

File no.: 19/2/P
Reference: 20240328-2814

Assessment Management Minute: 0007/2024

To: Deputy Directors-General, Chief Directors, Directors (Head Office and district offices), Deputy Directors, Chief Education Specialists, Heads: Curriculum Support, Heads: Management and Governance, Circuit Managers, Deputy Chief Education Specialists, Assessment and Examination Coordinators and Advisers, Subject Advisers and Heads of education institutions that prepare learners for the National Senior Certificate examinations

Subject: Release of revised subject weightings relating to the Programme of Assessment (POA) for the Further Education and Training band (FET) (Grades 10–12)

1. This minute must be read in conjunction with the Assessment Management Minute 0007/2023, dated 31 March 2023, which provided the revised subject weightings relating to the POA.
2. The Department of Basic Education (DBE) published Circular S8, dated 23 March 2023, with the revised subject weightings relating to the POA. This year the DBE published Circular S4 of 2024, dated 14 March 2024, which serves to inform schools regarding the additional amendments to the weightings of the School-based Assessment (SBA) in the POA in eight subjects.
3. The additional amendments to the weightings of the SBA in the POA occur in the following eight subjects and specific grades in the Further Education and Training (FET) band.
 - Business Studies (Grade 12)
 - Electrical Technology: Digital Systems (Grades 10–12)
 - Electrical Technology: Electronics (Grades 10–12)
 - Electrical Technology: Power Systems (Grades 10–12)
 - History (Grades 10–12)
 - Mathematical Literacy (Grade 12)
 - Mathematics (Grades 10–11)
 - Marine Sciences (Grades 10–12)
4. The POA, with the revised weightings for Grades 10–12 (2024–2025) in all subjects and grades, is attached as **Annexure A**.

5. The POA covers the SBA, the examination component, the Practical Assessment Task in the case of subjects with a practical component and the Oral assessment in the case of the Languages.
6. The 2024 Western Cape Education Department FET subject record sheets, available on CEMIS, are aligned with the revised POA in the DBE Circular S4.
7. In the case of Mathematics (Grades 10–11), schools will have to download Version 2 of the subject record sheets so that it is aligned with DBE Circular S4.
8. District officials and principals are kindly requested to bring the contents of this minute to the attention of all educators, parents/guardians and learners.

SIGNED: B LORISTON

DEPUTY DIRECTOR-GENERAL: CURRICULUM AND ASSESSMENT MANAGEMENT

DATE: 2024-04-10

