



COUNTDOWN TO

matric 2012

>>> National Senior Certificate exams

INSIDE

MESSAGE FROM

- > The Western Cape Minister of education.
- > The Head of Education in the Western Cape.

STUDY TIPS

- > Three simple steps to help you plan, study and write the exams.

EXAMPLES

- > Examples of question papers.
- > See how your exam will be marked.

STUDY TIMETABLE

- > Includes a blank timetable to customise!

EXAMINATION TIMETABLE

- > Complete National examination timetable to insure you don't miss the big day.

The Western Cape Education Department wishes all candidates every success as you prepare for the NSC exams.

We have the pleasure of enclosing examples of the question papers you will be writing and how they will be marked. We urge you to work through them carefully:

- 1 They will give you an idea of **what to expect** in the final exams.
- 2 You can use them to **practice how to manage your time** and
- 3 give you an idea of the **vocabulary and terminology** used in the papers.

Frequently asked questions

Important things to know

BEFORE WRITING

the National Senior Certificate exams

Q When should I start studying for the final exam?

- A**
- > Ideally from the first day in Grade 12! Consistent hard work will deliver consistent good results.
 - > Your **Tips for Success 2012** booklet provides you with information on how to plan your studies, how to study, how to remember what you have studied and how to write examinations successfully.

Q Why is it important to pass matric?

- > Many entry level **jobs** require at least a matric certificate.
- > You need the right subjects and good grades **to be accepted for a diploma or a degree course** at a college or a university.



Q What are the requirements to pass matric?

Pass your **Home Language** with **40%**



Pass **2 other subjects** with **40%**



Pass **3 other subjects** with **30%**

Q What are my study options after matric?

A

FIND A JOB AND STUDY FURTHER PART TIME

- > Not all matriculants opt to further their studies. Due to circumstances, some people are forced to find a job to help support their families. If you fall in this category, you could consider studying part-time or doing a correspondence course to improve your qualifications and earning potential while you work.

STUDY FURTHER FULL TIME

- > Further Education and Training Colleges offer the widest range of education and training opportunities at post-school level. The length of the course and the admission criteria will differ depending on the nature of the course.

OBTAIN A NATIONAL DIPLOMA OR DEGREE

- > Further your studies at a University or a University of Technology if you wish to obtain a national diploma or a degree. The minimum duration of a

degree and a national diploma course is three years. Access to the institution of higher education is based on academic achievement.

RETRY

- > You can apply to have your scripts re-marked or re-checked for subjects you have failed or where you did not obtain the results you need for specific purposes, for example, to obtain a bursary or satisfy university requirements. Alternatively, you can also apply to write the supplementary examinations to improve your grades.

Q How can I pay for further studies?

APPLY FOR A BURSARY

- > Based on financial need or academic merit, you can apply for a bursary, student loan or financial assistance.

NATIONAL STUDENT FINANCIAL AID SCHEME

- > The National Student Financial Aid Scheme (NSFAS) is a government loan scheme, with the added incentive of a part conversion to a bursary (maximum 40%) depending on academic performance. The loan is repayable once the student is no longer a full-time registered student and is employed.

NATIONAL SKILLS FUND

- > Bursaries from the National Skills Fund are available for students with a study focus in a scarce skills area. Universities determine which students qualify for these bursaries.

FUNZA LUSHAKA BURSARIES

- > Full-cost Funza Lushaka bursaries are available to enable eligible students to complete a full teaching qualification in an area of national priority. Recipients of these bursaries will be required to teach at a public school for the same number of years that they receive the bursary.

FET COLLEGE BURSARIES

- > FET College Bursaries are available for the National Certificate (Vocational) and for certain NATED courses at FET Colleges are available for qualifying students.

WCED TEACHING BURSARIES

- > The Western Cape Education Department provides bursaries for students studying to teaching maths, science and certain languages. For further information on all of these bursaries, contact the bursary offices of our universities and FET colleges.



LETTERS

Messages from:

The Western Cape Education Minister:

Dear matric candidates

The 2012 National Senior Certificate exams are just around the corner and you are now finalising your study plans for the rest of the school year.

Our learners, schools and the department have worked hard for this moment. We have every confidence in the Class of 2012. We want you to know that you have our full support. We have worked hard on improving the education system in the Western Cape and we are confident that the 2012 matric results will reflect these efforts.

While we have provided special support where necessary, our overall success will reflect the hard work of our teachers and learners in doing what they have to do every day in the classroom – basically, good, professional teaching and learning.

