

File no.: 19/2/P
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Assessment Management Minute: 0007/2023

To: Deputy Directors-General, Chief Directors, Directors (Head Office and district offices), Deputy Directors, Chief Education Specialists, Heads: Curriculum Support, Heads: Management and Governance, Circuit Managers, Deputy Chief Education Specialists, Assessment and Examination Coordinators, Subject Advisers and Heads of education institutions that prepare learners for the National Senior Certificate examinations

Subject: Revised subject weightings relating to the Programme of Assessment (POA) for the Further Education and Training (FET) band, Grades 10-12

1. This minute must be read in conjunction with Assessment Management Minute 0001/2023, dated 23 January 2023, which provided clarity on the Annual Teaching Plans for 2023/24 and the revised weightings for School-based Assessment (SBA) and the end of year examinations, which had been amended as follows:

PHASE	2023 REVISED SBA WEIGHTINGS
Foundation Phase (Grades R-3)	100% SBA
Intermediate Phase (Grades 4-6)	80% SBA: 20% examinations
Senior Phase (Grade 7-9)	60% SBA: 40% examinations
Grades 10-11	40% SBA: 60% examinations
Grade 12	25% SBA: 75% examinations

2. Assessment Management Minute 0001/2023 further clarifies the format of the midyear and end-of-year assessments as follows:
 - 2.1. Midyear/June examination:
 - a) Grade 12: Midyear/June examination;
 - b) Grades 10-11: Midyear/June examination; and
 - c) Grades 4- 9: Midyear/June controlled tests only.

- 2.2. End-of-year examination:
 - a) Grade 12: Full scale National Senior Certificate examination;
 - b) Grades 7–11: Full scale examinations in all subjects; and
 - c) Grades 4–6: Controlled tests in all subjects.
3. The Department of Basic Education (DBE) published Circular S8, dated 23 March 2023, releasing the revised subject weightings for the different tasks and/or components as stated in the POA 2023/24 for the individual subjects in the FET band, Grades 10-12.
4. The revised subject weightings, as per the POA (FET) band 2023/24, are attached as **Annexure A**.
5. The POA covers the SBA, the end-of-year examination, the Practical Assessment Task in the case of subjects with a practical component and the Oral assessment in the case of Languages.
6. Subject advisers will provide teachers with guidance and clarity on the requirements for each task and/or component.
7. The 2023 Western Cape Education Department FET subject record sheets, available on CEMIS, are aligned with the DBE Circular S8.
8. District officials and principals are kindly requested to bring the content of this minute to the attention of all teachers, parents/guardians and learners.

SIGNED: H MAHOMED

DEPUTY DIRECTOR-GENERAL: CURRICULUM AND ASSESSMENT MANAGEMENT

DATE: 2023-03-31