

2023/24 ANNUAL TEACHING PLANS: ECONOMIC AND MANAGEMENT SCIENCES: GRADE 9 (TERM 1)

TERM 1	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10
DAYS	3	5	5	5	5	5	5	5	5	3
DATE STARTED AND COMPLETED										
COMMENTS										
<b>CAPS TOPICS</b>	<b>The Economy</b> Economic systems	<b>The Economy</b> Circular flow	<b>The Economy</b> Circular flow	<b>Financial Literacy</b> CRJ & CPJ	<b>Financial Literacy</b> CRJ & CPJ	<b>Financial Literacy</b> CRJ & CPJ	<b>Financial Literacy</b> General ledger	<b>Financial Literacy</b> General ledger	<b>Financial Literacy</b> Trial balance	<b>MARCH CONTROLLED TEST</b>
<b>CORE CONCEPTS &amp; SKILLS</b> <b>SKILLS:</b> CRITICAL THINKING, REASONING, <b>VALUES:</b> RESPECT, POSITIVE ATTITUDE	<ul style="list-style-type: none"> <li>The three major economic systems: Planned economy, market economy, a mixed economy, origin</li> <li>Advantages, disadvantages, and characteristics of each economic system</li> <li>Global Economy</li> </ul>	<ul style="list-style-type: none"> <li>Factors of production</li> <li>Types of markets</li> <li>Participants in the circular flow of a closed economy</li> <li>The flow of goods and services, money, and factors of production in the circular flow of a closed economy</li> </ul>	<ul style="list-style-type: none"> <li>Using a flow diagram</li> </ul>	<ul style="list-style-type: none"> <li>Effect of cash transactions on the accounting equation: Grade 8 revision</li> </ul>	<ul style="list-style-type: none"> <li>Cash transactions of a trading business</li> </ul>	<ul style="list-style-type: none"> <li>Complete transactions in the Cash Receipt Journal (CRJ) and the Cash Payments Journal (CPJ)</li> </ul>	<ul style="list-style-type: none"> <li>Classification of accounts</li> <li>Post the transaction from Cash Receipt Journal (CRJ) to the general ledger</li> </ul>	<ul style="list-style-type: none"> <li>Classification of accounts</li> <li>Post the transaction from the Cash Payments Journal (CPJ) to the general ledger</li> </ul>	<ul style="list-style-type: none"> <li>Prepare a trial balance of a trading business</li> </ul>	
<b>REQUISITE PRE-KNOWLEDGE</b>	Economic concepts	Goods, services, and resources (Grade 7 Term 1 work)	The role of households as producers and consumers using goods and services efficiently and effectively	Accounting concepts – capital, assets, liability, profit, loss, income, expenses, transactions, financial records	Accounting concepts – capital, assets, liability, profit, loss, income, expenses, transactions, financial records	Effect of cash transactions on the accounting equation	Complete transactions in the cash journals	Complete transactions in the cash journals	Effect of cash transactions on the accounting equation	
<b>RESOURCES (OTHER THAN TEXTBOOKS) TO ENHANCE LEARNING</b>	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters	
<b>INFORMAL ASSESSMENT (2 PER WEEK)</b>	Discussions, class tests, case studies Classwork/ Homework	Discussions, class tests, case studies Classwork/ Homework	Discussions, class tests, case studies Classwork/ Homework	Discussions, class tests, case studies Classwork/ Homework	Discussions, class tests, case studies Classwork/ Homework	Discussions, class tests, case studies Classwork/ Homework	Discussions, class tests, case studies Classwork/ Homework	Discussions, class tests, case studies Classwork/ Homework	Discussions, class tests, case studies Classwork/ Homework	
<b>SBA FORMAL ASSESSMENT</b>	<b>Cognitive Levels: For All Tasks</b> LO-30% MO-50% HO-20%	<b>Assignment Marks: 50</b> <b>Week: 3</b> <b>Duration: 60 mins</b>	<b>Content Covered:</b> <ul style="list-style-type: none"> <li>Economic Systems</li> <li>Circular Flow</li> </ul>	<b>**Date Completed</b>	<b>March Controlled Test</b> <b>Marks: 50</b> <b>Week: 10</b> <b>Duration: 60 mins</b>	<b>Content Covered:</b> <ul style="list-style-type: none"> <li>Accounting equation</li> <li>Cash Journals</li> <li>General Ledger</li> <li>Trial Balance</li> </ul>	<b>**Date Completed</b>			

**Note:**  
 \*Date completed – write the date of each topic completed (write the date of the last informal activity)  
 \*\*Date completed– write the date of the formal task after it has been marked and recorded

2023/24 ANNUAL TEACHING PLANS: ECONOMIC AND MANAGEMENT SCIENCES: GRADE 9 (TERM 2)

