

Western Cape Government **Directorate: Curriculum FET** 

# **TELEMATICS 2017**

# ACCOUNTING Grade 11

Dear Grade 11 Accounting learner

Welcome to the Telematics project. This programme will support your revision and study programme in preparation for your final Grade 11 Accounting examination.

This is an opportunity for you to consolidate what you have been taught in class. The Telematics presenters will not be able to cover all aspects of the curriculm but will rather focus on aspects learners usually find difficulty with.

### Tips for success in Accounting

### In order to succeed in Accounting you need to take heed of the following:

- Start working from day 1
- Pay careful attention in class to ensure that you understand
- Complete Accounting homework/exercises daily PRACTICE...PRACTICE...PRACTICE
- Work neatly and accurately
- Show calculations in brackets
- Read instructions to questions/activities carefully to ensure you know what is being asked
- Complete tasks and assessment activities including tests diligently as if preparing for your final examination
- Use past examination papers and tests for revision
- Refine your examination technique: when you revise, choose questions that will extend you in your weaker areas. Use the time allocations provided in the question to judge whether you are completing the question in the time available.

All the best with your Grade 11 year.

Dr GR Schreuder Senior Curriculum Planner: Accounting

Accounting

3 Telematics: Grade 11 2017

TELEMATICS TEACHING: AC

# ACCOUNTING TIME TABLE – GRADE 11

Data	Time	Tonic	By the	By the and of this lesson you should know:
Date		1 Opic	ם שווים	selia di una reasoni you sinoula nitow.
Monday, 6 February	16:00 – 17:00	Fixed assets:	•	How to calculate depreciation using the straight line method
2017		Asset disposal		(on cost price) and the diminishing balance method
			•	How to record the disposal of a fixed asset
				*at the beginning of a financial year
				*during a financial year
				*at the end of a financial year
			•	The format of the Asset Disposal account
Monday, 20 February	16:00 – 17:00	Fixed assets:	•	The format of the Asset Disposal account
2017		Asset disposal and fixed asset note	•	The format of the Fixed Asset Note
Wednesday, 1 March	16:00 - 17:00	Partnerships:	•	The purpose of an Income Statement
2017		Format of Balance Sheet and	•	The purpose of a Balance Sheet
		Notes	•	The format of the Balance Sheet and Notes to the Balance
				Sheet
			•	How to prepare a Balance Sheet and Notes to the Balance
				Sheet
			•	The process you need to follow when preparing the Income
				Statement and Balance Sheet
Thursday, 18 May 2017	16:00 – 17:00	Partnerships:	•	The purpose of an Income Statement
		Format of Balance Sheet and	•	The purpose of a Balance Sheet
		Notes	•	The format of the Balance Sheet and Notes to the Balance
				Sheet
			•	How to prepare a Balance Sheet and Notes to the Balance
				Sheet
			•	The process you need to follow when preparing the Income
				Statement and Balance Sheet
Tuesday, 10 October	16:00 – 17:00	Partnerships	•	The purpose of calculating and analysing financial indicators
2017		Analysis and interpretation of	•	Where to find the information
		financial statements	•	How to calculate financial indicators/ratio's
			•	How to analyse financial indicators/ratio's

Г

Tangible/Fixed Assets		
Important concepts/skills	<ul> <li>GAAP principles related *Historical Cost concept original cost price *Prudence – assets that *Matching – depreciation financial year</li> <li>Calculation of depreciati</li> <li>Calculation of depreciati</li> <li>Asset disposal – can be balance sheet account.</li> </ul>	xed asset is fully written off to fixed assets: – fixed assets are recorded at their lose value should be depreciated in is allocated to the appropriate on on cost price (straight-line) on on diminishing balance regarded as either a nominal or a It will not go into Income Statement n interim account used to calculate
Disposal of fixed assets	<ul><li>Beginning of year</li><li>During the year</li><li>End of year</li></ul>	
Steps involved in the disposal of a fixed asset	Step 1:Transfer cost price	Dr Asset disposal Cr Fixed asset (Vehicles or Equipment)
	<i>Step 2:</i> Write off depreciation (during and end of year)	Dr Depreciation Cr Accumulated depreciation on Equipment/Vehicles
	Step 3:Transfer accumulated depreciation	Dr Accumulated depreciation Cr Asset disposal
	Step 4:Record sale	<i>Cash sale:</i> Dr Bank Cr Asset disposal
		<i>Credit sale:</i> Dr Debtors control Cr Asset disposal
		<i>Trade in:</i> Dr Creditors control Cr Asset disposal
	Step 5:Calculate/Record profit/loss	<i>Profit:</i> Dr Asset disposal Cr Profit on sale of asset (I/S)
		Loss: Dr Loss on sale of asset (I/S) Cr Asset disposal

