



IsiHlomelo A: Ukuhlolwa kokuba sengozi kootitshala abasemngciphekweni ngabodwa

ISEBE eLikhulu: loPhuhliso noQuquzelelo lwamaZiko	IsiHlomelo A: Ukuhlolwa kokuba sengozi kootitshala abasemngciphekweni ngabodwa		
IsiHlomelo A	Sikhutshwe: Nge-17/07 2020	Masiqwalaselwe njengesiyimfuneko kuyimfuneko	naxa

Sivunywe yiNtloko yeSebe:



BK Schreuder
Umhla: 2020/07/17

ISIHLOMELO A: UKUHLOLWA KOKUBA SENGOZINI KWABAQESHA NGABODWA

**UKUHLOLWA KOKUBA SENGOZINI KWABAQESHA NGABODWA
UKULUNGISELELA I-COVID-19**

<p>Ukuhlolwa kokuba sengozi komqeshwa:</p> <p>Ukuhlolwa kokuba sengozi komqeshwa makwenziwe ukulungiselela bonke abaqesha abasemngciphekweni.</p> <ol style="list-style-type: none"> 1. Kunokwenziwa yinqununu, ngumphathi wecandelo okanye yisuphavayiza. 2. Makubandakanywe umqeshwa. 3. Makuqwalaselwe amanyathelo anokuthathwa ukunciphisa umngcipheko. 4. Makuvunyelwane ngolawulo lomngcipheko kunye nomqeshwa. 5. Makuxoxwe ngeendidi ezinokukhethwa zokwenziwa komsebenzi kunye nomqeshwa yaye kusetyenziswe uluhlu lokutshekisha ukwalatha ukuba yeyiphi imimiselo eya kuqaliswa. <p><i>Inqununu/umphathi wecandelo/isuphavayiza nomqeshwa mabaqwalasele ngokubonisana ukulungiselela ukuhlolwa kokuba sengozi komqeshwa nangamalungiselelo omsebenzi angamanye afanelekileyo anako ukwenzeka.</i></p>	<p>Imiba ephambili emayiqwalaselwe:</p> <ol style="list-style-type: none"> 1. Makuncitshiswe ithuba okanye makuthintelwe ukudibana ngokusondeleneyo kwabantu Kucetyiswa ngeentlanganiso ezibanjwa ngo-intanethi (<i>virtual meetings</i>)/iincoko ngefoni apho kusebenzayo oko. 2. Makugcinwe imigaqo yokungasondelelani kwabantu, ukuba niye nadibana ubuso ngobuso. 3. Makuthathelwe ingqalelo ukuba ngaba zinokuthintelwa na izithuthi zikawonkewonke/ugxashi-gxashi weeyure zokuthontelana kwezithuthi ngokuhlenga-hlengiswa kweeyure zokusebenza. 4. Makulungiselelwe ihambo kusetyenziswa izithuthi zabucala/iiliftiklabhu. 5. Makusetyenziswe iimpahla zokuzikhusela ubuqu (<i>personal protective equipment</i>) (<i>PPE</i>) ngokufanelekileyo. 6. Makuqwalaselwe ukusebenzela kude kwindawo osebenza kuyo (<i>remotely</i>) ukuba umqeshwa unako ukwenjenjalo – okuquka izixhobo eziyimfuneko ne-intanethi.
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IFOM I-INDIVIDUAL RISK ASSESSMENT FORM

Igama lomqeshwa		
Inombolo yePERSAL		
Isikhundla		
Isikolo/Icandelo		
Igama lenqununu/lomphathi wecandelo/ lesuphavayiza		
Umhla		
Isigulo esisesinye anaso umqeshwa (nobungqina)	Ewe	Hayi

Ubungqina bezonyango buya kuquka:

- a) Igama namabanga emfundo kagqirha oyingcali yezonyango okhuphe isatifikethi/incwadi yokugula.
- b) Inombolo yoqhagamshelwano kagqirha nedilesi yendawo asebenzela kuyo.
- c) Inombolo eyi-*practice or registration number* esemthethweni.
- d) Ingqinisekiso yokuba umqeshwa ukudidi lwezigulo ezizezinye anazo, njengoko kumiselwe liSebe lezeMpilo.

ISICWANGCISO SOKWENZIWA KOMSEBENZI EKUVUNYELWENE NGASO: NGABAQESHA ABASEMNGCIPHEKWE (chaza okuvunyelwene ngako)	
Tikisha ✓ apho kufanelekileyo	
	Ukusebenza kude kwindawo osebenza kuyo (<i>remotely</i>) – izixhobo eziyimfuneko, ukungena kwi-intanethi, njl. njl. ziyafumaneka
	Ukulungelelaniswa kwemisebenzi
	Ukubonelelwa (okanye ukufumaneka) kwesibulalantsholongwane se-alkhoholi sezandla ukwenzela umqeshwa
	Ukuzikhethela bucala ngelokuzikhusela nokuqelelana ngokomgama
	Ukunciphisa ixesha lokudibana ngokusondeleyo nabafundi/namahlakani kunye/okanye noluntu
	Enye indawo yokuhlala eyindawo enomngcipheko osezantsi umz. i-ofisi ezimele yodwa /ibhodrumu/umgangatho owahlukileyo okanye igumbi lokufundela
	Ukuphunyezwa kweprogram yokuhlola umsebenzi ongugxa wakho
	Ukwabelana ngengcaciso enxulumene neCOVID-19 kunye nengcaciso emalunga nokungasondelelani kwabantu
	Ukubonelelwa ngeempahla zokukhusela ii-PPE ezizodwa
	Okunye, kucelwa ucacise (kuqukwa nemimiselo yolawulo lomngcipheko eyongezelelweyo):

Kuya kuvunyelwana ngesicwangciso sokusebenza esingentla / akuvunyelwana (Cima nantoni na engafanelekanga)	Isignitsha yomqeshwa:
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_____ Isignitsha yenqununu/yomphathi wecandelo/yesuphavayiza	_____ Umhla
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Ingaba umqeshwa ungenise ingxelo kagqirha efunekayo?

INGABA OKU KULANDELAYO KUFAKIWE KWINGXELO KAGQIRHA?	EWE/HAYI (✓/ X)
a) Igama namabanga emfundo kagqirha okhupha isatifikethi.	
b) Inombolo yoqhagamshelwano kagqirha nedilesi yendawo asebenzela kuyo.	
c) Inombolo eyi- <i>practice or registration number</i> esemthethweni.	
d) Ingqinisekiso yokuba ukuba umqeshwa ukudidi lwabanezigulo ezizezinye, njengoko kumiselwe liSebe lezeMpilo.	

ULUHLU LOKUTSHEKISHA UKUBA SENGOZINI KOMQESHWA OYEDWA UKULUNGISELELA I-COVID-19

IIMFUNO EZIMISELWEYO	EWE/HAYI (✓/ X)
<i>Inkcazo (declaration) yokuvuma ukuba semngciphekweni (umqeshwa)</i>	
<i>Ukuhlolwa (yinqununu/ngumphathi wecandelo/yisuphavayiza)</i>	
<i>IFom I-Individual Risk Assessment Form ezaliswa yinqununu/ngumphathi wecandelo/yisuphavayiza</i>	
<i>Ubungqina bukagqirha</i>	
<i>Isatifikethi esisuka kugqirha oyingcali yezonyango ofumanekayo</i>	
<i>Isignitsha (yinqununu/yomphathi wecandelo/yisuphavayiza)</i>	
<i>Isignitsha yomqeshwa</i>	

_____ Isignitsha yomlawuli wesithili/yomphathi omkhulu	_____ Umhla
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