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Enquiries: Call Centre

Strategic People Management Minute: 0010/2021

To: Deputy Directors-General, Chief Directors, Directors, Deputy Directors, Heads: Curriculum Support, Circuit Managers, Principals and Heads of educational institutions

Subject: Full implementation of the Quality Management System (QMS) for school-based educators as from 01 January 2022

1. Full implementation of the QMS for all school-based educators as informed by the Collective Agreement 2 of 2020, dated 17 September 2020, will take place across all provinces as from 01 January 2022.
2. The implementation of the QMS for school-based educators is applicable to all educators from post levels 1, 2, 3 and 4.
 - 2.1 Training on the QMS for all post levels in the Western Cape will be concluded by 29 October 2021.
 - 2.2 You are reminded that 2021 is the final year for implementation of the Integrated Quality Management System (IQMS) (Collective Agreement 8 of 2003, dated 27 August 2003).
 - 2.3 The implementation of the IQMS for school-based therapists and psychologists as informed by Collective Agreement 4 of 2005 will continue during 2022.
3. The letter from the Department of Basic Education, dated 19 September 2021, in this regard, is attached for ease of reference.
4. For further information regarding the above, you are welcome to contact the district Performance Management coordinators listed below:

District	Coordinator	Email address
Metro Central	Ms Lesley Hutchings	Lesley.Hutchings@westerncape.gov.za
Metro East	Mr Craig Paulsen	Craig.Paulsen@westerncape.gov.za
Metro North	Mr Owen Weeder	Owen.Weeder@westerncape.gov.za
Metro South	Ms Genine Erfort	Genine.Erfort@westerncape.gov.za
Cape Winelands	Mr Bertram Jacobs	Bertram.Jacobs@westerncape.gov.za
West Coast	Ms Janine Adonis	Janine.Adonis@westerncape.gov.za
Eden & Central Karoo	Ms Yolande Damons	Yolande.Damons@westerncape.gov.za
Overberg	Mr Edward Kies	Edward.Kies@westerncape.gov.za

5. Kindly bring the content of this minute to the attention of all staff under your supervision.

SIGNED: LJ ELY

DEPUTY DIRECTOR-GENERAL: CORPORATE SERVICES

DATE: 2021-11-05