



File no.: 11/1/2/2/3  
Reference: 20241121-8653

Procurement Management Minute: 0001/2024

To: Superintendent-General, Deputy Directors-General, Chief Directors, Directors, Deputy Directors and Supply Chain Management Champions

**Subject: Western Cape Education Department (WCED) Bid Committee meeting dates for 2025**

1. The WCED's Bid Committee will meet on the following dates during 2025:

MONTH	DAY
January 2025	Wednesday, 29 <sup>th</sup>
February 2025	Wednesday, 12 <sup>th</sup> Wednesday, 26 <sup>th</sup>
March 2025	Wednesday, 12 <sup>th</sup> Wednesday, 26 <sup>th</sup>
April 2025	Wednesday, 09 <sup>th</sup> Wednesday, 23 <sup>rd</sup>
May 2025	Wednesday, 07 <sup>th</sup> Wednesday, 21 <sup>st</sup>
June 2025	Wednesday, 04 <sup>th</sup> Wednesday, 18 <sup>th</sup>

MONTH	DAY
July 2025	Wednesday, 02 <sup>nd</sup> Wednesday, 16 <sup>th</sup> Wednesday, 30 <sup>th</sup>
August 2025	Wednesday, 13 <sup>th</sup> Wednesday, 27 <sup>th</sup>
September 2025	Wednesday, 10 <sup>th</sup> Thursday, 25 <sup>th</sup>
October 2025	Wednesday, 08 <sup>th</sup> Wednesday, 22 <sup>nd</sup>
November 2025	Wednesday, 05 <sup>th</sup> Wednesday, 19 <sup>th</sup>
December 2025	Wednesday, 03 <sup>rd</sup>

2. Kindly bring the contents of this minute to the attention of all concerned.

**SIGNED:** LJ ELY  
**DEPUTY DIRECTOR-GENERAL: CORPORATE SERVICES**  
**DATE:** 2024-11-27