



REGISTRATION OF A LEARNER FOR EDUCATION AT HOME

Separate forms must be completed in respect of each learner for whom application is made.

1. Phase

1.1 Mark with an **X** the phase for which education at home is required:

Foundation Phase (Grades 1-3)

Intermediate Phase (Grades 4-6)

Senior Phase (Grades 7-9)

NB: Section 51 of the South African Schools Act, 1996 (Act 84/1996), read with the Policy for the Registration of Learners for Education at Home as published in Government Gazette 20659 of 23 November 1999, stipulates that a parent may apply to the Head of Department for the registration of a learner to receive education **at the learner's own home**. However, a parent of a learner who is no longer of compulsory school-going age or grade (15 years or Grade 9) as contemplated in section 3 of the South African Schools Act, 1996, need no longer apply for registration for education at home.

2. Personal particulars of parent

2.1 Surname:

2.2 First names:

2.3 ID-no:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2.4 Home Language:

2.5 Postal address:

2.6 Residential address:

2.7 Tel.: Home: ()
Work: ()

2.8 Fax: ()

2.9	Parent's occupation:										
2.10	Qualifications, experience and skills:										
<hr/> <hr/> <hr/>											
3.	<u>Particulars of learner</u>										
3.1	Surname:										
3.2	First names:										
3.3	Date of birth:										
3.4	ID-no:										
3.5	Gender:	M	F	3.5.1 Race:				W	B	C	A
3.6	Name and address of previous school (Please attach a copy of the transfer certificate.):										
<hr/> <hr/> <hr/> <hr/>											
3.7	Year and grade for which application is being made: Year <input type="text"/> Grade <input type="text"/>										
3.8	Highest grade passed and the year (Please attach latest report.):										
Grade <input type="text"/> Year <input type="text"/>											
3.9	Physical disabilities (if any):										
3.10	Year and grade of commencement of education at home:										
Year <input type="text"/> Grade <input type="text"/>											
4.	If you are a member of a Home Education Association, please provide the name:										
<hr/>											

5. **Furnish supporting arguments to substantiate that registration for education at home will be in the interest of the learner and that the learner will benefit from it:**

6. **Particulars of nearest public school:**

NB: The parent must contact the principal of a public school/registered independent school of his or her choice regularly to keep in touch with the latest developments in education.

7. **Particulars of person who will teach the learner at the learner's own home**

7.1 Surname:

7.2 First names:

7.3 Qualifications:

7.4 If unqualified, how much time does he or she have to assist the learner fully?
Briefly describe skills or expertise and ability to ensure effective tuition.

NB: At the end of every phase, the parent should appoint an independent, suitably qualified person(s) at the parent's own expense for the assessment of the learner's progress at the end of the phase that the learner is completing. A parent may approach a public school or a registered independent school for assistance in obtaining such services.

8. **Teaching programme/curriculum to be used:** _____

Please enclose, as a separate annexure, full details of the **teaching programme/curriculum** that the learner will be following.

9. **Number of hours' tuition per day:** _____ hours

10 **Declaration:**

I, _____, parent
of _____ (name of learner), hereby declare that the
information provided is correct and that the learner will receive education at his/her own home.

Signed: _____ (parent) Date: _____

Please attach certified copies of academic and professional certificates in the case of a qualified educator and a competency certificate/declaration in the case of parents who are not qualified educators, as well as a certified copy of your child's birth certificate.

NB: This application must be submitted to your relevant Education District Office for their further attention.

NB: If your application is refused for a reason or reasons other than the fact that the learner will not receive education at his/her own home, you have the right to appeal to the Provincial Minister in writing.

FOR DEPARTMENTAL USE ONLY

<i>Verification Questions</i>	<i>Y/N</i>	<i>Comments</i>
Is the proposed curriculum approved, in line with the NCS and does it suit the age and ability of the learner(s) concerned? Is a copy of daily teaching programme attached? See par.8		
Are learning resources available?		
Is the tutor suitably qualified?		
Is the education to be provided at home in keeping with the values contained in the Constitution of the Republic of South Africa, 1996 (Act No. 108 of 1996) and the SA Schools Act of 1996? Parents who choose home education for reasons related to curriculum, philosophy and pedagogy must not instill unfair discrimination, racism or religious intolerance in learners.		
Are copies of the following documents attached?		
• Certified copy of learner's birth certificate		
• Last school report (if applicable)		
• Transfer certificate (if applicable)		
• Teaching programme (subjects & hours per day)		
• Certified copies of academic qualifications or proof of competency of tutor		
Is the learning space conducive for teaching at home and does the equipment suit the needs of the learner?		

11. **Comments and recommendation of Circuit Manager**

Signature, Initials & Surname

Date

12. **Comments and recommendation of Head: SIGPM**

Signature, Initial & Surname

Date

NB: Circuit Managers are expected to visit an applicant's home physically in order to determine the suitability thereof for education at home. Furthermore, the attention of Circuit Managers is drawn to section 51(1) of the South African Schools Act. You must therefore ensure that this provision of the aforementioned Act is complied with and that the learner will indeed receive education at his/her own home before you recommend this application for education at home. You are also referred to paragraphs 3.5, 3.7, 8 and 10 of this application form and must please ensure that all the necessary documents, as requested, are attached to this form before you forward the application form to Head Office.

12. **Comments and recommendation of District Director**

Signature, Initial & Signature

Date

NB: KINDLY PLACE THE EDUCATION DISTRICT OFFICE STAMP ON THE APPLICATION

**OFFICE
STAMP**