Dr			Vehicles/E	quipment		В	5	Cr
	Balance	b/d			Asset dis (transfer of asset sold/	cost price of		
	Bank/ Creditors' control (purchases of fixed asset)				Balance		c/d	
	Balance	b/d						

Dr	Accum	ulated	depreciatio	n on equip	pment	t/vehicles E	3	Cr
	Asset disposal					Balance	b/d	
	(transfer of accumulated depreciation on asset sold/traded in)							
	Balance	c/d				Depreciation (depreciation written off)		
						Balance	b/d	

Dr		Depreciation	Ν	Cr
	Accumulated depreciation on equipment	Profit and	loss	
	Accumulated depreciation on Vehicles			

Dr		As	set disposal	I	Cr
Ve	quipment/ ehicles ansfer of cost price)			Accumulated depreciation on equipment/vehicles (transfer of accumulated depreciation)	
as (wi	rofit on sale of sset /hen the asset is sold <b>more</b> than carrying alue)			Creditors' control/ Debtors' control/ Bank (record the sale)	
				Loss on sale of asset (when the asset is sold at less than carrying value)	

TANGIBLE ASSETS / FIXED ASSETS	Land & buildings	Equipment	Vehicles	Total
Carrying value at beginning of year				
Cost				
Accumulated depreciation				
Movements:				
Additions				
Disposals at carrying value				
Depreciation				
Carrying value on at end of year				
Cost				
Accumulated depreciation				

### Accounting

### Activity 1

Use the information extracted from the accounting records of Josh Traders to prepare the following accounts in the General Ledger:

- Vehicles
- Accumulated depreciation on vehicles
- Asset disposal
- Depreciation

Balance/close off the accounts on 29 February 2016

Information:

1. On 1 March 2015 the following balances appeared, amongst others, in the books of Josh Traders:

•	Vehicles	R759 000
•	Accumulated depreciation on vehicles	R297 750

- On 31 August 2015 a vehicle with an original cost price of R180 000 was sold on credit for R100 000. The accumulated depreciation on this vehicle on 1 March 2015 amounted to R60 000.
- 3. On 1 December 2015 a new vehicle was purchased on credit for R200 000.
- 4. Depreciation is provided at 20% p.a. on the diminishing balance method.

### Activity 2

You are provided with a partially completed note to the Balance Sheet of LauJen Traders on 28 February 2017.

### **REQUIRED:**

- 2.1 Use the additional information below to complete the Fixed Asset Note to the Balance Sheet on 28 February 2017.
- 2.2 Prepare the Asset Disposal Account to record the sale of the Equipment.

### ADDITIONAL INFORMATION:

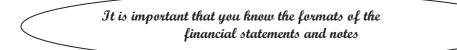
- 1. Depreciation is written off as follows:
  - Vehicles at 15% p.a. on cost price
  - Equipment at 20% p.a. on diminishing balance method
- 2. During the year an invoice was received from Hermanus Wholesalers for the following:
  - Repairs
     R12 000
  - A garage built R50 000

The full amount had incorrectly been debited to repairs.

- 3. A new vehicle was bought on credit for R180 000 on 1 November 2016. The owner also paid for the installation of a sound system costing R12 000 and for the license of R540.
- 4. On 31 August 2016 equipment was traded in against new equipment which cost R240 000 at a loss of R12 160. The equipment that was traded in was bought on 1 March 2015 for R160 000.