Our success will also reflect the support of parents and benefactors of all kinds. We deeply appreciate all of your efforts. It is now up to our learners to show what they can do. We know that you will do us proud.

Kind regards
Donald Grant
Western Cape Education Minister

The Head of Education,
Western Cape:

Dear matric candidates

We wish all candidates every success in the 2012 National Senior Certificate exams. You have worked hard to get this far. There are just a few more weeks to go before you start writing.

We urge you to use these weeks wisely. The NSC exams are extremely important. Good results can open doors that will determine the future direction of your adult life.

We have distributed copies of our book, *Tips for Success*, to all matrics. The book provides advice on how to plan your study time, how to study and what to study for each subject.

Plan your study time carefully and keep to the plan. You will be pleasantly surprised at how well you do if you work consistently according to your study timetable.

Work systematically through each subject, make notes and mind maps using your textbooks and study guides. When you have completed your revision, work through the question papers in this supplement and through old exam papers for the past two years.

We have every confidence in you and know that your efforts at this time will be well rewarded.

Kind Regards
Penny Vinjevoid
Head of Education,
Western Cape



Study tips

STEP 1

1

TIME MANAGEMENT

PLAN TO STUDY DAILY, STARTING TODAY:

- › Draw up a special study schedule.
- › 50-minute study blocks and 10-minute breaks work well.
- › Select fixed study-times for every day including a time slot over weekends.
- › Use the school holidays wisely.
- › Study for at least 3 hours a day in the holidays.
- › Study skills and strategies become study habits only if they are practised regularly.
- › Break up topics into manageable sections. Estimate the time needed, and then double it!



STEP 2

2

HOW TO STUDY

- › Decide when you work best, e.g. early morning, afternoons, evenings.
- › Where do you like to work? Home? Library? School? Community centre?
- › Where can you work undisturbed? Set up a place for your studying – table, chair, uncluttered work space, good lighting.
- › Do you work well with others? Do you have a friend who could be your study buddy?
- › How do you best remember information? Seeing? Hearing? Through action? People have different preferred learning styles, but use them all.
- › Make your studying active by using study methods, writing, drawing, summarizing, chanting or teaching your study buddy.
- › Concentrate fully and try not to allow your mind to wander. This improves with practice.
- › Avoid last-minute cramming.



STEP 3

3

EFFECTIVE EXAMINATION WRITING TECHNIQUES

- › Arrive early and ready to begin.
- › Read and understand the instructions.
- › Preview the question paper and allocate your writing time appropriately.
- › Tackle each question systematically.
- › Write down something for every question.
- › Set out your answers clearly.
- › If you feel you are unable to answer a question, don't panic and allow anxiety to affect how you are going to fare in the exam.
- › Review and make corrections.
- › Stay until the end.





STUDY ADDITION

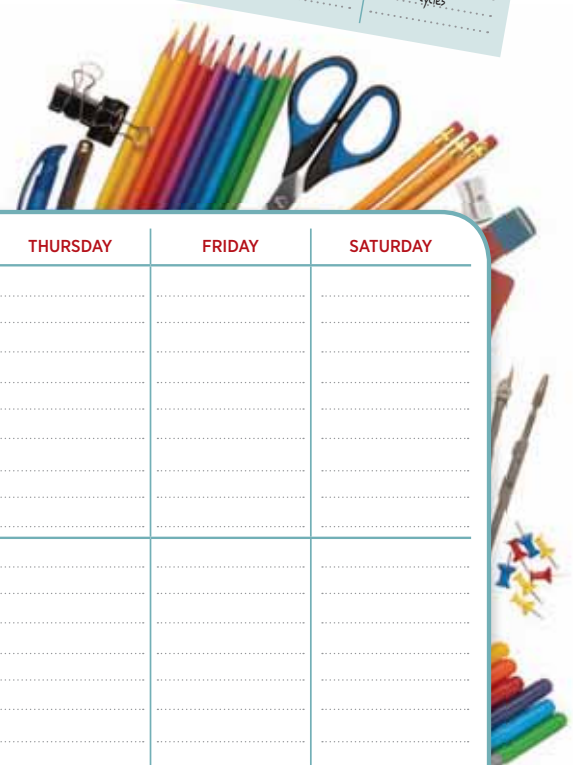
My study plan

A blank study timetable for you to use for your own planning

Include 3 study blocks per day of 50 minutes each, with a 10 minute break between each block. If you need help using this timetable refer to the example right.

