receivables – current		(34 228)	(4 406)
(Increase) in prepayments and advances		(28)	(9)
(Decrease) in payables – current		(4 863)	5 746
Expenditure on capital assets*		571 481	648 645
Surrenders to Revenue Fund		(49 028)	(73 857)
Own revenue included in appropriation		24 533	24 025
Net cash flow generated by operating activities		597 348	626 036

*The figure published in the 2011/12 reporting year in respect of expenditure on finance leases (daily tariffs) for GG vehicles was understated by R19,072 million. Furthermore, the comparatives for relocation of mobile units amounting to R20,595 million, which was previously capitalised, has now been re-stated as current expenditure.

17. Reconciliation of cash and cash equivalents for cash flow purposes			
Consolidated Paymaster General Account		(17 142)	(30 140)
Cash on hand		10	-
Cash with commercial banks (local)		-	3 735
Total		(17 132)	(26 405)

**Western Cape Province
Department of Education
Vote 5**

**Disclosure Notes to the Annual Financial Statements
for the year ended 31 March 2013**

	Note	2012/13 R'000	2011/12 R'000
18. Contingent liabilities and contingent assets			
Contingent liabilities			
Liable to	Nature		
Housing loan guarantees	Employees	Annex 2A 573	829
Claims against the department		Annex 2B 316 439	290 826
Intergovernmental payables (unconfirmed balances)		Annex 4 87	2 198
Other		Annex 2B 4 765	43 665
Total		321 864	337 518
18.1 Contingent assets			
Nature of contingent asset			
Overpayment of ministerial driver		135	-
Total		135	-
19. Commitments			
Current expenditure			
Approved and contracted		751 737	928 066
Approved but not yet contracted		681 275	334 389
		1 433 012	1 262 455
Capital expenditure (including transfers)			
Approved and contracted		622 764	315 098
Approved but not yet contracted		1 866 587	1 680 852
		2 489 351	1 995 950
Total Commitments		3 922 363	3 258 405

Commitments include provision for infrastructure over the MTEF period and learner transport contracts.

**Western Cape Province
Department of Education
Vote 5**

**Disclosure Notes to the Annual Financial Statements
for the year ended 31 March 2013**

		2012/13	2011/12
		R'000	R'000
20. Accruals			
Listed by economic classification	30 Days	30+ Days	Total
			Total
Goods and services	22 806	2 552	25 358
Transfer and subsidies	791	605	1 396
Capital assets	18 758	2 042	20 800
Other	-	-	829
Total	42 355	5 199	47 554
		Note	
		2012/13	2011/12
		R'000	R'000
Listed by programme level			
Administration		13 671	10 141
Public Ordinary School Education		28 275	25 336
Public Special School Education		583	14
Further Education and Training		-	1
Adult Basic Education and Training		1	-
Early Childhood Development		2 986	216
Auxiliary and Associated Services		2 038	1 035
Total		47 554	36 743
Confirmed balances with departments	Annex 4	1 018	66
Total		1 018	66
21. Employee benefits			
Leave entitlement		123 161	103 797
Service bonus (Thirteenth cheque)		324 492	300 998
Performance awards		13 395	12 619
Capped leave commitments		1 009 995	1 009 187
Other		139 286	47 634
Total		1 610 329	1 474 235

The comparatives i.r.o. performance awards have been re-stated in line with the reporting year i.e. 1.5% of the compensation of employees budget.
The comparatives i.r.o. other has also been re-stated in line with the reporting year i.e. supplementary salary payments in April 2012 relating to the 2012/13 financial year.
The negative leave credits i.r.o. future leave taken as per the detail report, is as follows:
- current cycle (R578 000)
- capped leave (R2,457 million)

**Western Cape Province
Department of Education
Vote 5**

**Disclosure Notes to the Annual Financial Statements
for the year ended 31 March 2013**

22. Lease Commitments

22.1 Operating leases expenditure

	Specialised military assets	Land	Buildings & other fixed structures	Machinery and equipment	Total
2012/13	R'000	R'000	R'000	R'000	R'000
Not later than 1 year	-	-	-	2 201	2 201
Later than 1 year and not later than 5 years	-	-	-	1 447	1 447
Total lease commitments	-	-	-	3 648	3 648
2011/12					
Not later than 1 year	-	-	-	1 618	1 618
Later than 1 year and not later than 5 years	-	-	-	246	246
Total lease commitments	-	-	-	1 864	1 864
			Note	2012/13	2011/12
				R'000	R'000

23. Receivables for departmental revenue

Transactions in financial assets and liabilities	1 712	6 968
Total	1 712	6 968

23.1 Analysis of receivables for departmental revenue

Opening balance	6 968	28 434
Less: Amounts received	(16 526)	(26 925)
Add: Amounts recognised	11 270	5 459
Closing balance	1 712	6 968

**Western Cape Province
Department of Education
Vote 5**

**Disclosure Notes to the Annual Financial Statements
for the year ended 31 March 2013**

	Note	2012/13 R'000	2011/12 R'000
24. Irregular expenditure			
24.1 Reconciliation of irregular expenditure			
Opening balance		29 809	16 961
Add: Irregular expenditure – relating to prior year		-	5 837
Add: Irregular expenditure – relating to current year		6 924	7 901
Less: Amounts condoned		(2 258)	(712)
Less: Amounts recoverable (not condoned)		-	(178)
Less: Amounts not recoverable (not condoned)		(1 883)	-
Irregular expenditure awaiting condonation		32 592	29 809
 Analysis of awaiting condonation per age classification			
Current year		4 744	7 504
Prior years		27 848	22 305
Total		32 592	29 809

Irregular expenditure relating to the current year i.r.o. the 2011/12 financial year was disclosed as R30,500 million. After investigation of these cases during the new financial year, it was found that an amount of R22,599 million was in fact not irregular and therefore this figure was re-stated as R7,901 million. An amount of R23,583 million included in the opening balance has also been condoned subsequent to 31 March 2013.