### PARTNERSHIPS

- Concepts unique to partnerships (Interest on capital; Bonus to partners; Appropriation of profits)
- General Ledger: (Capital accounts; Current accounts; Appropriation account)
- Adjustments
- Preparation of financial statements: Income Statement; Balance Sheet with Notes
- Analysis and interpretation of financial statements



### FORMAT OF INCOME STATEMENT

		-
Sales		
Cost of sales	(	)
Gross profit		
Other operating income		
Gross operating income		
Operating expenses	(	)
Operating profit		
Interest income		
Profit before interest expenses/Finance cost		
Interest expense	(	)
Net profit		
less of the second se		

### FORMAT OF BALANCE SHEET

ASSETS	
NON-CURRENT ASSETS	
Fixed/Tangible assets (carrying value)	
Financial assets	
CURRENT ASSETS	
Inventories	
Trade and other receivables	
Cash and cash equivalents	
TOTAL ASSETS	
EQUITY AND LIABILITIES	
OWNERS' EQUITY	
Capital	
Current accounts	
NON-CURRENT LIABILITIES	
Loan	
CURRENT LIABILITIES	
Trade and other payables	
Bank overdraft	
Current portion of Ioan	
TOTAL EQUITY AND LIABILITIES	

### FIXED/TANGIBLE ASSET NOTE

FIXED ASSETS		nd and ildings	Veh	icles	Equi	oment		Total
Carrying value at the beginning of the year								
Cost price								
Accumulated depreciation	(	)	(	)	(	)	(	)
Movements								
Additions								
Disposal at carrying value	(	)	(	)	(	)	(	)
Depreciation	(	)	(	)	(	)	(	)
Carrying value at the end of the year								
Cost price								
Accumulated depreciation	(	)	(	)	(	)	(	)

### TRADE AND OTHER RECEIVABLES

Trade debtors		
Provision for bad debts	(	)
Net trade debtors		
Expenses prepaid		
Income accrued (receivable)		
Deposit for water and electricity		

### CASH AND CASH EQUIVALENTS

Fixed deposits (maturing within 12 months)	
Savings account	
Bank	
Cash float	
Petty cash	

### TRADE AND OTHER PAYABLES

Trade creditors.	
Expenses payable (accrued)	
Income received in advance	
Pension Fund	
Medical Aid Fund	
SARS (PAYE)	

CAPITAL	Partner A	A	Partne	r B	Total	
Balance at beginning of year						
Contributions during the year						
Withdrawals during the year	(	)	(	)	(	)

CURRENT ACCOUNTS	Partne	er A	Partne	er B	Total	
Net profit as per Income Statement						
Partners' salaries						
Interest on capital						
Partners' bonuses						
Primary distribution of profit						
Final distribution of profit						
Drawings for the year	(	)	(	)	(	)
Undrawn (Retained) profits for the year						
Balance at the beginning of the year						
Balance at the end of the year						

### Activity 3

You are provided with information relating to GoGold Traders as at 28 February 2017.

### **REQUIRED**:

- 3.1 Prepare the note for the current accounts.
- 3.2 Prepare the Balance Sheet as at 28 February 2017. Where notes are not required, show workings in brackets.

### **INFORMATION:** The following figures were extracted from the books on 28 February 2017:

Capital: Goliath	900 000
Capital: Goldworth	1 020 000
Drawings: Goliath	450 000
Drawings: Goldworth	391 500
Current account: Goliath (Cr)	94 800
Current account: Goldworth (Cr)	73 500
Mortgage bond: Worthy Bank	480 000
Loan: XYZ Bank	108 000
Land and buildings	1 708 000
Equipment	584 800
Accumulated depreciation on equipment	76 740
Trading stock	427 480
Consumable stores on hand	22 140
Debtors' control	61 640
Provision for bad debts	2 325
Creditors' control	168 395
Bank (Cr)	7 800
Savings account	60 000
Accrued income	11 580
Income received in advance	2 280
Accrued expenses	7 560
Prepaid expenses	2 760
Petty cash	900
Cash float	600

