



1. **likhrayitheriya zokuqeshwa kweemodareyitha zangaphakathi, kwabamakishi abaziintloko, namasekela-bamakishi abaziintloko**
 - 1.1 Abenzi-sicelo kwisithuba semodareyitha yangaphakathi nesommakishi oyintloko mababe namava okufundisa eminyaka esibhozo (8) ubuncinane yaye babe neminyaka emihlanu (5) yamava okufundisa eso sifundo sichaphazelekayo kwiBakala 12.
 - 1.2 Abenzi-sicelo kwisithuba samasekela-bamakishi abaziintloko ubuncinane mababe neminyaka emihlanu (5) yamava njengommakishi namava eminyaka emibini (2) njengommakishi oyintloko kweso sifundo senzela isicelo.
 - 1.3 Kwimeko yabamakishi abaziintloko, amava ayimfuneko, kufuneka amava okuba yimodareyitha, ngummakishi oyintloko okanye lisekela-mmakishi oyintloko kwiminyaka edlulileyo.
 - 1.4 Kwimeko yeemodareyitha zangaphakathi, kufuneka amava okuba yimodareyitha, ngummakishi oyintloko okanye lisekela-mmakishi oyintloko kwiminyaka edlulileyo.
 - 1.5 Bonke abenzi-sicelo mababe basifundisile isifundo esikolweni esibhala iimviwo zeSatifikethi seMatriki sikaZwelonke (NSC) kwiminyaka emibini ubuncinane kule ilandelayo: 2017, 2018, 2019, 2020 no-2021
 - 1.6 Kuya kuqala kukhethwe ootitshala abayifundisayo ngoku i-*Curriculum and Assessment Policy Statements (CAPS)* kubaviwa beBakala 12 abakwizikolo ze-NSC nabafunda ngokusisigxina.
 - 1.7 Kulindeleke ukuba nawuphi na umntu owenza isicelo saze sayimpumelelo isicelo sakhe sesithuba sokuba ngummakishi oyintloko kunye/okanye imodareyitha yangaphakathi, makafumaneka ukwenzela ukuza kuqala ukwenza umsebenzi wokuba ngumvavanyi (*examiner*), yimodareyitha nommakishi wovavanyo lobuchule (*competency test*) kweso sifundo ukulungiselela umjikelo wovavanyo lobuchule (*competency test cycle*) ka-2022.

2. **likhrayitheriya zokuqeshwa kwabamakishi abakhulu**

- 2.1 Abenzi-sicelo kwisithuba sommakishi omkhulu mababe namava okufundisa eminyaka emihlanu (5) ubuncinane befundisa isifundo esichaphazelekayo kwiBakala 12
- 2.2 Abenzi-sicelo kwesi sithuba sommakishi omkhulu mababe namava eminyaka emithathu (3) ubuncinane njengommakishi kwisifundo esenzelwa isicelo sokumakisha.
- 2.3 Bonke abenzi-sicelo mababe basifundisile isifundo esikolweni esibhala iimviwo zeSatifikethi seMatriki sikaZwelonke (NSC) kwiminyaka emibini ubuncinane kule minyaka ilandelayo: 2017, 2018, 2019, 2020 no-2021.
- 2.4 Kuya kuqala kukhethwe ootitshala abayifundisayo ngoku i-CAPS kubaviwa beBakala 12 abakwizikolo ze-NSC abafunda ngokusisigxina.

3. **likhrayitheriya zokuqeshwa kwabamakishi**

Abenzi-sicelo mababe namava eminyaka emibini (2) yokufundisa eso sifundo sichaphazelekayo kwiBakala 12. Kukwafuneka nokuba babe basifundise isifundo kangangeminyaka emibini (2) ubuncinane, kule ilandelayo: 2017, 2018, 2019, 2020 no-2021. Kuya kuqalwa kukhethwe ootitshala abayifundisayo iCAPS kubaviwa beBakala 12 abakwizikolo ze-NSC abafunda ngokusisigxina. Akukho mntu ogxothiweyo enkonzweni yeSebe iWCED uya kuqwalaselelwa nasiphi na isithuba sommakishi.

