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Institution Development and Coordination Minute: 0003/2023

To: Deputy Directors-General, Chief Directors, Directors, Deputy Directors (Head Office and district offices), Heads: Curriculum Support, Heads: Learner Support, Circuit Managers, Chief Education Specialists, Deputy Chief Education Specialists and Principals

Subject: Die Burger Youth Leadership Conference: 10–14 December 2023

1. *Die Burger* newspaper, in cooperation with the Western Cape Education Department, will again present the 65th Annual Youth Leadership Conference from **10–14 December 2023** in Cape Town.
2. Schools are invited to nominate the elected chairperson and/or vice-chairperson of the Representative Council of Learners for 2024 for participation in this very enriching experience. Fifty youth leaders will be given the opportunity to attend. Selection criteria are included in the application form.
3. The medium of communication of the conference is Afrikaans (the language of *Die Burger* newspaper), and all presentations will be done in Afrikaans. However, candidates from all language groups will be considered for selection if they have a sound understanding of Afrikaans.
4. Selected leaders will be expected to attend the conference for the full duration from Sunday, 10 December 2023, to Thursday, 14 December 2023. Please note that leaders cannot be excused for school or personal commitments during this period.
5. The electronic application form is available via the link below and should be completed in full. In addition, schools need to upload a **thirty second video** presented by the youth leader in support of the nomination.
6. Complete and submit the application form via <https://forms.gle/HvJ4QNXXKSyv8oZBu7> by **20 October 2023**.

7. Please note the following important dates:
- Nominations close: 20 October 2023
 - Final selection process: 03 November 2023
 - Confirmation of the selected group in *Die Burger*: 04 November 2023
8. All enquiries by schools with regards to the conference are to be directed to the **conference organiser, Mr André Lamprecht, on tel. no. 021 833 8482 or via email to Andre.Lamprecht2@westerncape.gov.za**
9. Your support for this project will be appreciated.
10. Principals are kindly requested to bring this minute to the attention of all the educators concerned.

SIGNED: AJE MEYER

DEPUTY DIRECTOR-GENERAL: INSTITUTION DEVELOPMENT AND COORDINATION

DATE: 2023-09-19