### **Additional information**

- 1. The Income Statement showed a net profit of R780 000.
- 2. 20% of the loan from XYZ Bank is repayable within the next financial year.
- 3. The entries for the partnership agreement is still to be made. The partnership agreement stipulates the following:
  - Mr Goliath earns an annual salary of R180 000 while Mr Goldworth earns R24 000 per month
  - The partners earn interest of 12% p.a. The capital balances have remained unchanged for the year.
  - Mr Goliath earned a bonus of R25 000
  - The remaining profit is divided equally between the partners

### Activity 4

The following information was taken from the books of Royal Traders. The business is owned by partners B Prins and K King.

### **REQUIRED**:

- 4.1 Prepare the following notes to the financial statements for the year ended 28 February 2017:
  - Fixed Assets
  - Trade and other receivables
  - Cash and cash equivalents
  - Current accounts
- 4.2 Prepare the Balance Sheet of Royal Traders on 28 February 2017. Where notes are NOT required, show calculations in brackets.

### **INFORMATION:**

### A. BALANCES ON 1 MARCH 2016:

Capital: B Prins		936 000
Capital: K King		655 200
Current account: B Prins	Cr.	73 800
Current account: K King	Dr.	49 200
Vehicles		1 392 000
Equipment		384 000
Accumulated depreciation on vehicles		679 260
Accumulated depreciation on equipment		153 600

### B. BALANCES ON 28 FEBRUARY 2017:

Fixed deposit: Good Bank (16% p.a.)		600 000
Trading stock		142 760
Consumable stores on hand		9 600
Debtors' control		205 200
Provision for bad debts		10 260
Creditors' control		320 560
Bank	Dr.	73 200
Savings account		265 800
Accrued income / Income receivable		7 200
Income received in advance		4 800
Accrued expenses / Expenses payable		10 140
Prepaid expenses		18 360

### C. ADDITIONAL INFORMATION:

C.1 One of the fixed deposits with Good Bank for R180 000 matures on 31 May 2017.

### Accounting

**C.2** The net profit was appropriated between the partners as follows:

	B Prins	K King
Annual salaries	550 000	440 000
Interest on capital	210 000	147 000
Bonuses	62 000	46 000
Remaining profit	54 000	108 000

- **C.3** The drawings by the partners for the year amounted to
  - B. Prins R900 000
  - K. King R660 000
- **C.4** There was no change in capital throughout the year.
- C.5 A vehicle was sold for cash on 28 February 2017 and was properly recorded:

	Cost price	R224 000
•	Accumulated depreciation (28 February 2017)	142 900
•	Selling price	90 000

- **C.6** Equipment worth R120 000 was purchased on credit from Durable Steel on 28 February 2017 and was properly recorded.
- C.7 Depreciation for the year: Vehicles R208 800 Equipment 76 800

### ANALYSIS AND INTERPRETATION OF FINANCIAL STATEMENTS

- Know how to calculate financial indicators
- Know how to interpret financial indicators
- 1. **Profitability** How efficient is the business in its normal operating activities

### Financial indicators:

\* % Gross profit on sales

- \* % Operating profit on sales
- \* % Gross profit on sost of sales (Mark-up)
- \* % Net profit on sales\* % Operating expenses on sales

### ANSWERS MUST BE IN %

- IST BE IN % ALL AMOUNTS COMES FROM INCOME STATEMENT
- 2. Liquidity The ability of a business to pay of its short-term or immediate debt.

### Financial indicators:

- \* Current ratio Ratio x : 1
- \* Acid test ratio Ratio x : 1
- \* Net current assets Rand
- \* Turnover rate of stock Times per year
- \* Debtors collection period Days
- \* Creditors payment period Days
- \* Average period of stock on hand Days

- 4. **Risk and Gearing** To what extent is the business financed by loans compared to its own capital.
  - **Financial indicators**: \* Debt equity ratio (the lower the ratio, the lower the risk)
    - \* Return on total capital employed

If ROTCE is higher than interest rate on loans, then company shows positive gearing. If ROTCE is lower than interest rate on loans, then company shows negative gearing.