	2012/13 R'000
24.2 Details of irregular expenditure – current year	
Incident (Disciplinary steps taken/ criminal proceedings)	
Disclosure incomplete	39
Emergency maintenance – procurement irregularity	93
Additional payment outside of contract	146
Suppliers paid on behalf of 13 Non-Section 21 schools	971
Webfocus – Deviation from procurement procedure	1 941
Insufficient quotes – various	594
No declaration of interest	1 787
Acting allowance	19
Alleged tender irregularities - Department of Transport & Public Works	1 334
	6 924

**Western Cape Province
Department of Education
Vote 5**

**Disclosure Notes to the Annual Financial Statements
for the year ended 31 March 2013**

		2012/13 R'000
24.3 Details of irregular expenditure condoned		
Incident	Condoned by (condoning authority)	
Safer schools project - procurement irregularity		78
Emergency maintenance – procurement irregularity		93
Additional payment outside of contract		146
Webfocus – Deviation from procurement procedure		1 941
		2 258
 24.4 Details of irregular expenditure not recoverable (not condoned)		
Incident	Not condoned by (condoning authority)	
Lastrea Training - procurement irregularity		165
District Office South Cape – procurement irregularity		70
Excess learners transported		1 630
Venues & facilities - procurement irregularity		8
Therapeutic Services - insufficient quotes		10
		1 883
 24.5 Details of irregular expenditure under investigation		
Incident		
Disclosure incomplete		39
Suppliers paid on behalf of 13 Non-Section 21 schools		971
Insufficient quotes – various		594
No declaration of interest		1 787
Acting allowance		19
Alleged tender irregularities - Department of Transport & Public Works		1 334
		4 744

The department is investigating the full population of vouchers to determine the exact amount of irregular expenditure.

**Western Cape Province
Department of Education
Vote 5**

**Disclosure Notes to the Annual Financial Statements
for the year ended 31 March 2013**

	2012/13	2011/12
	R'000	R'000
25. Fruitless and wasteful expenditure		
25.1 Reconciliation of fruitless and wasteful expenditure		
Opening balance	103	108
Fruitless and wasteful expenditure – relating to current year	39	-
Less: Amounts resolved	(2)	-
Less: Amounts transferred to receivables for recovery	-	(5)
Fruitless and wasteful expenditure awaiting resolution	140	103
25.2 Analysis of awaiting resolution per economic classification		
Current	39	103
Capital	101	-
Total	140	103
		2012/13
		R'000
25.3 Analysis of current year's fruitless and wasteful expenditure		
Incident	(Disciplinary steps taken/ criminal proceedings)	
Cancellation of Programme Operational Committee Workshop		8
Interest paid on overdue accounts		4
Overpayment to supplier		24
Non utilisation of discount		3
		39

The department is investigating the full population of vouchers to determine the exact amount of fruitless and wasteful expenditure.
--

**Western Cape Province
Department of Education
Vote 5**

**Disclosure Notes to the Annual Financial Statements
for the year ended 31 March 2013**

26. Related party transactions

Other

1. In terms of the definition for related parties, public ordinary schools are regarded as related parties and the transactions thereto are disclosed under Annexure 1B.
2. During the year the department received services from the following related parties that are related to the department as indicated:
 - 2.1 The Western Cape Department of Transport & Public Works (DTPW)
 - The department occupies a building managed by the Western Cape DTPW free of charge. Parking space is also provided for government officials at an approved fee that is not market related.
 - The department makes use of government motor vehicles which are managed by the Government Motor Transport (GMT) Section of the DTPW. This relationship is based on an arm's length transaction in terms of tariffs approved by the Provincial Treasury.
 - 2.2 The Western Cape Education Department received corporate services from the Corporate Services Centre of the Department of the Premier in the Western Cape Province i.r.o. the following service areas:
 - Information and Communication Technology
 - Organisational Development
 - Provincial Training (transversal)
 - Enterprise Risk Management
 - Internal Audit
 - Forensic Investigations
 - Legal Services
 - 2.3 The Western Cape Education Department received security advisory services and security operations from the Department of Community Safety in the Western Cape Province.

	No. of individuals	2012/13 R'000	2011/12 R'000
27. Key management personnel			
Political office bearers	1	1 652	1 566
Officials:			
Level 15 to 16	5	6 316	4 937
Level 14 (including CFO if at lower level)	10	7 071	8 074
Family members of key management personnel	10	3 846	3 988
Total		18 885	18 565

**Western Cape Province
Department of Education
Vote 5**

**Disclosure Notes to the Annual Financial Statements
for the year ended 31 March 2013**

	Note	2012/13 R'000	2011/12 R'000
28. Impairment			
Debtors		58 842	71 334
Total		58 842	71 334

These are in respect of debts in the older than 90 days category.

29. Moveable tangible capital assets

Movement in moveable tangible capital assets per asset register for the year ended 31 March 2013

	Opening balance R'000	Current year adjustments to prior year balances R'000	Additions R'000	Disposals R'000	Closing balance R'000
Machinery and equipment	174 436	125 627	124 844	29 827	395 080
Transport assets	116 127	124 447	99 270	9 134	330 710
Computer equipment	38 171	399	17 635	16 214	39 991
Furniture and office equipment	16 153	-	7 706	4 479	19 380
Other machinery and equipment	3 985	781	233	-	4 999
Total moveable tangible capital assets	174 436	125 627	124 844	29 827	395 080

29.1 Additions

Additions to moveable tangible capital assets per asset register for the year ended 31 March 2013

	Cash R'000	Non-cash R'000	(Capital work- in-progress current costs and finance lease payments R'000)	Received current, not paid (Paid current year, received prior year) R'000	Total R'000
Machinery and equipment	135 140	16 206	(26 502)	-	124 844
Transport assets	109 580	16 192	(26 502)	-	99 270
Computer equipment	17 629	6	-	-	17 635
Furniture and office equipment	7 698	8	-	-	7 706
Other machinery and equipment	233	-	-	-	233
Total additions to moveable tangible capital assets	135 140	16 206	(26 502)	-	124 844

