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TO: **DEPUTY DIRECTORS-GENERAL, CHIEF DIRECTORS, DIRECTORS, DEPUTY DIRECTORS (EDUCATION DISTRICT OFFICES), CIRCUIT TEAM MANAGERS, IMG ADVISERS, SCHOOL PRINCIPALS, SCHOOL GOVERNING BODIES, EDUCATORS AND LEARNERS OF PUBLIC PRIMARY AND SECONDARY SCHOOLS**

BRIEF SUMMARY: *Guidelines for random search and seizure and alcoholic liquor and illegal drug testing at public schools*

SUBJECT: **GUIDELINES FOR RANDOM SEARCH AND SEIZURE AND ALCOHOLIC LIQUOR AND ILLEGAL DRUG TESTING AT PUBLIC SCHOOLS**

1. This circular replaces **circular 0023/2009** in its entirety.
2. Section 45A of the [Western Cape Provincial School Education Act \(WCPSEA\), 12 of 1997](#), stipulates that, unless authorised by the principal for legitimate educational purposes, no person may bring any dangerous object, alcoholic liquor or illegal drugs onto school premises or during any school activity.
3. These [Guidelines](#) for Random Search and Seizure and Alcoholic Liquor and Illegal Drug Testing set out processes and procedures by which random search and seizure, and alcoholic liquor and drug testing should be carried out by principals or their delegates at school. These guidelines are intended to reduce and contain the incidents of violence and use of illegal substances by learners and to create a safe school environment for teaching and learning for all.
4. To assist schools in developing and implementing their own policy on random search and seizure, and alcoholic liquor and illegal drug testing, these Guidelines are accompanied by and further contain the following documents:
  - A pro-forma Policy on Random Search and Seizure, Alcoholic Liquor and Illegal Drug Testing, [Annexure A](#);
  - Safe Schools Call Centre Contact Details and Functions, [Annexure B](#); and
  - General Information, for use and to have at hand when contacting Safe Schools Call Centre, [Annexure C](#).

In addition, once schools have identified learners using the procedures allowed for, they may have need for a more extensive range of support. In these cases, the Department of Social Development can be contacted using the details in [Annexure D](#). It would assist the process if the same information listed in **Annexure C** is at hand when schools make use of the services of the Department of Social Development.

5. The contents of these Guidelines should be brought to the attention of educators, non-educators, parents, learners and community members concerned.

**SIGNED:** PA VINJEVOLD  
**HEAD: EDUCATION**  
**DATE:** 2011:10:03

The following documents relate to this circular. *Adobe Acrobat Reader®* is required to view / print these documents.  
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[Western Cape Provincial School Education Act \(WCPSEA\), 12 of 1997](#) (size: 61 KB)

[Guidelines for Random Search and Seizure and Alcoholic Liquor and Illegal Drug Testing](#) (size: 84 KB)

[Annexure A: Proposed pro-forma policy template](#) (size: 67 KB)

[Annexure B: Making our school environment safe](#) (size: 33 KB)

[Annexure C: General information](#) (size: 15 KB)

[Annexure D: Additional support services from the Department of Social Development](#) (size: 23 KB)

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