

INVIGILATOR TRAINING SCHEDULE FOR THE OCTOBER/NOVEMBER 2023 NSC/SC AND JUNE 2024 NSC/SC EXAMINATIONS

SESSION DATES & TIMES	DISTRICTS	CONTACT PERSON(S)	CONTACT NUMBER(S)	EMAIL ADDRESS(ES)
Tuesday 22 August 2023 14:00–16:00 (Online MS Teams session)	All principals/centre managers	Ms Monica Hollenbach	021 467 2960	Monica.Hollenbach@westerncape.gov.za
Wednesday 23 August 2023 14:00–17:00 Metro North Education District Main Hall (In-person training)	New/first time schools/examination centres and high-risk schools/examination centres identified by districts	Ms Monica Hollenbach	021 467 2960	Monica.Hollenbach@westerncape.gov.za
Thursday 24 August 2023 14:00–17:00 Metro North Education District Main Hall (In-person training)	Independent schools	Ms Monica Hollenbach	021 467 2960	Monica.Hollenbach@westerncape.gov.za
Tuesday 29 August 2023 08:30–12:00 Head Office 5th floor Auditorium (In-person training)	All assessment coordinators	Ms Monica Hollenbach	021 467 2960	Monica.Hollenbach@westerncape.gov.za
Tuesday 12 September 2023 13:30–16:10 (Online MS Teams session)	Metro South Education District	Ms Charmaine Pietersen Ms Hilary April Assessment Adviser (Vacant)	021 370 2011 021 370 2041	Charmaine.Pietersen@westerncape.gov.za Hilary.April@westerncape.gov.za
	Metro Central Education District	Ms Najoewa Awaldien Ms Nokuzola Manjingolo Ms Deborah Williams	021 514 6970 021 514 6748 021 514 6762	Najoewa.Awaldien@westerncape.gov.za Nokuzola.Manjingolo@westerncape.gov.za Deborah.Williams@westerncape.gov.za

	Overberg Education District	Ms Jenny Bridgeman Mr Chris Swarts Mr Jacobus Martin Mr Connell Balie (AET)	028 214 7369 028 214 7365 028 214 7365 028 214 7382	Jenny.Bridgeman@westerncape.gov.za Chris.Swarts@westerncape.gov.za Cobie.Martin@westerncape.gov.za Connell.Balie@westerncape.gov.za
	Metro East Education District	Mr Trevor Daniels Ms Melanie Momberg Ms Sharifa Omar	021 900 7169 021 900 7029 021 900 7272	Trevor.Daniels@westerncape.gov.za Melanie.Momberg@westerncape.gov.za Sharifa.Omar@westerncape.gov.za
Wednesday 13 September 2023 13:30–16:10 (Online MS Teams session)	Metro North Education District	Mr Ludwig Punt Mr Shawn Schlosz Mr Patrick Frans	021 938 3147 021 938 3011 021 938 3021	Ludwig.Punt@westerncape.gov.za Shawn.Schlosz@westerncape.gov.za Patrick.Frans@westerncape.gov.za
	Eden & Central Karoo Education District	Ms Rosseau Mercuur Mr Malcolm Damons Ms Bonita Petersen	044 803 8364 044 803 8311 044 803 8364	Rosseau.Mercuur@westerncape.gov.za Malcolm.Damons@westerncape.gov.za Bonita.Petersen@westerncape.gov.za
	West Coast Education District	Ms Monica Stanley Ms Safoora Gqotso Mr Thobani Ngxiki	021 860 1205 021 860 1568 021 860 1200	Monica.Stanley@westerncape.gov.za Safoora.Gqotso@westerncape.gov.za Thobani.Ngxiki@westerncape.gov.za
	Cape Winelands Education District	Ms Yvette Ehrenreich Mr Lindsay van der Berg	023 348 4623 023 348 4608	Yvette.Ehrenreich@westerncape.gov.za Lindsay.vanderberg@westerncape.gov.za
Thursday 14 September 2023 to Thursday 21 September 2023 (Districts to choose dates within the stipulated timeframe)	<ul style="list-style-type: none"> • Cluster training for community member invigilators to be managed by districts. • All districts must send training schedules to Head Office for monitoring purposes. • Copies of declaration forms and attendance registers must be sent to Head Office and originals must be kept on file. • Certificates of attendance will be processed upon receipt of confirmation of attendance. 			