



APPEAL FORM – SUBJECT CHANGES AFTER CLOSING DATE

NAME OF SCHOOL:
GRADE: LEARNER'S CEMIS NUMBER:
NAME OF LEARNER:

CURRENT SUBJECT	CHANGE TO

I,, principal of (name of school), support the above subject change. I am also aware that the above learner may only change the subject when the appeal process has been concluded and the subject change has been approved.

Signature: Date:

CHECKLIST FOR DOCUMENTS TO BE SUBMITTED WITH APPEAL

- 1. Appeal drafted by the principal on school letterhead explaining reason for the late subject change
- 2. Letter from the subject educator confirming the support programme for the new subject
- 3. Signed letter from parents supporting the change
- 4. Any other supporting documents (medical reports, etc.)

The Chief Director: Assessment and Examinations has considered the above appeal and has decided that:

- The proposed subject change is NOT allowed.
- The proposed subject change IS allowed.

Comments:
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Signature: Date:

THIS DECISION IS FINAL.