EXAMPLE OF STUDY TIMETABLE

	SUNDAY	MONDAY	TUESDAY
WEEK 1	Relax with family	1. Maths: Quadratic equations and inequalities 2. Hist: The Civil Rights Movements 3. Econ: Circular flow model, national account and multiplier	1. Maths: Simultaneous equations 2. Hist: The Black Consciousness Movement in SA 2. Econ: Business cycles



	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
WEEK 1							
WEEK 2							
WEEK 3							
WEEK 4							
WEEK 5							

Cut out to use study and examination timetable (on reverse).





National Senior Certificate examination timetable 2012

OCTOBER/NOVEMBER 2012



	SESSION	TIME	SUBJECT DESCRIPTION
MON 22 OCT	1	09:00 - 11:00	English Home Language Paper 1
		09:00 - 11:00	English First Additional Language Paper 1
		09:00 - 11:30	English Second Additional Language Paper 1
TUES 23 OCT	2	14:00 - 17:00	Dramatic Arts
		09:00 - 12:00	Accounting
		14:00 - 16:00	German Home Language Paper 1
TUES 23 OCT	4	14:00 - 16:00	German Second Additional Language Paper 1
		14:00 - 16:00	Hebrew Second Additional Language Paper 1
		14:00 - 16:00	Portuguese Home Language Paper 1
		14:00 - 16:00	Portuguese First Additional Language Paper 1
WED 24 OCT	6	09:00 - 12:00	Computer Applications Technology Paper 1 (Practical)
		14:00 - 16:00	French Second Additional Language Paper 1
		14:00 - 16:30	Latin Second Additional Language Paper 1
		14:00 - 16:00	Modern Greek Second Additional Language Paper 1
		14:00 - 16:00	Urdu Home Language Paper 1
		14:00 - 16:00	Urdu First Additional Language Paper 1
		14:00 - 16:00	Urdu Second Additional Language Paper 1
		14:00 - 16:00	Arabic Second Additional Language Paper 1
		14:00 - 16:00	Hindi Home Language Paper 1
		14:00 - 16:00	Hindi First Additional Language Paper 1
		14:00 - 16:00	Hindi Second Additional Language Paper 1
		14:00 - 16:00	Tamil Home Language Paper 1
		14:00 - 16:00	Tamil First Additional Language Paper 1
		14:00 - 16:00	Tamil Second Additional Language Paper 1
THUR 25 OCT	7	09:00 - 12:00	Physical Sciences Paper 1 (Physics)
		14:00 - 14:30	Computer Applications Technology Paper 1 (Optional Speed Test)
		09:00 - 12:00	Fisiese Wetenskappe Vraestel 2 (Chemie)
		14:00 - 16:00	French Second Additional Language Paper 2
		14:00 - 15:30	Latin Second Additional Language Paper 2
		14:00 - 16:00	Modern Greek Second Additional Language Paper 2
		14:00 - 16:30	Urdu Home Language Paper 2
		14:00 - 16:00	Urdu First Additional Language Paper 2
		14:00 - 16:00	Urdu Second Additional Language Paper 2
		14:00 - 16:00	Arabic Second Additional Language Paper 2
		14:00 - 16:30	Hindi Home Language Paper 2
		14:00 - 16:00	Hindi First Additional Language Paper 2
		14:00 - 16:00	Hindi Second Additional Language Paper 2
		14:00 - 16:30	Tamil Home Language Paper 2
MON 29 OCT	10	14:00 - 16:00	Tamil First Additional Language Paper 2
