

**CONFIRMATION OF DEATAILS OF DEVOLVED LEARNER TRANSPORT SCHEME ROUTES**

Route no.: WCE \_\_\_\_\_ Name of school: \_\_\_\_\_

**Section A** – To be completed by all schools administering devolved LTS routes.

1. Please indicate whether your school makes use of your own vehicle or the services of a service provider to transport learners on this route:

– School makes use of own vehicles

– School makes use of a service provider

2. Please indicate the license numbers of the vehicles currently being used on the route

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

- Please attach hereto the valid License and Roadworthy certificates for the above-mentioned vehicles.
- Ensure that the vehicles have sufficient seating capacity to transport the number of learners on the route.
- The listed vehicles will be captured on the LTS database on CEMIS as the authorised vehicles for this route.

**Section B** – To be completed by schools who make use of a service provider to transport learners on LTS route.

3. Please complete the following details:

Name of service provider: \_\_\_\_\_

Term of current contract: \_\_\_\_\_

Contract tariff: \_\_\_\_\_

- Please attach hereto a duly signed contract document between your school and the service provider.
- Should the vehicles listed in Section A not be registered in the name of the service provider, lease agreements must be submitted.

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4. Schools are required to email this form together with the requested supporting documentation, to the Deputy Director: LTS at the WCED Head Office at [WCEDlts@westerncape.gov.za](mailto:WCEDlts@westerncape.gov.za) by 31 March 2024. The submission of a valid contract document will become a pre-requisite when claims are submitted from 1 July 2024.

We hereby confirm that the information provided is accurate and that the required documents have been attached hereto:

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Principal Signature:

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Date:

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SGB Chairperson Signature

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Date:

