URhulumente weNtshona Koloni

ISebe leMfundo leNtshona Koloni
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Inombolo yefayili: 20221019-7821
Isalathiso: 14/2/4/Annual School Survey

INgcaciso eMfutshane yeCandelo loLawulo loLwazi neNgcaciso: 0003/2023

Iya: KuBalawuli abaziiNtloko, kuBalawuli (kwaNdlunkulu nakwii-ofisi zezithili), kuBaphathi beeSekethe nakwiiNqununu zazo zonke izikolo zikarhulumente eziqhelekileyo nezezikolo ezizimeleyo

Isihloko: ISaveyi yeZikolo yaQho ngoNyaka (*Annual School Survey* (*ASS*)) yeSebe leMfundo leNtshona Koloni (*WCED*) yowama-2023 yezikolo zikarhulumente eziqhelekileyo nezikolo ezizimeleyo

1. ISaveyi yeZikolo yaQho ngoNyaka (*ASS*) yezikolo zikarhulumente eziqhelekileyo nezikolo ezizimeleyo iya kusetyenziselwa ulawulo nokuphathwa kwezikolo, kwakunye nokubonelelwa kwazo ngezibonelelo (*resources*) ukulungiselela owama-2023.

2. I-*ASS* kufuneka igqitywe kwaye isayinelwe yinqununu kwi-*CEMIS* ngowe-**07 Matshi 2023.**

3. Phambi kokuba isayinelwe kwi-*CEMIS* iSaveyi, inqununu kufuneka iqinisekise oku kulandelayo:

   a) Bonke abafundi ababhalisileyo nabahamba isikolo ngo-2023 kufuneka bavele kwibakala nakwiklasi abakuyo ngokuchanekileyo kwi-*CEMIS*.
   b) Nabaphi na abafundi ebekulindeleke ukuba babuye kodwa abafika esikolweni ukuza kubhalisa ungadlulanga owe-07 Matshi 2023, bayakhutshwa ezincwadini ngokomgaqo-nkqubo wokuhamba isikolo kwabafundi. Aba bafundi banokubhaliswa kwakhona kuluhlu lwababhalisileyo kwi-*CEMIS* ukuba bangeza kubhalisa emva kwe-07 Matshi 2023.
   c) Abafundi abaswelekileyo bakhutshiwe kuluhlu lwababhalisiweyo kwaye "umhla wokusweleka" urekhodwe njengoko ubhaliwe kwisatifikethi sokusweleka (*death certificate*).
   d) Bonke abafundi beBakala 10 ukuya kwele-12 banazo zonke izifundo abebezikhethile yaye notshintsho lwezifundo selugqityiwe.
   e) Inqununu mayiqinisekise nokuba iyahlaziywa yaye ingqinisiswe ilisti yootitshala kwi-*CEMIS*, kwakunye neminyaka yamava, amabakala nezifundo eziza kufundiswa ngo-2023. Makasuswe amabakala nezifundo ebezifundiswa kwiminyaka

engaphambili ukuba azifanelekanga kumthwalo womsebenzi katitshala wango-2023.

f) Icandelo lokusayinelwa kwesaveyi malizaliswe ukuvuma ukungqinisiswa kwedatha njengebonakalisa ngokuchanekileyo inani labafundi ababhalisiweyo nenani labasebenzi (*staff*) ngowe-07 Matshi 2023.

g) Ziyakhunjuzwa iinqununu ngomsebenzi wazo njengamagosa *e-Education Management Information Services* (*EMIS*) yeziko kwaye maziqinisekise ukuba iinkcukacha ezifakwe ngexesha ebekusenziwa i-*ASS* zibowanakalisa ngokuchanekileyo amanani abafundi kunye nawabasebenzi esikolweni ngolo suku.

h) Iinqununu maziqinisekise ngakumbi ukuba amanani abafundi afakwe kwi-*ASS* ngachanekileyo, njengoko amanani angachanekanga amele abafundi aya kuthathwa njengomsebenzi wobuqhophololo.

4. Ukuncedisa ukungqinisiswa kwedatha yesikolo yabafundi nootitshala, kukho iingxelo zeemposiso ezininzi (*several error reports*) ezifumanekayo ukucacisa ukuchaneka kwedatha ekhoyo efakwe kwi-*CEMIS*.

5. Kucelwa niqinisekise ukuba zonke iimposiso eziboniswe zezi ngxelo ziyasonjululwa phambi kokuba zisayinelwe iingxelo.

6. Umhla osikiweyo wokusayinelwa kwedatha ye-*ASS* ngabaphathi beesekethe ngowe-**14 Matshi 2023.** Abaphathi beesekethe baya kucelwa ukuba bayibeke esweni le nkqubo yaye abayi kubanako ukuzisayinela iiseti zedatha yesaveyi ukuba kukho izicelo zokutshintsha ibakala ezingaqwalaselwanga, kusekho iimposiso ezisaleleyo nalapho iinqununu zingazisayinelanga iisaveyi zazo.

7. Iyafumaneka ingxelo ye-*CEMIS* ukulungiselela ukuqaphela abafundi abangenazo iinombolo zezazisi nokulungiselela ukufakwa kwikhompyutha kweenombolo zezazisi ezingekhoyo. Ukuba umfundi akanayo inombolo yesazisi esemthethweni, niyacelwa nibacebise abazali ngenkqubo yokwenza isicelo sesazisi kwiSebe leMicimbi yezeKhaya (*Department of Home Affairs)* (*DHA*). Iinqununu zikhunjuzwa ngeSetyhula 0053/2021, yomhla we-09 Matshi 2022, ngokwamkelwa kwabafundi baseMzantsi Afrika okanye abavela kwamanye amazwe abangenawo amaxwebhu ayimfuno yaye ziyacelwa zibancedise abazali apho kufanelekileyo ngokuthi ziyiququzelele le nkqubo kwiSebe leMicimbi yezeKhaya.

8. Apho kuye kwakho naziphi na iingxaki ekuzalisweni kwale saveyi, niyacelwa niqhagamshelane nomphathi wesekethe ochaphazelekayo okanye negosa lesithili elidweliswe apha ngezantsi:

Isithili	Igosa Iesithili	Inombolo yefoni	I-imeyili
Metro North	Siviwe Mdelo	021 938 3052	Siviwe.Mdelo@westerncape.gov.za
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Eden and Central Karoo	Romelda America Keith Zibi	044 803 8367 044 803 8346	Romelda.America@westerncape.gov.za Keith.Zibi@westerncape.gov.za

9. Umgangatho wedatha ye-*EMIS* uya kuqhagamshelaniswa nemimiselo nemigangatho yokwenziwa kwentlawulo (*norms and standards transfer payments*). Ingxelo yenkqubo yokuthotyelwa kwedatha ye-*EMIS* iya kuthunyelwa nge-*CEMIS* kwiinqununu. Iinqununu kufuneka ziququzelele inkqubo ye-*ASS* ukuqinisekisa ukuba idatha ifakwe ngokuchanekileyo, igqitywe ngexesha elichanekileyo kwaye isayinelwe ngokunjalo.

10. ICandelo loLawulo loLwazi neNgcaciso liya kubeka esweni ukuthotyelwa kwale nkqubo, umgangatho wedatha kunye nokusayinelwa kwesaveyi engenisiweyo yaye liya kukuxela kwiNtloko yezeMfundo konke ukungathotyelwa, ukungangqinelani nokungapheleli kwedatha.

11. Apho nifumana khona iingxaki zokwenziwa kwenkqubo kwikhompyutha xa kuzaliswa isaveyi i-*ASS*, kucelwa niqhagamshelane ne-*Schools IT Services Desk* apha 021 834 4690 okanye SchoolsIT.Servicedesk@westerncape.gov.za.

12. Ziyakhunjuzwa izikolo ezizimeleyo ukuba mazibe nolwazi ngemiqathango yobhaliso yazo. Makuqatshelwe ukuba ukuzilandela mbo iimfuno ezimiselweyo zedatha zeSebe i-*WCED* kuyinxalenye yale miqathango yaye ukungathotyelwa kwayo kunokukhokelela ekukhutshweni ezincwadini zobhaliso kwabafundi.

13. ISebe i-*WCED* liyalithakazelela igalelo nokuzinikela kwawo onke amagosa ezemfundo yaye lijonge ngethemba kwintsebenziswano eya kuqhubeka okoko ngo-2023.

ISAYINWE: NGU-MS ABRAHAMS
USEKELA MLAWULI-JIKELELE WOCWANGCISO LWEMFUNDO
UMHLA: 2023-01-17