

Inombolo yefayili: 14/2/4/ASS Survey  
Isalathiso: 20231117-9979

INgcaciso eMfutshane yeCandelo loLawulo loLwazi neNgcaciso: 0002/2024

Iya: KuBalawuli abaziNtloko, kuBalawuli (kwaNdlunkulu nakwii-ofisi zezithili), kuBaphathi beeSekethe nakwiiNqununu zazo zonke izikolo zikarhulumente eziqhelekileyo nezezikolo ezizimeleyo

**Isihloko: ISaveyi yeZikolo yaQho ngoNyaka (Annual School Survey (ASS)) yeSebe leMfundo leNtshona Koloni (WCED) ka-2024 yezikolo zikarhulumente eziqhelekileyo nezikolo ezizimeleyo**

1. ISaveyi yeZikolo yaQho ngoNyaka (ASS) yezikolo zikarhulumente eziqhelekileyo nezikolo ezizimeleyo iya kusetyenziselwa ulawulo nokuphathwa kwezikolo, kwakunye nokubonelelwa kwazo ngezibonelelo (*resources*) ukulungiselela u-2024.
2. I-ASS kufuneka igqitywe yaye isayinelwe yinqununu kwi-CEMIS ngowe-**05 Matshi 2024**.
3. Phambi kokuba isayinelwe kwi-CEMIS iSaveyi, inqununu mayiqinisekise oku kulandelayo:
  - a) Bonke abafundi ababhalisileyo nabahamba isikolo ngo-2024 kufuneka bavele kwibakala nakwiklasi abakuyo ngokuchanekileyo kwi-CEMIS.
  - b) Nabaphi na abafundi ebekulindeleke ukuba babuye kodwa abafika esikolweni ukuza kubhalisa ungasadlulanga owe-05 Matshi 2024, bayakhutshwa ezincwadini ngokomgaqo-nkqubo wokuhamba isikolo kwabafundi. Aba bafundi banokubhaliswa kwakhona kuluhlu lwababhalisileyo kwi-CEMIS ukuba bangeza kubhalisa emva kwe-05 Matshi 2024.
  - c) Abafundi abaswelekileyo bakhutshiwe kuluhlu lwababhalisiweyo kwaye "umhla wokusweleka" urekhodwe njengoko ubhaliwe kwisatifikethi sokusweleka (*death certificate*).
  - d) Bonke abafundi beBakala 10 ukuya kwele-12 banazo zonke izifundo abebekhethile yaye notshintsho lwezifundo selugqityiwe.
  - e) Inqununu mayiqinisekise nokuba iyahlaziywa yaye ingqinisiswe ilisti yootitshala kwi-CEMIS, kwakunye neminyaka yamava, amabakala nezifundo ezifundiswayo

ngo-2024. Makasuswe amabakala nezifundo ebezifundiswa kwiminyaka engaphambili ukuba azifanelekanga kumthwalo womsebenzi katitshala wango-2024.

