URhulumente weNtshona Koloni

ISebe leMfundo leNtshona Koloni
**Azola Njotini**
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Inombolo yefayili: 14/2/4/SNAP
Isalathiso: 20231122-92

INgcaciso eMfutshane yeCandelo loLawulo loLwazi neNgcaciso: 0004/2024

To: kuBalawuli aBaziiNtloko, kuBalawuli, (kwaNdlunkulu nakwii-ofisi zezithili), kwiiNtloko zokuNika iNkxaso kubaFundi, kuBalawuli beProgram yePhondo, kwiiNtloko zoLawulo noKuphathwa kwamaZiko, kumagosa oCwangciso nakwiiNqununu zezikolo zikarhulumente nakwezezikolo zemfundo eneemfuno ezizodwa ezizimeleyo.

**Isihloko: ISaveyi ye-*SNAP* yezikolo zemfundo eneemfuno ezizodwa yango-2024**

1. ISaveyi ye-*SNAP* yeSebe leMfundo leNtshona Koloni (WCED) yezikolo zemfundo eneemfuno ezizodwa iya kuqhutywa ngowe- **05 Matshi 2024.**

2. Iinqununu kuya kufuneka ukuba zisayinele ukuchaneka kwedatha yabafundi neyootitshala kwi-*CEMIS*. Umhla omisiweyo owenzelwe ukusayinelwe kwedatha yeSaveyi ye-SNAP ngaBaphathi beProgram yePhondo, ziiNtloko zoLawulo noKuphathwa kwamaZiko, nangamagosa oCwangciso ngowe-**12 Matshi 2024.**

3. Phambi kokuba isayinelwe kwi-CEMIS iSaveyi, inqununu okanye lowo kudluliselwe kuye amagunya, makaqinisekise ukuba ezinkcukacha zilandelayo zibonakala ngokuchanekileyo kwi-*CEMIS*:

   a) Bonke abafundi ababhalisileyo nabahamba isikolo ngo-2024 bayavela ngokuchanekileyo kumabakala, kwiiklasi nakudidi lolwimi lokufunda nokufundisa.
   *b)* Kuzalisiwe ukubhaliswa kwabafundi abatshintshwayo (abangenayo nabaphumayo) esikolweni (*Learner transfers (in and out))*
   c) Abafundi abaswelekileyo mababe bakhutshiwe kuluhlu lwababhalisiweyo yaye "umhla wokusweleka" urekhodwe njengoko ubhaliwe kwisatifikethi sokusweleka *(death certificate*).
   d) Kuzaliswe ukutshintshwa kwamabakala.
   e) Kuzaliswe ukutshintshwa kwezifundo.

4. Inqununu okanye lowo kudluliselwe kuye amagunya makaqinisekise ukuba ihlaziyiwe yaye ingqinisisiwe ilisti yootitshala kwi-*CEMIS*, kwakunye neminyaka yamava, amabakala nezifundo ezifundiswa ngo-2024. Makasuswe amabakala nezifundo

ebezifundiswa kwiminyaka engaphambili ukuba azifanelekanga kumsebenzi katitshala wango-2024.

5. Ukuncedisa ukungqinisiswa kwedatha yesikolo yabafundi nootitshala, kukho inani leengxelo zemposiso (*several error reports*) ezifumanekayo ukucacisa nokuqinisekisa ukuba idatha efakwe kwi-CEMIS yechanekileyo. Kucelwa niqinisekise ukuba zonke iimposiso ezibonisiwe zezi ngxelo ziyasonjululwa phambi kokuba zisayinelwe iingxelo.

6. Icandelo lokusayinelwa kwesaveyi malizaliswe ukuvuma ukungqinisiswa kwedatha njengebonakalisa ngokuchanekileyo inani lobhaliso labafundi nenani labasebenzi njengokuba enjalo ngowe-**05 Matshi 2024.**

7. Njengegosa le-*Education Management Information Systems (EMIS)* leziko, inqununu mayilawule iinkqubo zedatha ukuqinisekisa ukuba ubungqina bokungqinisiswa neesignitsha zabasebenzi ekudluliselwe kubo amagunya okutshekisha idatha zinokunikwa abaphichothi-zincwadi xa kuceliwe oko. Inkqubo yedatha ye-*EMIS* yesikolo mayirekhodwe ukuqinisekisa uxanduva lokuphendula ngokuchaneka kwedatha, njengokuba ingcaciso inokuphicothwa.