4. **likhrayitheriya eziqhelekileyo kubo bonke abenzi-sicelo**

- 4.1 Bonke abenzi-sicelo mababe namabanga emfundo eminyaka emithathu afanelekileyo asemva kweSatifikethi seMatriki (*three-year post Senior Certificate qualification*) abandakanya isifundo esichaphazelekayo **kwinqanaba lonyaka wesibini ubuncinane, kodwa kukhethwa ukuba ibe linqanaba lonyaka wesithathu.**
- 4.2 Abenzi-sicelo mababe benza inkonzo kumaziko alungiselela abafundi kwiimviwo zeSatifikethi seMatriki sikaZwelonke (NSC).
- 4.3 Abenzi-sicelo abalandelayo **abayi** kuqwalaselelwa ukuqeshelwa ukumakisha iimviwo zeNSC:

- 4.3.1 Iinqununu neenqununu ezibambeleyo.
- 4.3.2 Utitshala owakha wagxothwa enkonzweni kulo naliphi na isebe likarhulumente waseMzantsi Afrika.
- 4.3.3 Utitshala othathe iphakheji yokuyeka emsebenzini ngokuzithandela (*voluntary severance package*).
- 4.3.4 Utitshala othathe umhlala phantsi ngenxa yezizathu zempilo.
- 4.3.5 Abenzi-sicelo abangaphezu kweminyaka eyi-65 ubudala okanye abaya kuba begqiba iminyaka eyi-65 ngethuba lokumakisha.
- 4.3.6 Amagosa eZithili okanye akwaNdlunkulu angaseyonxalenye yokufundisa nokunika iingcebiso ngesifundo.
- 4.4 Abenzi-sicelo mababe bapaselwe ngereyithi yokupasa yesikolo engu-70% eyona izezantsi kwiimviwo zeNSC zango-2020 kwisifundo esifundiswayo kwiimvavanyo ezingezizo ezobuchule (*non-competency test subjects*).
- 4.5 Abenzi-sicelo abenza isicelo sokumakisha i-*History Paper 1 no-2* mababe bawafundise onke amacandelo ekharityhulam ye*History*.
- 4.6 Ukuqeshwa kwamaqela okumakisha **kuya kujongiswa qho ngonyaka** ukuqinisekisa ukuba amagosa amakishayo asazifezekisa iikhrayitheriya zokuqeshwa kwawo kwizithuba.
- 4.7 Abantu abaqeshelwe ukumakisha, phantsi kwazo naziphi na iimeko baya kukhululwa ngemihla yokumakisha. Bonke abamakishi kuya kufuneka ukuba bafumaneke kude kuphele ixesha lokumakisha xa **zonke** iincwadi zeempendulo **zimakishiwe zaze zatshekiswa**.
- 4.8 Imvumelwano yegosa elimakishayo elingazifezekisiyo iikhrayitheriya zokuqeshwa iya kupheliswa.
- 4.9 Amagosa amakishayo achazwe njengangenabuchule bokuwenza lo msebenzi kumaziko okumakishela okanye ngethuba lenkqubo yokumakishwa kwakhona kwamaphepha, awayi kuqeshwa kwakhona.
- 4.10 Abenzi-sicelo abenza isicelo sokumakisha iPhepha 2 (*Literature*) kwiiLwimi mababe bazifundile baze benza uphando ngazo zonke ezo ncwadi zimiselwe ukubhalwa kwiimviwo, kungabi zezo ncwadi zifundwe ngabaviwa babo ezikolweni zabo kuphela.

