

**GENERAL**

Ask candidates not to rush with the question paper, but to read instructions carefully before answering the questions.

Most of the questions have to do with the scenario in the question paper and students must read the scenario before they answer every question.

Please make sure that candidates use all the time available to answer the paper and that all questions are answered in full sentences if they are asked to provide these.

Candidates must be taught how to answer questions like Questions 1 and 2 because they tend to leave out questions. Terminology and the right definitions must be taught to your classes. Please don't make summaries of these.

**QUESTION 1**

In general, this question was answered well. Candidates must be reminded to read the question and then eliminate the incorrect answers before choosing an answer. Please inform your candidates not to leave blank spaces in multiple-choice answers. Teach them the strategy for answering multiple-choice questions. They must also be exposed to higher-order questions.

**QUESTION 2**

This question was answered poorly. Candidates did not know the required terminology and chose questions at random. Candidates cannot choose a letter more than once.

**QUESTION 3**

Please note that the Grade 10 and 11 work must be covered in this section. Make sure that the candidates know the difference between a manufacturer and the processor name.

The functions of the operating system are still a problem with our candidates and teachers. Please make sure that all candidates know the functions and can explain them clearly. The functions must be answered in full sentences if an explanation is required.

Teach candidates how to tabulate, explain, distinguish the difference between, compare, etc. so that they can get used to examination terminology.

#### **QUESTION 4**

This was a very poorly answered question. The functions of the operating system still present a problem to our candidates and teachers. Please make sure that all candidates know the functions and can explain them properly. The functions must be described in full sentences if an explanation is required.

Candidates need to know the basics about how a computer works. We found that some candidates provided answers that were not on the list.

#### **QUESTION 5**

Candidates must read the questions properly before answering and give reasons for their answers. Please concentrate on terminology and ensure that the candidates have a knowledge of basic data communication.

#### **QUESTION 6**

This question was the worst answered in the paper. Candidates tend to think that they can answer this kind of question using general knowledge. Teachers are must not leave this section for self study, but must make sure that candidates know the correct terminology.

A memorandum will be posted on the Computer Studies list so that candidates can see how questions should be answered.