

Presentation of scripts:

Candidates' handwriting was not always legible: teachers must encourage candidates to write legibly and neatly at all times.

Candidates did not always answer according to the mark allocation. For example, they sometime wrote a paragraph when only a line or two was required.

Candidates forfeit marks unnecessarily when they do not number their answers according to the question paper.

Teachers should familiarise candidates with the final NSC paper and stress the importance of choosing the **correct genre**.

Answering the questions

Teachers must teach the candidates to answer the **True or False** and **Yes or No** questions. Learners must give their decision first and then substantiate, if required. If they have to quote, they must quote correctly, punctuating correctly.

When answering **open-ended** questions, candidates must refer to the question and not give **general comments**.

Teachers must stress the importance of using the correct **pronoun**, e.g. when giving your own opinion. (Start the answer with "I".)

When instructed to answer in their own words, candidates must **paraphrase**. This is a skill that the teachers have to inculcate as far as possible.

Candidates must be encouraged to **read** and **underline** key words.

When one-word answers are required, the candidate **must write only the required word**.

Candidates had difficulty answering the **essay** questions. They must read carefully in order to **understand** the instructions.

Teachers must discuss the **rubric** with the learners.