



File no.: 11/1/2/2/3
Reference: 20231101-9379

Procurement Management Minute: 0001/2023

To: Superintendent-General, Deputy Directors-General, Chief Directors, Directors, Deputy Directors and Supply Chain Management Champions

Subject: Western Cape Education Department (WCED) Bid Committee meeting dates for 2024

1. The WCED's Bid Committee will meet on the following dates during 2024:

| MONTH | DAY |
|---------------|--|
| January 2024 | Wednesday, 24 th |
| February 2024 | Wednesday, 07 th Wednesday, 21 st |
| March 2024 | Wednesday, 06 th Wednesday, 20 th |
| April 2024 | Wednesday, 03 rd Wednesday, 17 th |
| May 2024 | Thursday, 02 nd Wednesday, 15 th Wednesday, 29 th |
| June 2024 | Wednesday, 12 th Wednesday, 26 th |

| MONTH | DAY |
|----------------|---|
| July 2024 | Wednesday, 10 th Wednesday, 24 th |
| August 2024 | Wednesday, 07 th Wednesday, 21 st |
| September 2024 | Wednesday, 04 th Wednesday, 18 th |
| October 2024 | Wednesday, 02 nd Wednesday, 16 th Wednesday, 30 th |
| November 2024 | Wednesday, 13 th Wednesday, 27 th |
| December 2024 | To be confirmed with the Chairperson and Members |

2. Kindly bring the contents of this minute to the attention of all concerned.

SIGNED: LJ ELY
DEPUTY DIRECTOR-GENERAL: CORPORATE SERVICES
DATE: 2023-11-23