		14:00 - 16:00	Tamil Second Additional Language Paper 2
		14:00 - 16:30	Telegu Home Language Paper 2
		14:00 - 16:00	Telegu First Additional Language Paper 2
		14:00 - 16:00	Telegu Second Additional Language Paper 2
		14:00 - 16:30	Gujarati Home Language Paper 2
		09:00 - 12:00	Information Technology Paper 1 (Practical)
		14:00 - 17:00	Music Paper 1 (Music Theory)
		09:00 - 11:30	Agricultural Sciences Paper 1
		09:00 - 12:00	Nautical Science Paper 1
		14:00 - 17:00	Information Technology Paper 2 (Theory)
		14:00 - 17:00	Computer Applications Technology Paper 2 (Theory)
		09:00 - 11:00	Afrikaans Home Language Paper 1
		09:00 - 11:00	Afrikaans First Additional Language Paper 1
09:00 - 11:30	Afrikaans Second Additional Language Paper 1		
FRI 02 NOV	18	14:00 - 15:30	Music Paper 2 (Music Comprehension)
		09:00 - 12:00	Mathematics Paper 1
		09:00 - 12:00	Mathematical Literacy Paper 1
		14:00 - 16:30	German Home Language Paper 2
		14:00 - 16:00	German Second Additional Language Paper 2
		14:00 - 16:00	Hebrew Second Additional Language Paper 2
		14:00 - 16:30	Portuguese Home Language Paper 2
		14:00 - 16:00	Portuguese First Additional Language Paper 2
		14:00 - 16:00	Portuguese Second Additional Language Paper 2
		09:00 - 12:00	Mathematics Paper 2
		09:00 - 12:00	Mathematical Literacy Paper 2
		14:00 - 16:30	German Home Language Paper 3
		14:00 - 16:30	Portuguese Home Language Paper 3
		14:00 - 16:30	Portuguese First Additional Language Paper 3
MON 05 NOV	20	14:00 - 16:30	Urdu Home Language Paper 3
		14:00 - 16:30	Urdu First Additional Language Paper 3
		14:00 - 16:30	Tamil Home Language Paper 3
		14:00 - 16:30	Tamil First Additional Language Paper 3
		14:00 - 16:30	Telegu Home Language Paper 3
		14:00 - 16:30	Telegu First Additional Language Paper 3
		14:00 - 16:30	Gujarati Home Language Paper 3
		14:00 - 16:30	Gujarati First Additional Language Paper 3
		14:00 - 16:30	Hindi Home Language Paper 3
		14:00 - 16:30	Hindi First Additional Language Paper 3
		09:00 - 11:30	Agricultural Sciences Paper 2
		14:00 - 16:00	Sesotho Home Language Paper 1
		14:00 - 16:00	Sesotho First Additional Language Paper 1
		14:00 - 16:30	Sesotho Second Additional Language Paper 1
TUES 06 NOV	22	14:00 - 16:00	Sepedi Home Language Paper 1
		14:00 - 16:00	Sepedi First Additional Language Paper 1
		14:00 - 16:30	Sepedi Second Additional Language Paper 1
		14:00 - 16:00	Setswana Home Language Paper 1
		14:00 - 16:00	Setswana First Additional Language Paper 1
		14:00 - 16:30	Setswana Second Additional Language Paper 1
		14:00 - 16:00	Xitsonga Home Language Paper 1
		14:00 - 16:00	Xitsonga First Additional Language Paper 1
		14:00 - 16:30	Xitsonga Second Additional Language Paper 1
		14:00 - 16:00	Tshivenda Home Language Paper 1
		14:00 - 16:00	Tshivenda First Additional Language Paper 1
		14:00 - 16:00	Tshivenda Second Additional Language Paper 1