**Western Cape Province
Department of Education
Vote 5**

**Disclosure Notes to the Annual Financial Statements
for the year ended 31 March 2013**

29.2 Disposals

Disposals of moveable tangible capital assets per asset register for the year ended 31 March 2013

	Sold for cash	Transfer out or destroyed or scrapped	Total disposals		Cash received Actual
	R'000	R'000	R'000		R'000
Machinery and equipment	-	29 827	29 827	-	-
Transport assets	-	9 134	9 134	-	-
Computer equipment	-	16 214	16 214	-	-
Furniture and office equipment	-	4 479	4 479	-	-
Total additions to moveable tangible capital assets	-	29 827	29 827	-	-

29.3 Movement for 2011/12

Movement in moveable tangible capital assets per asset register for the year ended 31 March 2012

	Opening balance	Additions	Disposals	Closing balance
	R'000	R'000	R'000	R'000
Machinery and equipment	155 751	80 195	61 510	174 436
Transport assets	100 479	44 329	28 681	116 127
Computer equipment	37 082	28 281	27 192	38 171
Furniture and office equipment	14 214	7 576	5 637	16 153
Other machinery and equipment	3 976	9	-	3 985
Total moveable tangible capital assets	155 751	80 195	61 510	174 436

29.4 Minor assets

Movement in minor assets per the asset register for the year ended 31 March 2013

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
	R'000	R'000	R'000	R'000	R'000	R'000
Opening balance	-	1 352	-	21 352	-	22 704
Current year adjustments to prior year balances	-	-	-	7 911	-	7 911
Additions	-	3 000	-	36 969	-	36 969
Disposals	-	2 980	-	32 994	-	35 974
Total minor assets	-	1 372	-	33 238	-	34 610
Number of minor assets at cost	-	315	-	38 844	-	39 159
Total number of minor assets	-	315	-	38 844	-	39 159

**Western Cape Province
Department of Education
Vote 5**

**Disclosure Notes to the Annual Financial Statements
for the year ended 31 March 2013**

29.5 Minor assets

Movement in minor assets per the asset register for the year ended 31 March 2012

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
	R'000	R'000	R'000	R'000	R'000	R'000
Opening balance	-	1 345	-	21 344	-	22 689
Additions	-	2 232	-	32 514	-	34 746
Disposals	-	2 225	-	32 506	-	34 731
Total minor assets	-	1 352	-	21 352	-	22 704

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
Number of minor assets at cost	-	314	-	31 502	-	31 816
Total number of minor assets	-	314	-	31 502	-	31 816

29.6 Moveable assets written off

Moveable assets written off for the year ended 31 March 2013

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
	R'000	R'000	R'000	R'000	R'000	R'000
Assets written off	-	-	-	4 828	-	4 828
Total moveable assets written off	-	-	-	4 828	-	4 828

Moveable assets written off for the year ended 31 March 2012

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
Assets written off	-	-	-	7 321	-	7 321
Total moveable assets written off	-	-	-	7 321	-	7 321

30. Intangible capital assets

Movement in intangible capital assets per asset register for the year ended 31 March 2013

	Opening balance	Current year adjustments to prior year balances	Additions	Disposals	Closing balance
	R'000	R'000	R'000	R'000	R'000
Computer software	18 834	-	856	-	19 690
Total intangible capital assets	18 834	-	856	-	19 690

**Western Cape Province
Department of Education
Vote 5**

**Disclosure Notes to the Annual Financial Statements
for the year ended 31 March 2013**

30.1 Additions

Additions to intangible capital assets per asset register for the year ended 31 March 2013

	Cash	Non-cash	(Development work-in- progress current costs)	Received current, not paid (Paid current year, received prior year)	Total
	R'000	R'000	R'000	R'000	R'000
Computer software	856	-	-	-	856
Total additions to intangible capital assets	856	-	-	-	856

30.2 Additions

Movement in intangible capital assets per asset register for the year ended 31 March 2012

	Opening balance	Additions	Disposals	Closing balance
	R'000	R'000	R'000	R'000
Computer software	18 801	33	-	18 834
Total intangible capital assets	18 801	33	-	18 834

31. Immoveable intangible capital assets

**Movement in immoveable tangible capital assets per asset register for the year ended
31 March 2013**

	Opening balance	Current year adjustments to prior year balances	Additions	Disposals	Closing balance
	R'000	R'000	R'000	R'000	R'000
Buildings and other fixed structures	-	-	737 346	737 346	-
Non-residential buildings	-	-	737 346	737 346	-
Total immoveable tangible capital assets	-	-	737 346	737 346	-

31.1 Additions

**Additions to immoveable tangible capital assets per asset register for the year ended 31
March 2013**

	Cash	Non-cash	(Capital work-in- progress current costs and finance lease)	Received current, not paid (Paid current year, received prior year)	Total
	R'000	R'000	R'000	R'000	R'000
Buildings and other fixed structures	435 485	675 090	(373 229)	-	737 346
Non-residential buildings	435 485	675 090	(373 229)	-	737 346
Total immoveable tangible capital assets	435 485	675 090	(373 229)	-	737 346

**Western Cape Province
Department of Education
Vote 5**

**Disclosure Notes to the Annual Financial Statements
for the year ended 31 March 2013**

31.2 Disposals

Disposals of immoveable tangible capital assets per asset register for the year ended 31 March 2013

	Sold for cash	Transfer out or destroyed or scrapped	Total disposals		Cash received Actual
	R'000	R'000	R'000	R'000	R'000
Buildings and other fixed structures	-	737 346	737 346	-	-
Non-residential buildings	-	737 346	737 346	-	-
Total disposal of immoveable tangible capital assets	-	737 346	737 346	-	-

