



APPEAL FORM – SUBJECT CHANGES AFTER CLOSING DATE

NAME OF SCHOOL:

GRADE: LEARNER'S CEMIS NUMBER:

NAME OF LEARNER:

CURRENT SUBJECT	CHANGE TO

I,, principal of, support the above subject change.

I am also aware that the above learner may only change the subject when the appeal process has been concluded and the subject change has been approved.

Signature Date

CHECKLIST FOR DOCUMENTS TO BE SUBMITTED WITH APPEAL:

- Letter drafted by the principal on a school letterhead explaining the reason for the late subject change.
- Letter from the subject teacher confirming the support programme for the new subject.
- Written appeal from parents/guardians motivating the change.
- Any other supporting documents (medical reports, etc.).

The Chief Director: Assessment and Examinations has considered the above appeal and has decided that:

The proposed subject change is NOT allowed.

The proposed subject change IS allowed.

Comments:

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Signature Date

THIS DECISION IS FINAL.