8. Iyafumaneka ingxelo ye-*CEMIS* ukulungiselela ukuqaphela abafundi abangenazo iinombolo zezazisi nokuququzelela ukufakwa kwikhompyutha kweenombolo zezazisi ezingekhoyo. MAYINGAFAKWA inombolo ye-ID engekho mthethweni ukuba umfundi akanayo inombolo ye-ID esemthethweni. Niyacelwa nibacebise abazali ngenkqubo yokwenza isicelo se-ID kwiSebe leMicimbi yezeKhaya *(Department of Home Affairs (DHA))*. Ziyacelwa iinqununu zibancedise abazali apho kufanelekileyo ngokuthi ziyiququzelele le nkqubo kwiSebe leMicimbi yezeKhaya *(DHA)*. Ziyakhunjuzwa iinqununu ngeSetyhula 0053/2021, yomhla we-09 Matshi 2022, ngokwamkelwa kwabafundi abangenawo amaxwebhu ayimfuneko baseMzantsi Afrika okanye abafundi bamanye amazwe yaye zicelwa zibancedise abazali apho kufanelekileyo, ngokuyiququzelela le nkqubo kwiSebe leMicimbi yezeKhaya (DHA).

9. ICandelo loLawulo loLwazi neNgcaciso liya kubeka esweni ukuthotyelwa kwale nkqubo nokuqinisekiswa komgangatho wedatha yawo onke amaxwebhu angenisiweyo eSaveyi ye-*SNAP* yaye liya kunika ingxelo kwiNtloko yezeMfundo ngazo naziphi na izenzo zokungathotyelwa kwemigaqo, ukungangqinelani nokungapheleli kwedatha.

10. Apho nifumana khona iingxaki zokwenziwa kwenkqubo kwikhompyutha xa kuzaliswa iSaveyi ye-*SNAP*, kucelwa niqhagamshelane ne-*Schools IT Services Desk* apha 021 834 4690 okanye ne-*SchoolsIT.Servicedesk@westerncape.gov.za.*

11. Ziyakhunjuzwa izikolo ezizimeleyo zemfundo eneemfuno ezizodwa ukuba mazibe nolwazi ngemiqathango yazo yobhaliso. Makuqatshelwe ukuba ukuzilandela mbo iimfuno ezimiselweyo zedatha zeSebe i-WCED kuyinxalenye yale miqathango yaye ukungathotyelwa kwayo kunokukhokelela ekukhutshweni ezincwadini zobhaliso kwabafundi.

12. Apho kuye kwakho ingxaki ekuzalisweni kwale saveyi, niyacelwa niqhagamshelane nomphathi wesekethe ochaphazelekayo okanye negosa lesithili elidweliswe apha ngezantsi:

**ABaphathi beProgram yePhondo: IZikolo zemfundo eneemfuno ezizodwa zikaRhulumente**

| **Izikolo/amaziko** | **UMphathi weprogram** | **Inombolo yefoni** | **I-imeyili** |
|---|---|---|---|
| *Blind, hospital schools* | Rhoda Manuel | 021 467 2227 | Rhoda.Manuel@westerncape.gov.za |
| *Severe Intellectual disability* | Dheena Achary | 021 467 2122 | Dheena.Achary@westerncape.gov.za |
| *Specific Learning disability, physical disability, cerebral palsy* | Michael Heine | 021 467 9288 | Michael.Heine@westerncape.gov.za |
| *Autism/Deaf* | Denville Dawson | 021 467 2223 | Minna.Steyn@westerncape.gov.za |
| *Schools of Skills* | Rhoda Manuel | 021 467 2227 | Rhoda.Manuel@westerncape.gov.za |

**Amagosa eCandelo loLawulo loCwangciso nokuPhathwa kwamaZiko: IZikolo zemfundo eneemfuno ezizodwa eziZimeleyo**

| Umntu emakuqhagamshelwane naye | Inombolo yefoni. | I-imeyili |
|---|---|---|
| Jerry Mofoka | 021 467 2050 | Jerry.Mofoka@westerncape.gov.za |
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**AmaGosa eSistim yeNgcaciso**

| Isithili | Umlawuli we-*CEMIS* yesithili | Inombolo yefoni | I-imeyili |
|---|---|---|---|
| Metro North | Siviwe Mdelo | 021 938 3052 | Siviwe.Mdelo@westerncape.gov.za |
| Metro Central | Anita McGrath<br>Tercia Southgate | 021 514 6751/<br>021 514 6737 | Anita.Mcgrath@westerncape.gov.za<br>Tercia.Southgate@westerncape.gov.za |
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| West Coast | Kurt Lewis | 021 860 1202 | Kurt.Lewis@westerncape.gov.za |
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| Overberg | Suzanne Braaf | 028 214 7411 | Suzanne.Braaf@westerncape.gov.za |
| Eden and Central Karoo | Romelda America<br>Keith Zibi | 044 803 8367/<br>044 803 8346 | Romelda.America@westerncape.gov.za<br>Keith.Zibi@westerncape.gov.za |

13. ISebe i-WCED liyalithakazelela igalelo nokuzinikela kwawo onke amagosa ezemfundo yaye lijonge ngethemba kwintsebenziswano eya kuqhubeka okoko ngo-2024.

**ISAYINWE:** NGU-MS ABRAHAMS
**USEKELA MLAWULI-JIKELELE WOCWANGCISO LWEMFUNDO**
**UMHLA:** 2023-12-12