5. Returns How profitable is the owner's investment in the business Financial indicators: \*Return on average owners' equity - % \*Return earned by each partner

### Activity 5: Basic questions asked by readers of financial statements

The financial indicators you will need to calculate answer certain questions about the financial statements of a business. There are 5 questions readers ask. Match the questions in Column B with the category in Column A. Write the correct question next to the category in Column A.

	Column A		Column B
5.1	Profitability	Α	Can the business pay off its current or immediate debts comfortably?
5.2	Solvency	В	Are the owners (partners) earning a good return on their investment?
5.3	Liquidity	С	To what extent is the business financed by loans in comparison to own capital?
5.4	Return	D	Is the business efficient in its normal operating activities? In other words, are they able to make a profit and how well are they controlling their expenses?
5.5	Financial risk / gearing	Е	Can the business pay off all its debts comfortably?

# Accounting **Activity 6:** Financial indicators

You need to be able to calculate and interpret the following financial indicators. You should NOT need to memorise these as the way to calculate them can be read from the financial indicator. It is more important to understand what the financial indicators are telling you about the business.

Category	Financial indicator	How to calculate
	% Gross profit on sales (turnover)	
	% Gross profit on cost of sales (mark-up %)	
Profitability & operating efficiency	% Operating expenses on sales (turnover)	
	% Operating profit on sales (turnover)	
	% Net profit on sales (turnover)	
	Net Assets	
Solvency	Solvency ratio	
	Net current assets or net working capital	
	Current ratio	
	Acid test ratio	
Liquidity	Stock turnover rate	
	Stock holding period	
	Debtors collection period	
	Creditors payment period	
Gearing / Risk	Debt-equity ratio	
Return	% Return on average owners' equity	
	% Return earned by each partner	

## Accounting Activity 7

You are provided with information relating to Look Good Clothing. The business is owned by Lisa Looks and George Good.

### REQUIRED:

- 7.1 Calculate the financial indicators as indicated in Information D.
- 7.2 Comment on whether the partners should be satisfied with each of the following aspects. Quote financial indicators with actual figures/ratios/percentages to support your answers.
  - 7.2.1 The mark-up percentage
  - 7.2.2 The liquidity
  - 7.2.2 The return earned by the business.
  - 7.2.3 The return earned by each partner
  - 7.2.4 The risk and gearing

### **INFORMATION:**

### A. INCOME STATEMENT FOR THE YEAR ENDED 28 FEBRUARY 2017

	2017	2016
Sales (60% on credit)	2 176 000	2 880 000
Cost of sales (all on credit)	(1 280 000)	(1 920 000)
Gross profit	896 000	960 000
Other income	108 000	97 600
Operating expenses	(680 000)	(724 000)
Operating profit	324 000	333 600
Interest income	15 200	6400
Interest expense	(124 320)	(71 680)
Net profit	214 880	268 320

### B. BALANCE SHEET AS AT 28 FEBRUARY 2017

2.2 ROYAL TRADERS				
BALANCE SHEET ON 28 FEBRUARY 2016         ASSETS       2017       2016				
Non-current assets	2 299 280	2 628 800		
Fixed assets	2 131 280	2 372 800		
Financial assets (12% p.a.)	268 000	256 000		
Current assets	673 600	539 200		
Inventories (all trading stock)	424 000	336 000		
Trade and other receivables (all debtors)	241 600	176 000		
Cash and cash equivalents	8 000	27 200		
TOTAL ASSETS	2 972 880	3 168 000		
EQUITY AND LIABILITIES				
Owners equity	1 868 880	2 440 000		
Capital	1 920 000	2 400 000		
Current accounts	(51 120)	40 000		
Non-current liabilities	680 000	512 000		
Loan: Credit Bank (15% p.a.)	680 000	512 000		
Current liabilities	424 000	216 000		
Trade and other payables (all creditors)	176 000	216 000		
Bank overdraft (18% p.a.)	248 000	0		
TOTAL EQUITY AND LIABILITIES	2 972 880	3 168 000		