32 Statement of conditional grants received

Name of department	Grant allocation					Spent				2011/12	
	Division of Revenue Act/ Provincial Grants	Roll overs	DORA adjustments	Other adjustments	Total available	Amount received by department	Amount spent by department	Under/(over-spending)	% available funds spend by department	Division of Revenue Act	Amount spent by department
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Dinaledi schools grant	9 571	-	-	-	9 571	9 571	4 585	4 986	48	6 720	6 684
Education infrastructure grant	431 397	-	-	-	431 397	431 397	431 397	-	100	385 039	385 039
EPWP incentive grant to Prov-Soc	23 924	-	-	-	23 924	23 924	23 903	21	100	8 070	8 066
EPWP inter grnt to provinces	1 000	-	-	-	1 000	1 000	1 000	-	100	-	-
Further Education and Training Col grant	597 589	-	-	-	597 589	597 589	597 523	66	100	534 671	534 659
HIV/AIDS (Lifeskills Educ) grant	17 416	-	-	-	17 416	17 416	16 552	864	95	16 388	14 088
National school nutrition programme grant	245 588	-	-	-	245 588	245 588	236 669	8 919	96	230 906	230 041
Technical Secondary school recapitalisation grant	11 264	-	-	-	11 264	11 264	9 250	2 014	82	8 619	8 610
Total	1 337 749	-	-	-	1 337 749	1 337 749	1 320 879	16 870	-	1 190 413	1 187 187

33. Finance lease commitments – GG vehicles

As determined, the arrangement between the Western Cape Department of Education and GMT constitutes finance leases. The obligation in respect of the finance leases are presented below

2012/13	Within 1 year	2-5 years	More than 5 years
	20 244	73 976	16 469
2011/12	Within 1 year	2-5 years	More than 5 years
	17 165	54 957	17 263

The department of Education leased 514 vehicles from GMT during 2012/13. Daily tariffs are payable on a monthly basis, covering the operational costs and capital costs towards the replacement of vehicles, and the implicit financial costs in this type of arrangement.

**Western Cape Province
Department of Education
Vote 5**

**Annexures to the Annual Financial Statements
for the year ended 31 March 2013**

Annexure 1A

Statement of transfers to Departmental Agencies and Accounts

Department/ Agency / Account	Transfer allocation				Transfer		2011/12
	Adjusted appropriation	Roll Overs	Adjustments	Total Available	Actual transfer	% of Available funds trans- ferred	Actual Expen- diture
	R'000	R'000	R'000	R'000	R'000	%	R'000
SETA	5 524	-	-	5 524	5 524	100	5 256
SABC TV licence	-	-	10	10	10	100	-
Total	5 524	-	10	5 534	5 534		5 256

Annexure 1B

Statement of transfers to Non-profit Institutions

Non-profit Institutions	Transfer allocation				Transfer		2011/12
	Adjusted appropriation Act	Roll Overs	Adjust- ments	Total Avail- able	Actual transfer	% of Avail- able funds trans- ferred	Actual Expen- diture
	R'000	R'000	R'000	R'000	R'000	%	R'000
Transfers							
Public ordinary schools	583 260	-	183 119	766 379	764 652	100	701 659
Independent schools	72 697	-	(376)	72 321	72 321	100	63 554
Schools for learners with special education needs	119 125	-	10 536	129 661	129 661	100	128 346
Further education and training colleges	315 012	-	8 273	323 285	323 285	100	243 928
ABET: Private centres	26 187	-	3 627	29 814	29 814	100	27 248
ECD: Gr R Public Schools	168 234	-	(842)	167 392	167 392	100	125 881
ECD: Gr R Community	40 530	-	2 664	43 194	43 194	100	46 838
ECD: Learnerships	61 464	-	11 543	73 007	73 007	100	52 472
Total	1 386 509	-	218 544	1 605 053	1 603 326		1 389 926

**Western Cape Province
Department of Education
Vote 5**

**Annexures to the Annual Financial Statements
for the year ended 31 March 2013**

**Annexure 1C
Statement of transfers to households (H/H)**

Households	Transfer allocation				Transfer		2011/12
	Adjusted appropriation Act	Roll Overs	Adjustments	Total Available	Actual transfer	% of Available funds transferred	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	%	R'000
Transfers							
H/H employee service benefit: Injury on duty	1 126	-	(1 126)	-	-	-	236
H/H employee service benefit: leave gratuity	8 973	-	46 418	55 391	55 366	100	36 228
H/H employee service benefit: PST retirement benefit	1 445	-	(1 436)	9	9	100	88
H/H employee service benefit: Severance	-	-	1 930	1 930	1 930	100	2 413
H/H employee service benefit: Bursaries (non-employees)	19 224	-	(1 306)	17 918	17 918	100	47 187
H/H: claims against the state (cash)	-	-	4 400	4 400	4 400	100	1 651
H/H: PMT/refund and rem-act/grce	-	-	-	-	-	-	62
Total	30 768	-	48 880	79 648	79 623		87 865

**Annexure 1D
Statement of gifts, donations and sponsorships made and remissions, refunds and payments made as an act of grace**

Nature of gift, donation or sponsorship	2012/13	2011/12
	R'000	R'000
Paid in cash		
WCED Soccer club: Sponsorship for expenses	12	10
Subtotal	12	10
Remissions, refunds and payments made as an act of grace		
Compensation for advisory service to the MEC for Education	-	54
Parow East Primary School: Funeral costs of W Tromp	-	8
Subtotal	-	62
Total	12	72

**Western Cape Province
Department of Education
Vote 5**

**Annexures to the Annual Financial Statements
for the year ended 31 March 2013**

Annexure 2A

Statement of financial guarantees issued as at 31 March 2013 - Local

Guarantor Institution	Guarantee in respect of	Original guaranteed capital amount	Opening balance 1 April 2012	Guarantees draw downs during the year	Guaranteed repayments/cancelled/reduced/released during the year	Revaluations	Closing balance as at 31 March 2013	Guaranteed interest for year ended 31 March 2013	Realised losses not recoverable i.e. claims paid out
		R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Housing									
0001 – Standard Bank of S.A. Limited		-	154	-	-	-	154	-	-
0004 – Firststrand Bank Limited: First National		-	168	-	68	-	100	-	-
0017 – ABSA		-	442	-	188	-	254	-	-
0516 – Green Start Home Loans (Pty) Ltd		-	65	-	-	-	65	-	-
		-	829	-	256	-	573	-	-