TERM 2	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9
DAYS	3	5	5	5	4	5	5	5	5 Revision
DATE STARTED AND COMPLETED									
COMMENTS									
CAPS TOPICS	The Economy: Price Theory	The Economy: Price Theory	Entrepreneurship: Sectors of the economy	Financial Literacy: Credit transactions	Financial Literacy: Credit transactions	Financial Literacy: Credit transactions	Financial Literacy: Credit transactions	REVISION TERM 2 CONTENT (WHERE LEARNERS PERFORM POORLY)	
CORE CONCEPTS & SKILLS SKILLS: CRITICAL THINKING, REASONING VALUES: RESPECT, POSITIVE ATTITUDE	<ul style="list-style-type: none"> <li>Demand and supply</li> <li>Law of demand</li> <li>Demand schedule and</li> <li>Graphical illustration of demand curve</li> </ul>	<ul style="list-style-type: none"> <li>Law of supply</li> <li>Supply schedule</li> <li>Graphical illustration of the supply curve</li> <li>Graphical illustration of the demand and supply curves</li> <li>Equilibrium price and quantity</li> </ul>	<ul style="list-style-type: none"> <li>The primary, secondary, and tertiary sectors</li> <li>Types of businesses found in each of the three sectors</li> <li>Interrelationships between the three sectors</li> <li>Sustainable use of resources in the three sectors</li> <li>The role of the three sectors in the economy</li> <li>Types of skills required in each of the three sectors</li> </ul>	<ul style="list-style-type: none"> <li>Credit sales: Debtors</li> <li>National Credit Act (NCA)</li> <li>Accounting cycle</li> <li>Effect of transactions on the accounting equation</li> </ul>	<ul style="list-style-type: none"> <li>Recording transactions in the debtor's journal and posting to the debtor's ledger and General Ledger</li> </ul>	<ul style="list-style-type: none"> <li>Recording transactions in the debtor's journal and posting to the debtor's ledger and General Ledger</li> </ul>	<ul style="list-style-type: none"> <li>Recording transactions in the debtor's journal and posting to the debtor's ledger and General Ledger</li> </ul>		
REQUISITE PRE-KNOWLEDGE	Markets, goods, and services	Markets, goods, and services	Businesses, factors of production, markets, goods and services	Accounting concepts and the accounting equation	Accounting concepts and the accounting equation	Accounting concepts and the accounting equation	Accounting concepts and the accounting equation		
RESOURCES (OTHER THAN TEXTBOOKS) TO ENHANCE LEARNING	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters	Grade 9 item bank Tips for teachers Lesson plans with activities Video and posters		
INFORMAL ASSESSMENT	Discussions, class tests, case studies Classwork/ Homework	Discussions, class tests, case studies Classwork/ Homework	Discussions, class tests, case studies Classwork/ Homework	Discussions, class tests, case studies Classwork/ Homework	Discussions, class tests, case studies Classwork/ Homework	Discussions, class tests, case studies Classwork/ Homework	Discussions, class tests, case studies Classwork/ Homework		
SBA FORMAL ASSESSMENT	Cognitive Levels: For All Tasks LO-30% MO-50% HO-20%			Mid-year Controlled Test Week 10 -11 Paper 1 = 50    Paper 2 = 50 Duration: 60 mins, each paper			Content Covered: <input type="checkbox"/> Financial Literacy = 50% <input type="checkbox"/> Entrepreneurship = 25% <input type="checkbox"/> The Economy = 25%		

2023/24 ANNUAL TEACHING PLANS: ECONOMIC AND MANAGEMENT SCIENCES: GRADE 9 (TERM 3)