- f) Icandelo lokusayinelwa kwesaveyi malizaliswe ukuvuma ukungqinisiswa kwedatha njengebonakalisa ngokuchanekileyo inani labafundi ababhalisiweyo nenani labasebenzi (*staff*) ngowe-05 Matshi 2024.
  - g) Ziyakhunjuzwa iinqununu ngomsebenzi wazo njengamagosa *e-Education Management Information Services (EMIS)* yeziko kwaye maziqinisekise ukuba iinkcukacha ezifakwe ngexesha ebekusenziwa i-ASS zibowanakalisa ngokuchanekileyo amanani abafundi kunye nawabasebenzi esikolweni ngolo suku.
  - h) Iinqununu maziqinisekise ngakumbi ukuba amanani abafundi afakwe kwi-ASS ngachanekileyo, njengoko amanani angachanekanga amele abafundi aya kuthathwa njengomsebenzi wobuqhophololo.
4. Ukuncedisa ukungqinisiswa kwedatha yesikolo yabafundi nootitshala, kukho iingxelo zeemposiso ezininzi (*several error reports*) ezifumanekayo ukucacisa ukuchaneka kwedatha ekhoyo efakwe kwi-CEMIS.
  5. Kucelwa niqinisekise ukuba zonke iimposiso eziboniswe zezi ngxelo ziyasonjululwa phambi kokuba zisayinelwe iingxelo.
  6. Umhla osikiweyo wokusayinelwa kwedatha ye-ASS ngabaphathi beesekethe ngowe-**12 Matshi 2024**. Abaphathi beesekethe baya kucelwa ukuba bayibeke esweni le nkqubo yaye abayi kubanako ukuzisayinela iiseti zedatha yesaveyi ukuba kukho izicelo zokutshintsha ibakala ezingazange ziqwalaselwe, kusekho iimposiso ezisaleleyo nalapho iinqununu zingazisayinelanga iisaveyi zazo.
  7. Iyafumaneka ingxelo ye-CEMIS ukulungiselela ukuqaphela abafundi abangenazo iinombolo zezazisi (ID) nokulungiselela ukufakwa kwikhompyutha kweenombolo zezazisi ezingekhoyo. Ukuba umfundi akanayo inombolo yesazisi esemthethweni, niyacelwa nibacebise abazali ngenkqubo yokwenza isicelo sesazisi kwiSebe leMicimbi yezeKhaya (*Department of Home Affairs*) (DHA). Iinqununu zikhunjuzwa ngeSetyhula 0053/2021, yomhla we-09 Matshi 2022, ngokwamkelwa kwabafundi baseMzantsi Afrika okanye abavela kwamanye amazwe abangenawo amaxwebhu ayimfuno yaye ziyacelwa zibancedise abazali apho kufanelekileyo ngokuthi ziyiququzelele le nkqubo kwiSebe leMicimbi yezeKhaya.
  8. Apho kuye kwakho naziphi na iingxaki ekuzalisweni kwale saveyi, niyacelwa niqhagamshelane nomphathi wesekethe ochaphazelekayo okanye negosa lesithili elidweliswe apha ngezantsi:

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9. Umgangatho wedatha ye-EMIS uya kuqhagamshelaniswa nemimiselo nemigangatho yokwenziwa kwentlawulo (*norms and standards transfer payments*). Ingxelo yenkqubo yokuthotyelwa kwedatha ye-EMIS iya kuthunyelwa nge-CEMIS kwiinqununu. Iinqununu kufuneka ziququzelele inkqubo ye-ASS ukuqinisekisa ukuba idatha ifakwe ngokuchanekileyo, igqitywe ngexesha elichanekileyo kwaye isayinelwe ngokunjalo.
10. ICandelo loLawulo loLwazi neNgcaciso liya kubeka esweni ukuthotyelwa kwale nkqubo, umgangatho wedatha kunye nokusayinelwa kwesaveyi engenisiweyo yaye liya kukuxela kwiNtloko yezeMfundo konke ukungathotyelwa, ukungangqinelani nokungapheleli kwedatha.
11. Apho nifumana khona iingxaki zokwenziwa kwenkqubo kwikhompyutha xa kuzaliswa isaveyi i-ASS, kucelwa niqhagamshelane ne-Schools IT Services Desk apha 021 834 4690 okanye SchoolsIT.Servicedesk@westerncape.gov.za.
12. Ziyakhunjuzwa izikolo ezizimeleyo ukuba mazibe nolwazi ngemiqathango yobhaliso yazo. Makuqatshelwe ukuba ukuzilandela mbo iimfuno ezimisweyo zedatha zeSebe i-WCED kuyinxalenye yale miqathango yaye ukungathotyelwa kwayo kunokukhokelela ekukhutshweni ezincwadini zobhaliso kwabafundi.

13. ISebe i-WCED liyalithakazelela igalelo nokuzinikela kwawo onke amagosa ezemfundo yaye lijonge ngethemba kwintsebenziswano eya kuqhubeka okoko ngo-2024.

**ISAYINWE:** NGU-MS ABRAHAMS

**USEKELA MLAWULI-JIKELELE WOCWANGCISO LWEMFUNDO**

**UMHLA:** 2023-12-12