Annexure 2B

Statement of Contingent liabilities as at 31 March 2013

Nature of liability	Opening balance 1 April 2012	Liabilities incurred during the year	Liabilities paid/cancelled/reduced during the year	Liabilities recoverable (Provide details hereunder)	Closing balance 31 March 2013
	R'000	R'000	R'000	R'000	R'000
Claims against the department					
Various claims	290 826	30 309	4 696	-	316 439
Subtotal	290 826	30 309	4 696	-	316 439
Other					
Municipal accounts (*see footnote)	43 665	-	38 900	-	4 765
Subtotal	43 665	-	38 900	-	4 765
Total	334 491	30 309	43 596	-	321 204

*The closing balance represents the total amount of outstanding municipal services accounts of schools as at 31 March 2013. It is not possible to determine the total amount of municipal services accounts of schools incurred and paid/cancelled/reduced during the year as the municipal services accounts are also settled directly by schools.

**Western Cape Province
Department of Education
Vote 5**

**Annexures to the Annual Financial Statements
for the year ended 31 March 2013**

**Annexure 3
Claims Recoverable**

Government entity	Confirmed balance outstanding		Unconfirmed balance outstanding		Total	
	31/03/2013	31/03/2012	31/03/2013	31/03/2012	31/03/2013	31/03/2012
	R'000	R'000	R'000	R'000	R'000	R'000
Department						
Department of Basic Education (Aurecon)	-	-	-	840	-	840
Department of Basic Education (WCED)	-	-	-	2 170	-	2 170
Department of Basic Education (WC Education Dept)	-	-	-	3 347	-	3 347
National Department of Labour (DLB)	-	-	-	23	-	23
Dept of Education – Northern Cape (CED)	-	-	-	97	-	97
Centre for E-Innovation	-	-	-	143	-	143
Dept of Education – Eastern Cape (EED)	-	-	74	584	74	584
Dept of Education – Gauteng (JED)	-	-	19	72	19	72
Dept of Education – North West (NWE)	-	-	-	16	-	16
Dept of Cultural Affairs & Sport (WAC)	-	-	61	14	61	14
Dept of Premier (WAM)	46	-	-	212	46	212
Dept of Economic Development and Tourism (WEE)	-	-	-	63	-	63
WC Provincial Treasury (WFE)	-	-	-	19	-	19
Dept of Local Government & Housing (WGA)	-	-	-	25	-	25
Dept of Health (WHW)	14	-	-	37	14	37
Dept of Transport & Public Works (WWK)	-	-	-	7 347	-	7 347
Dept of Education – KwaZulu Natal (ZED)	-	-	-	226	-	226
Dept of Community Safety (WSL)	-	-	9	-	9	-
PALAMA	-	-	16	-	16	-
Department of Basic Education (DBE)	-	-	17 226	-	17 226	-
Department of Correctional Services (DCS)	-	-	19	-	19	-
	60	-	17 424	15 235	17 484	15 235
Other Government Entities						
Cape Teachers' Professional Association	-	-	332	99	332	99
Government Employees Pension Fund (GEPF)	-	-	271	279	271	279
Die Burger	-	-	-	185	-	185
	-	-	603	563	603	563
Total	60	-	18 027	15 798	18 087	15 798

**Western Cape Province
Department of Education
Vote 5**

**Annexure to the Annual Financial Statements
for the year ended 31 March 2013**

**Annexure 4
Inter-Government Payables**

Government entity	Confirmed balance		Unconfirmed balance		Total	
	31/03/2013	31/03/2012	31/03/2013	31/03/2012	31/03/2013	31/03/2012
	R'000	R'000	R'000	R'000	R'000	R'000
Departments						
Current						
Northern Cape Education Department	54	-	-	562	54	562
Department of Justice & Constitutional Development	868	-	-	1 636	868	1 636
Department of the Premier WC	-	15	-	-	-	15
WC Provincial Treasury	-	51	-	-	-	51
Free State Education Department	81	-	-	-	81	-
Gauteng Education Department	-	-	74	-	74	-
Department of Labour	-	-	11	-	11	-
Department of Basic Education	-	-	2	-	2	-
Government Motor Transport	15	-	-	-	15	-
Total Departments	1018	66	87	2 198	1 105	2 264
Total Inter-governmental	1 018	66	87	2 198	1 105	2 264

**Annexure 5
Movement in Capital work-in-progress
Movement in Capital work-in-progress for the year ended 31 March 2013**

	Opening balance	Current year Capital WIP	Completed assets	Closing balance
	R'000	R'000	R'000	R'000
Machinery and equipment	-	4 225	-	4 225
Transport assets	-	4 225	-	4 225
Buildings and other fixed structures	1 001 883	373 229	675 090	700 022
Non-residential buildings	1 001 883	373 229	675 090	700 022
Total	1 001 883	377 454	675 090	704 247

Appendix A: Action Plan to 2014 and Delivery Agreement Indicators (National)

The Department of Basic Education will provide provinces with information on this section. The provision of information on indicators 16.1 to 27.2 is dependent on the availability of findings from a school monitoring survey conducted by the Department of Basic Education. The Department will update information on these indicators as information becomes available.