TERM 3	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
DAYS	4	5	5	5	4	5	5	5	5	5	5
DATE STARTED AND COMPLETED											
COMMENTS											
CAPS TOPICS	ENTREPRENEURSHIP Functions of the business	ENTREPRENEURSHIP Functions of the business	ENTREPRENEURSHIP Business plan	ENTREPRENEURSHIP Business plan	Financial Literacy Debtors	Financial Literacy Debtors	Financial Literacy Creditors	Financial Literacy Creditors	Financial Literacy Creditors	Financial Literacy Creditors	<b>REVISION</b>
CONCEPTS & SKILLS CRITICAL THINKING, REASONING VALUES: RESPECT, POSITIVE ATTITUDE	<ul style="list-style-type: none"> <li>The different kinds of business functions, administration, purchasing, marketing, financing, public relations, human resources, production, general management, risk management</li> </ul>	<ul style="list-style-type: none"> <li>Role and importance of business functions</li> </ul>	<ul style="list-style-type: none"> <li>Concepts, components and form of a business plan</li> </ul>	<ul style="list-style-type: none"> <li>SWOT analysis description of the product or service offered by the business, production plan, marketing plan, management plan and financial plan</li> </ul>	<ul style="list-style-type: none"> <li>Consolidation of activities</li> <li>Recording of cash and credit transactions of a sole trader in the subsidiary journals</li> </ul>	<ul style="list-style-type: none"> <li>Consolidation of activities</li> </ul>	<ul style="list-style-type: none"> <li>Credit purchases: Accounting cycle</li> <li>Effect of transactions on the accounting equation</li> </ul>	<ul style="list-style-type: none"> <li>Creditors journal, posting to General Ledger and creditors ledger</li> </ul>	<ul style="list-style-type: none"> <li>Recording of payments to the Cash Payment Journal (CPJ), posting to the general ledger and creditors ledger</li> </ul>	<ul style="list-style-type: none"> <li>Posting to general ledger and creditors ledger</li> </ul>	
REQUISITE PRE-KNOWLEDGE	Entrepreneurial knowledge and concepts	Entrepreneurial knowledge and concepts	Entrepreneurial knowledge and concepts	Entrepreneurial knowledge and concepts	Accounting concepts, journals, and ledgers	Accounting concepts, journals, and ledgers	Accounting concepts, journals, and ledgers	Accounting concepts, journals, and ledgers	Accounting concepts, journals, and ledgers	Accounting concepts, journals, and ledgers	
RESOURCES (OTHER THAN TEXTBOOKS) TO ENHANCE LEARNING	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms	
INFORMAL ASSESSMENT	Class tests Homework Classwork Remedial	Class tests Homework Classwork Remedial	Class tests Homework Classwork Remedial	Class tests Homework Classwork Remedial	Class tests Homework Classwork Remedial	Class tests Homework Classwork Remedial	Class tests Homework Classwork Remedial	Class tests Homework Classwork Remedial	Class tests Homework Classwork Remedial	Class tests Homework Classwork Remedial	
SBA FORMAL ASSESSMENT	Cognitive Levels: For All Tasks LO-30% MO-50%			Individual Project Marks: 50 Week 8-11 Duration: 60 mins			Content Covered: <input type="checkbox"/> Entrepreneurship – business plan			**Date Completed	

## 2023/24 ANNUAL TEACHING PLANS: ECONOMIC AND MANAGEMENT SCIENCES: GRADE 9 (TERM 4)

TERM 4	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10 & 11
DAYS	4	5	5	5	5	5	5	5	5	8
DATE STARTED AND COMPLETED							11 November – 11 December			
COMMENTS							<b>YEAR-END EXAMINATION</b> 150 marks <ul style="list-style-type: none"> <li>▪ Paper 1: Financial Literacy: (70 marks)</li> <li>▪ Paper 2:               <ul style="list-style-type: none"> <li>○ The Economy (25 marks)</li> <li>○ Entrepreneurship (55 marks)</li> </ul> </li> </ul> Notes on or guidelines for final examinations: <ul style="list-style-type: none"> <li>• It is compulsory to complete all the topics as indicated in the teaching plan</li> <li>• When teaching these topics, the context of the school should be considered</li> </ul>			
CAPS TOPICS	<b>The Economy</b> Trade unions	<b>The Economy</b> Trade unions	<b>Financial Literacy</b> Cash & credit	<b>Financial Literacy</b> Cash & credit	<b>Financial Literacy</b> Cash & credit	<b>Revision</b>				
CORE CONCEPTS AND SKILLS	▪ Concept of trade unions	▪ Effect of trade unions on businesses and contribute to sustainable growth	▪ Effect of cash and credit transactions on the accounting equation	▪ Cash journals: CRJ, CPJ ▪ Credit journals: DJ, CJ	▪ Posting to the general ledger, debtors and creditors ledger and trial balance	▪ All content				
REQUISITE PRE-KNOWLEDGE	Economic concepts and knowledge	Economic concepts and knowledge	Accounting concepts, journals, and ledgers	General ledger, T-accounts, double entry principle	Accounting concepts, journals, and ledgers	Balancing of the general ledger, preparing of a the trial balance of a service business				
RESOURCES (OTHER THAN TEXTBOOKS) TO ENHANCE LEARNING	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms	Grade 9 item bank Tips for teachers Lesson plans, posters, video lessons, recorded lessons, glossary of terms				
INFORMAL ASSESSMENT	Class tests and informal activities	Class tests and informal activities	Class tests and informal activities	Class tests and informal activities	Class tests and informal activities	Class tests and informal activities				
SBA FORMAL ASSESSMENT	<b>Cognitive levels: For All Tasks</b> LO-30% MO-50% HO-20%					<b>FINAL YEAR-END EXAMINATION</b> Marks: 150 Week 7- 11 Paper 1 = 70 Marks    Paper 2 = 80 Marks Duration: 60 mins each paper				<b>** Date Completed</b>