### C. NOTES TO THE BALANCE SHEET

CAPITAL	Prins	King	Total
Balance at beginning of year	1 200 000	1 200 000	2 400 000
Movements	320 000	(800 000)	(480 000)
Balance at end of year	1 520 000	400 000	1 920 000

CURRENT ACCOUNTS	Prins	King	Total
Profit as per Income Statement	116 440	98 440	214 880
Salaries	48 000	56 000	104 000
Interest on capital	68 000	50 000	118 000
Bonus	8 000	0	8 000
Primary distribution of profits	124 000	106 000	230 000
Final share of profits	(7 560)	(7 560)	(15 120)
Drawings	(66 000)	240 000	(306 000)
Retained income for the year	50 440	(141 560)	(91120)
Balance at beginning of year	20 000	20 000	40 000
Balance at end of year	70 440	(121 560)	(51 120)

### D. FINANCIAL INDICATORS

	2017	2016
Mark-up %	7.1.1	50,0%
% Gross profit on sales	41,2%	33,3%
% Operating expenses on sales	31,3%	25,1%
% Operating profit on sales	7.1.2	11,6%
% Net profit on sales	9,9%	9,3%
Solvency ratio	2,7 : 1	4,4 : 1
Current ratio	1,6 : 1	2,5 : 1
Acid test ratio	7.1.3	0,9 : 1
Stock turnover rate	7.1.4	5,7 times
Period of stock on hand	108 days	64 days
Debtors' collection period	7.1.5	56 days
Creditors' payment period	56 days	41 days
Debt equity ratio	7.1.6	0,2 : 1
% Return on total capital employed	12,3%	11,5%
% Return earned by the business	7.1.7	12,2%
% Return earned by Prins	8,3%	12,5%
% Return earned by King	7.1.8	11,9%

Telematics:	Grade	11	2017
rerematios.	Grade	**	201/

Accounting You are provided with information relating to Better & Best, a clothing store Activity 8: owned by Mr Better and Mrs Best on 28 February 2017.

### **REQUIRED:**

Calculate the following financial indicators on 28 February 2017. 8.1

	8.1.1 8.1.2 8.1.3 8.1.4	Operating expenses on turnover Acid test ratio % Return on average owners' equity Stock turnover rate	(3) (4) (8) (5)
8.2	Comme	ent on the liquidity position for 2017. Quote THREE relevant financial ors (actual ratios or figures) to support your answer.	(8)
8.3	Explain	ners are not satisfied with the rate at which the stock is being sold. why they feel this way by quoting a relevant financial indicator to your explanation.	(4)
8.4	Discuss	THREE reasons why a business should not have too much stock.	(6)
8.5		owners of this business be satisfied with the return on equity? Explain ing a financial indicator to support your opinion.	(4)

### **INFORMATION**

A. Extract from the Post Closing Trial Balance	2017	2016
Capital: Incredible	900 000	1 050 000
Capital: Trendy	540 000	540 000
Current account: Incredible	138 150	108 000
Current account: Trendy	(36 000)	(17 100)
Trading stock	480 000	450 000
Debtors' control	126 000	90 000
Bank	-	108 000
Creditors control	216 000	171 000
Bank overdraft	360 000	-

B. Extract from Income Statements	2017	2016
Sales	2 700 000	2 430 000
Cost of sales	1 080 000	1 080 000
Gross profit	1 620 000	1 350 000
Operating expenses	972 000	720 000
Net profit	648 000	630 000

C. Financial indicators	2016	2015
Net profit on sales	24%	25,9%
Operating expenses on turnover	?	29,6%
Current ratio	1,1 : 1	3,4 : 1
Acid test ratio	?	1,2 : 1
Stock turnover rate	?	3,9 times
Debtors' collection period	48,7 days	40 days
% Return on average owners' equity	?	44%