Indicator number	Indicator title	Source of data	Provincial Performance (most recent)
1.1	Percentage of Grade 3 learners performing at the required <i>literacy</i> level according to the country's Annual National Assessments.	ANA	57
1.2	Percentage of Grade 3 learners performing at the required <i>numeracy</i> level according to the country's Annual National Assessments.	ANA	47
2.1	Percentage of Grade 6 learners performing at the required <i>language</i> level according to the country's Annual National Assessments.	ANA	50
2.2	Percentage of Grade 6 learners performing at the required <i>mathematics</i> level according to the country's Annual National Assessments.	ANA	33
3.1	Percentage of Grade 9 learners performing at the required <i>language</i> level according to the country's Annual National Assessments.	ANA	48
3.2	Percentage of Grade 9 learners performing at the required <i>mathematics</i> level according to the country's Annual National Assessments.	ANA	16.7
4	Number of Grade 12 learners who become eligible for a Bachelors programme in the public national examinations.	NSC database	16 319
5	Number of Grade 12 learners passing <i>mathematics</i> .	NSC database	11 311
6	Number of Grade 12 learners passing <i>physical science</i> .	NSC database	7 995
7	Average score obtained in Grade 6 in <i>language</i> in the SACMEQ assessment.	SACMEQ database	583 (2007)
8	Average score obtained in Grade 6 in <i>mathematics</i> in the SACMEQ assessment.	SACMEQ database	566 (2007)
9	Average Grade 8 mathematics score obtained in TIMSS. SA score 348.	TIMSS database	404 (2011)
10	Percentage of 7 to 15 year olds attending education institutions.	GHS	91.9%
11.1	The percentage of Grade 1 learners who have received formal Grade R.	ASS	45%

Indicator number	Indicator title	Source of data	Provincial Performance (most recent)
11.2	The enrolment ratio of children aged 3 to 5. (This is an indicator of concern to DBE and DSD.)	GHS	62.4
12.1	The percentage of children aged 9 at the start of the year who are in Grade 4 or above.	ASS/GHS	87.26%
12.2	The percentage of children aged 12 at the start of the year who are in Grade 7 or above.	ASS/GHS	84.99%
13.1	The percentage of youths who obtain a National Senior Certificate from a school.	GHS	46.1%
13.2	The percentage of youths who obtain any FET qualification. (This is an indicator of concern to DBE and DHET.)	GHS	Not available
14	The number of qualified teachers aged 30 and below entering the public service as teachers for first time during the past year.	PERSAL	1 463
15.1	The percentage of classes with no more than 45 learners.	ASS	96.6%

Baseline data on the indicators below is provided through a national sample survey conducted by the Department of Basic Education in 2011. Provisional data is provided.

		WC	National
15.2	The percentage of schools where allocated teaching posts are all filled.	71%	69%
16.1	The average hours per year spent by teachers on professional development activities.	60	38
16.2	The percentage of teachers who are able to attain minimum standards in anonymous and sample-based assessments of their subject knowledge.	Not available	Not available
17	The percentage of teachers absent from school on an average day.	3.4%	6.1%
18	The percentage of learners who cover everything in the curriculum for their current year on the basis of sample-based evaluations of records kept by teachers and evidence of practical exercises done by learners.	Not available	Not available
19	The percentage of learners having access to the required textbooks and workbooks for the entire school year.	Not available	Not available
20	The percentage of learners in schools with a library or media centre fulfilling certain minimum standards.	Prim 89% High 89%	Prim 59% High 53%
21	The percentage of schools producing the minimum set of management documents at a required standard, for instance a school budget, a school development plan, an annual report, attendance rosters and learner mark schedules.	68%	58%
22	The percentage of schools where the School Governing Body meets minimum criteria in terms of effectiveness.	67%	48%

23.1	The percentage of learners in schools that are funded at the minimum level.	89%	47%
23.2	The percentage of schools which have acquired the full set of financial management responsibilities on the basis of an assessment of their financial management capacity.	86%	74%
24.1	The percentage of schools which comply with nationally determined <i>minimum</i> physical infrastructure standards.	85%	55%
24.2	The percentage of schools which comply with nationally determined <i>optimum</i> physical infrastructure standards.	Not available	Not available
25	The percentage of children who enjoy a school lunch ¹⁵ every school day.	71%	85%
26	The percentage of schools with at least one educator who has received specialised training in the identification and support of special needs.	87%	70%
27.1	The percentage of schools visited at least twice a year by district officials for monitoring and support purposes.	99%	87%
27.2	The percentage of school principals rating the support services of districts as being satisfactory.	63%	34%

¹⁵ This is assessed based on those in quintiles 1 -3 who benefit from the National School Nutrition Programme

This appendix lists the national Programme Performance Measures provided by the Department of Basic Education.

KEY PERFORMANCE AREA: PROGRAMME 1					
No.	PPM Number	Measure	Definitions and Details	Sources of Data	Frequency of Reporting
1.	PPM101	Number of public schools that use SA SAMS to provide data to the national learner tracking system	<p>Public School: Refers to ordinary and special schools. It excludes independent schools</p> <p>Status Quo: Record the number of public schools that (as per the latest available date) use SA SAMS to provide data to LURITS</p> <p>Target: Record the number of public schools to be trained in the use of SA SAMS for the relevant quarter</p>	Provincial EMIS: Operational Data	Quarterly
2.	PPM102	Number of public schools that can be contacted electronically (e-mail)	<p>Public School: Refers to ordinary and special schools. It excludes independent schools</p> <p>Status Quo: Record the number of public schools that can be contacted by email as per the latest available data</p> <p>Target: Record the number of public schools targeted to be provided with e-mail connectivity in the planned financial year</p>	Provincial EMIS – SNAP Survey	Annual
3.	PPM103	Percentage of education current expenditure going towards non-personnel items	<p>Education Current Expenditure: Refers to all government non-capital education expenditure (inclusive of all sub-sectors of education including special schools and independent schools)</p> <p>Non-Personnel Items: Refers to all government non-personnel, non-capital expenditure in education (inclusive of all sub-sectors of education including special schools and independent schools)</p> <p>Calculation: Divide current expenditure devoted to non-personnel items in a given financial year by the total public current expenditure on education for the same financial year and multiply by 100</p> <p>Status Quo: Record the latest available information</p> <p>Target: Record the projected expenditure for the planned financial year</p>	Provincial CFO	Annual