	SESSION	TIME	SUBJECT DESCRIPTION
WED 07 NOV	23	09:00 - 12:00	History Paper 1
		09:00 - 12:00	Maritime Economics
		09:00 - 12:00	Equine Studies
WED 07 NOV	24	14:00 - 16:00	isiXhosa Home Language Paper 1
		14:00 - 16:00	isiXhosa First Additional Language Paper 1
		14:00 - 16:30	isiXhosa Second Additional Language Paper 1
		14:00 - 16:00	isiZulu Home Language Paper 1
		14:00 - 16:00	isiZulu First Additional Language Paper 1
		14:00 - 16:30	isiZulu Second Additional Language Paper 1
		14:00 - 16:00	isiNdebele Home Language Paper 1
		14:00 - 16:00	isiNdebele First Additional Language Paper 1
		14:00 - 16:30	isiNdebele Second Additional Language Paper 1
		14:00 - 16:00	Siswati Home Language Paper 1
		14:00 - 16:00	Siswati First Additional Language Paper 1
		14:00 - 16:30	Siswati Second Additional Language Paper 1
		09:00 - 11:30	English Home Language Paper 2
		09:00 - 11:00	English First Additional Language Paper 2
THUR 08 NOV	25	09:00 - 11:00	English Second Additional Language Paper 2
		14:00 - 16:00	Mathematics Paper 3
		09:00 - 11:30	Life Sciences Paper 1
		14:00 - 16:30	Agricultural Management Practices
		09:00 - 11:30	Life Sciences Paper 2
		14:00 - 17:00	Engineering Graphics and Design Paper 1
		09:00 - 12:00	Business Studies
		14:00 - 16:30	isiXhosa Home Language Paper 2
		14:00 - 16:00	isiXhosa First Additional Language Paper 2
		14:00 - 16:00	isiXhosa Second Additional Language Paper 2
		14:00 - 16:30	isiZulu Home Language Paper 2
		14:00 - 16:00	isiZulu First Additional Language Paper 2
		14:00 - 16:00	isiZulu Second Additional Language Paper 2
		14:00 - 16:30	isiNdebele Home Language Paper 2
14:00 - 16:00	isiNdebele First Additional Language Paper 2		
14:00 - 16:00	isiNdebele Second Additional Language Paper 2		
14:00 - 16:30	Siswati Home Language Paper 2		
14:00 - 16:00	Siswati First Additional Language Paper 2		
14:00 - 16:00	Siswati Second Additional Language Paper 2		
THUR 15 NOV	33	09:00 - 11:30	Afrikaans Home Language Paper 2
		09:00 - 11:00	Afrikaans First Additional Language Paper 2
		09:00 - 11:00	Afrikaans Second Additional Language Paper 2
		14:00 - 17:00	Design
		09:00 - 12:00	History Paper 2
		14:00 - 17:00	Mechanical Technology
		09:00 - 12:00	Geography Paper 1 (Theory)
		14:00 - 15:30	Geography Paper 2 (Mapwork)
		09:00 - 12:00	Tourism
		09:00 - 11:00	Sport and Exercise Science Paper 1
		14:00 - 17:00	Engineering Graphics and Design Paper 2
		09:00 - 12:00	Economics
		14:00 - 16:00	Religion Studies Paper 1
		09:00 - 11:30	Sesotho Home Language Paper 2
09:00 - 11:00	Sesotho First Additional Language Paper 2		
09:00 - 11:00	Sesotho Second Additional Language Paper 2		
09:00 - 11:30	Sepedi Home Language Paper 2		
09:00 - 11:00	Sepedi First Additional Language Paper 2		
09:00 - 11:00	Sepedi Second Additional Language Paper 2		
09:00 - 11:30	Setswana Home Language Paper 2		
09:00 - 11:00	Setswana First Additional Language Paper 2		
09:00 - 11:00	Setswana Second Additional Language Paper 2		
09:00 - 11:30	Xitsonga Home Language Paper 2		
09:00 - 11:00	Xitsonga First Additional Language Paper 2		
09:00 - 11:00	Xitsonga Second Additional Language Paper 2		
09:00 - 11:30	Tshivenda Home Language Paper 2		
09:00 - 11:00	Tshivenda First Additional Language Paper 2		
09:00 - 11:00	Tshivenda Second Additional Language Paper 2		
14:00 - 16:30	isiXhosa Home Language Paper 3		
14:00 - 16:30	isiXhosa First Additional Language Paper 3		
14:00 - 16:30	isiZulu Home Language Paper 3		
14:00 - 16:30	isiZulu First Additional Language Paper 3		
14:00 - 16:30	isiNdebele Home Language Paper 3		
14:00 - 16:30	isiNdebele First Additional Language Paper 3		
14:00 - 16:30	Siswati Home Language Paper 3		
14:00 - 16:30	Siswati First Additional Language Paper 3		
FRI 23 NOV	45	09:00 - 12:00	Agricultural Technology
		09:00 - 12:00	Visual Arts
		14:00 - 16:30	Afrikaans Home Language Paper 3
		14:00 - 16:30	Afrikaans First Additional Language Paper 3
		09:00 - 12:00	Civil Technology
		09:00 - 11:00	Sport and Exercise Science Paper 2
		14:00 - 16:30	English Home Language Paper 3
		14:00 - 16:30	English First Additional Language Paper 3
		09:00 - 11:30	Sesotho Home Language Paper 3
		09:00 - 11:30	Sesotho Eerste Addisionele Taal Vraestel 3
		09:00 - 11:30	Sepedi Home Language Paper 3
		09:00 - 11:30	Sepedi First Additional Language Paper 3
		09:00 - 11:30	Setswana Home Language Paper 3
		09:00 - 11:30	Setswana First Additional Language Paper 3
09:00 - 11:30	Xitsonga Home Language Paper 3		
09:00 - 11:30	Xitsonga First Additional Language Paper 3		
14:00 - 17:00	Consumer Studies		
14:00 - 17:00	Hospitality Studies		
14:00 - 17:00	Nautical Science Paper 2		
WED 28 NOV	51	09:00 - 12:00	Dance Studies
		09:00 - 12:00	Electrical Technology
		14:00 - 16:00	Religion Studies Paper 2