KEY PERFORMANCE AREA: PROGRAMME 2					
No.	PPM Number	Measure	Definitions and Details	Sources of Data	Frequency of Reporting
4.	PPM201	Number of learners enrolled in public ordinary schools	<p>NB: This measure excludes enrolment in special schools and Grade R enrolment in public ordinary schools.</p> <p>Status Quo: Record total learner enrolment in public ordinary schools as per the latest SNAP data (excluding Grade R enrolment)</p> <p>Target: Record the number of learners expected to be enrolled in public ordinary schools in the planned financial year (excluding Grade R enrolment).</p>	Provincial EMIS: SNAP Survey WC-CEMIS	Annual
5.	PPM202	Number of educators employed in public ordinary schools	<p>Teacher: is a school based educator whose core responsibility is that of classroom teaching at a school.</p> <p>Educator: refers to any person, who teaches, educates or trains other persons or who provides professional educational services. It excludes non-educator staff and includes all educators (temporary, substitute etc)</p> <p>Status Quo: Record the total number of educators employed in public ordinary schools as per latest available data.</p> <p>Target: The number of educators expected to be employed in the planned financial year.</p>	Provincial PERSAL	Annual
6.	PPM203	Number of non-educator staff employed in public ordinary schools	<p>Educator: refers to any person, who teaches, educates or trains other persons or who provides professional educational services.</p> <p>Non-educator staff: all school-based staff that are not educators. These include support staff, administrative staff, hostel staff and professional non-teaching staff.</p> <p>Status Quo: Record the total number of non-educator staff employed in public ordinary schools as per the latest available data.</p> <p>Target: Record the number of non-teaching staff expected to be employed in the planned financial year.</p>	Provincial PERSAL	Annual

No.	PPM Number	Measure	Definitions and Details	Sources of Data	Frequency of Reporting
7.	PPM204	Number of learners in public ordinary schools benefiting from the "No Fee School" policy	<p>Status Quo: Record the number of learners that benefitted from the "No Fee School Policy" in the past financial year.</p> <p>Target: Record the number of learners expected to benefit from the "No Fee School Policy" in the planned financial year.</p>	Provincial Programme Manager	Annual
8.	PPM205	Number of public ordinary schools to be provided with water supply	<p>Status Quo: Record the number of schools that have water supply as per the latest available information</p> <p>Target: Record the number of schools to be supplied with water in the planned financial year.</p>	Provincial NEIMS Programme Manager	Annual
9.	PPM206	Number of public ordinary schools to be provided with electricity supply	<p>Definition: School with electricity refers to schools that have any source of electricity including solar panels and generators.</p> <p>Status Quo: Record the number of schools that have electricity as per the latest available information</p> <p>Target: Record the number of schools to be electrified in the planned financial year.</p>	Provincial NEIMS Programme Manager	Annual
10.	PPM207	Number of public ordinary schools to be supplied with sanitation facilities	<p>Sanitation facility: Refers to all kinds of toilets</p> <p>Status Quo: Record the number of public ordinary schools that have sanitation facilities (toilets) as per the latest available information</p> <p>Target: Record the number of schools to be supplied with sanitation facilities in the planned financial year.</p>	Provincial NEIMS Programme Manager	Annual
11.	PPM208	Number of classrooms to be built in public ordinary schools	<p>Classrooms: Rooms where teaching and learning occurs, but which are not designed for special instructional activities. It excludes specialist rooms.</p> <p>Status Quo: Record the total number of classrooms that exist in public ordinary schools as per the latest available information</p> <p>Target: Record the number of classrooms to be built in the planned financial year. This measure excludes specialist rooms.</p>	Provincial NEIMS Programme Manager	Annual

No.	PPM Number	Measure	Definitions and Details	Sources of Data	Frequency of Reporting
12.	PPM209	Number of specialist rooms to be built in public ordinary schools (all rooms except classrooms – include: laboratories, stock rooms, sick bay, kitchen, etc)	<p>Specialist Rooms: Rooms designed for special instructional and non-instructional activities. It excludes administrative offices and classrooms (as defined in PPM 208) and includes rooms such as laboratories, stock rooms, sick bays, kitchens, libraries, resource centres etc</p> <p>Status Quo: Record the total number of specialist rooms that exist in public ordinary schools as per the latest available information</p> <p>Target: Record the number of specialist rooms planned to be built in the planned financial year.</p>	Provincial NEIMS Programme Manager	Annual
13.	PPM210	Number of learners with special education needs that are enrolled in public ordinary schools	<p>Special education needs: Education that is specialised in its nature and addresses barriers to learning and development experienced by learners with special education needs (including those with disabilities) in public ordinary schools.</p> <p>Status Quo: Record the total number of learners with special education needs enrolled in public ordinary schools in the past financial year</p> <p>Target: Record the number of learners with special needs expected to be enrolled in public ordinary schools in the planned financial year.</p> <p>NB.: This measure excludes number of learners with special needs enrolled in special schools.</p>	EMIS: Annual School Survey	Annual
14.	PPM211	Number of full service schools	<p>Full-service schools: Ordinary schools that are specially resourced and orientated to address a range of barriers to learning in an inclusive education setting.</p> <p>Status Quo: Record the number of full service schools (public ordinary) that existed in the past financial year</p> <p>Target: Record the number of full service schools expected to be established in the planned financial year</p>	Provincial Programme Manager	Annual

No.	PPM Number	Measure	Definitions and Details	Sources of Data	Frequency of Reporting
15.	PPM212	Number of schools visited at least once a quarter by a circuit manager	<p>Circuit Manager: PEDs have different names for this portfolio. For example, in Gauteng it is IDSOs.</p> <p>Status Quo: Total number of schools (special schools, independent schools and public ordinary schools) that were visited by circuit managers per quarter for support, monitoring and liaison in the past financial year.</p> <p>Target: Total number of schools planned to be visited by circuit managers per quarter in the planned financial year.</p>	Provincial Programme Manager: Districts	Quarterly
16.	PPM301	Number of subsidised learners in independent schools	<p>Independent Schools: schools registered or deemed to be independent in terms of the South African Schools Act (SASA)</p> <p>Status Quo: Record the total number of learners in subsidised independent schools in the past financial year.</p> <p>Target: Record the total number of learners in independent schools expected to be subsidised in the planned financial year</p>	Provincial Programme Manager/CFO	Annual
17.	PPM401	Number of learners enrolled in public special schools	<p>Special School: Schools resourced to deliver education to learners requiring high-intensity educational and other support on either a full-time or a part-time basis. The learners who attend these schools include those who have physical, intellectual or sensory disabilities or serious behaviour and/or emotional problems, and those who are in conflict with the law or whose health-care needs are complex.</p> <p>Status Quo: Record the total number of learners enrolled in public Special Schools in the past financial year.</p> <p>Target: Record the total number of learners expected to be enrolled in special schools in the planned financial year.</p> <p>NB.: This measure excludes learners with special needs enrolled in public ordinary schools.</p>	Provincial EMIS: SNE SNAP	Annual

KEY PERFORMANCE AREA: PROGRAMME 4					
No.	PPM Number	Measure	Definitions and Details	Sources of Data	Frequency of Reporting
18.	PPM402	Number of educators employed in public special schools	<p>Educator refers to any person, who teaches, educates or trains other persons or who provides professional educational services.</p> <p>Status Quo: Record the total number of educators employed in public Special Schools in the past financial year.</p> <p>Target: Record the number of educators expected to be employed in public Special Schools in the planned financial year.</p>	Provincial PERSAL	Annual
19.	PPM403	Number of Professional non-teaching Staff employed in public special schools	<p>Teacher is a school based educator whose core responsibility is that of classroom teaching at a school.</p> <p>Professional non-teaching Staff These are personnel who are classified as paramedics, social workers, caregivers, therapists and psychologists etc.</p> <p>Status Quo: Record the total number of non-educator specialists employed in public Special Schools in the past financial year.</p> <p>Target: Record the number of non-educator specialists expected to be employed in public Special Schools in the planned financial year.</p>	PERSAL	Annual
20.	PPM501	Number of students enrolled in NC(V) courses in FET Colleges	<p>Status Quo: Record the total number of learners enrolled in NC(V) courses in Further Education and Training Colleges in the past financial year.</p> <p>Target: Record the number of students expected to be enrolled in NC(V) courses in FET Colleges in the planned financial year</p>	Provincial Programme Manager (FET Colleges)	Annual

KEY PERFORMANCE AREA: PROGRAMME 4					
No.	PPM Number	Measure	Definitions and Details	Sources of Data	Frequency of Reporting
21.	PPM502	Number of FET College NC(V) students who completed full courses successfully	<p>Status Quo: Record the total number of FET College students who completed full courses successfully in the past financial year.</p> <p>Target: Record the total number of FET College students expected to complete full courses in the planned financial year.</p>	Provincial Programme Manager (FET Colleges)	Annual
22.	PPM601	Number of learners enrolled in public ABET Centres	<p>ABET: All learning and training programmes for adults from Level 1 to 4, where ABET Level 4 is equivalent to Grade 9 in public schools or a National Qualifications Framework level 1, as contemplated in the South African Qualifications Authority Act, Number 58 of 1995.</p> <p>ABET Centre: Institutions that offer ABET programmes as per the definition of ABET.</p> <p>Status Quo: Record the total number of learners enrolled in public ABET Centres in the past financial year.</p> <p>Target: Record the total number of learners expected to be enrolled in public ABET Centres in the planned financial year.</p>	Provincial EMIS: ABET SNAP Survey	Annual
23.	PPM602	Number of educators employed in public ABET Centres	<p>Status Quo: Record the total number of educators employed in ABET Centres in the past financial year.</p> <p>Target: Record the number of educators expected to be employed in ABET Centres in the planned financial year.</p> <p>NB.: This measure includes both part-time and full time (Headcount) ABET educators.</p>	Provincial EMIS: ABET SNAP Survey	Annual

KEY PERFORMANCE AREA: PROGRAMME 6					
No.	PPM Number	Measure	Definitions and Details	Sources of Data	Frequency of Reporting
24.	PPM701	Number of learners enrolled in Grade R in public schools	<p>Status Quo: Record the total number of learners enrolled in Grade R in public schools (both ordinary and special schools) in the past financial year.</p> <p>Target: Record the number of Grade R learners expected to be enrolled in public schools (both ordinary and special) in the planned financial year.</p> <p>NB: This measure requires the total number of learners enrolled in Grade R sites attached to public schools not independent schools.</p>	Provincial EMIS: SNAP Surveys	Annual
25.	PPM702	Number of public schools that offer Grade R	<p>Status Quo: Record the total number of public schools (ordinary and special) that offered Grade R in the past financial year</p> <p>Target: Record the number of public schools (ordinary and special) expected to offer Grade R in the planned financial year</p>	Provincial EMIS:SNAP Surveys	Annual
26.	PPM801	Number of candidates for the Grade 12 National Senior Certificate exams (matric exams)	<p>Status Quo: Record total number of candidates that wrote the National Senior Certificate examination in the past financial year.</p> <p>Target: Record the number of candidates expected to register for the National Senior Certificate examination in the planned financial year.</p>	Provincial Programme Manager: Examinations Database	Annual
27.	PPM802	Number of candidates for the ABET NQF Level 4 examinations	<p>Status Quo: Total number of ABET level 4 students that wrote the ABET level 4 examinations in the past financial year</p> <p>Target: Total number of ABET level 4 students that are expected to write the ABET level 4 examinations in the new financial year</p>	Provincial Programme Manager: ABET Examinations Database	Annual