- 4.11 Onke amagosa amakishayo makanike ummakishi oyintloko iimpindulo zengqikelelo kwiphepha lemibuzo abaqeshelwe ukulimakisha ngosuku lokuqala lokumakisha. ISebe leMfundo leNtshona Koloni (WCED) linokukurhoxisa ukuqeshwa kommakishi osuka athi gqi kwiziko lokumakishela engakhange azenze iimpindulo zengqikelelo zephepha lemibuzo aqeshelwe ukulimakisha. Le mfundo ayibabandakanyi abamakishi bePhepha 3 leeLwimi. Nakuba kunjalo, aba bamakishi mabaziqhelanise nezihloko ezivavanywayo kwiphepha lemibuzo elichaphazelekayo.
- 4.12 Umntu osekhefini ngeli thuba liphambi kokumakisha nangethuba lokumakisha, kuya kupheliswa ukuqeshwa kwakhe njengemodareyitha yangaphakathi, ummakishi oyintloko okanye usekela-mmakishi, ummakishi omkhulu, okanye njengommakishi. Umntu othe ekupheleni konyaka wabe esekhefini kangangeentsuku ezingaphezu kweziyi-50 kunyaka wethuba lokumakisha, naye kuya kupheliswa ukuqeshwa kwakhe. Oku kusebenza kuzo zonke iindiidi zekhefu.
- 4.13 Umntu onqunyanyisiweyo ngethuba lokumakisha, kuya kupheliswa ngokukhawuleza ukuqeshwa kwakhe njengegosa elimakishayo.
- 4.14 Umntu onelungu losapho, elihlala naye, nelibhala iimviwo zeNSC zangoNovemba 2021 akakufanele ukuqeshwa njengemodareyitha yangaphakathi, ummakishi oyintloko okanye usekela-mmakishi oyintloko okanye njengommakishi omkhulu. Nakuba kunjalo, umntu ololu hlobo unokwenza isicelo saso nasiphi na isithuba sommakishi kweso sifundo.
- 4.15 ISebe iWCED liya kukuphelisa ukuqeshwa kwakhe nawuphi na umntu ongayenzi ngokwanelisiyo imisebenzi eluxanduva lwakhe ngalo naliphi naithuba lokumakisha kula achazwe ngentla apha.

Inkqubo yokwenza isicelo kwikhompyutha sesithuba sokumakisha seSebe leMfundo leNtshona Koloni

Isistim eyi-*Western Cape Education Department (WCED) Online Markers System* ivumela ootitshala babhalise yaye bafake izicelo kwikhompyutha kwizithuba zokumakisha. Ibrawuza esebenza kakuhle ukuxhasa isistim yokwenza isicelo kwikhompyutha yi-**Google Chrome**. Le brawuza isebenza kakuhle xa isetyenziswa kwidesktophu yekhompuyutha, kwilephutophu okanye kwithablethi. Musa ukusebenzisa i-smartphone kwii-aplikeyishini zekhompuyutha (*online applications*). Bakuba befake izicelo zabo ootitshala kwisistim banako ukuyilandeleva imeko (*track the status*) yezicelo zabo kwikhompyutha.

Isistim ivumela ukungqinisiswa kwamaxwebhu asayiniweyo ee-*declaration forms* ezingenisweyo.

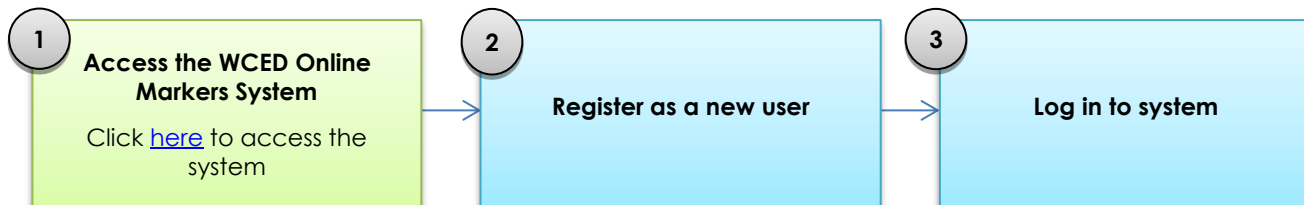
I-*WCED Online Markers System* yenzelwe ukuba kube lula kootitshala ukufaka isicelo kwizithuba zabamakishi kwikhompyutha. Isistim ikwenza kube lula ukubhalisa, ukuhlaziya iiprofayili zabo, ukungenisa amaxwebhu achaphazelekayo kwakunye nokwenza isicelo kwisithuba sokumakisha.

La manyathelo ashwankathelwe apha ngezantsi. Makuqatshelwe ukuba wakuba uloge wangena kwisistim, ziyafumaneka iimanyuwali zabasebenzisi ezinenkcazelo kwisistim ukukwenzela lula.

Amanyathelo 1–3

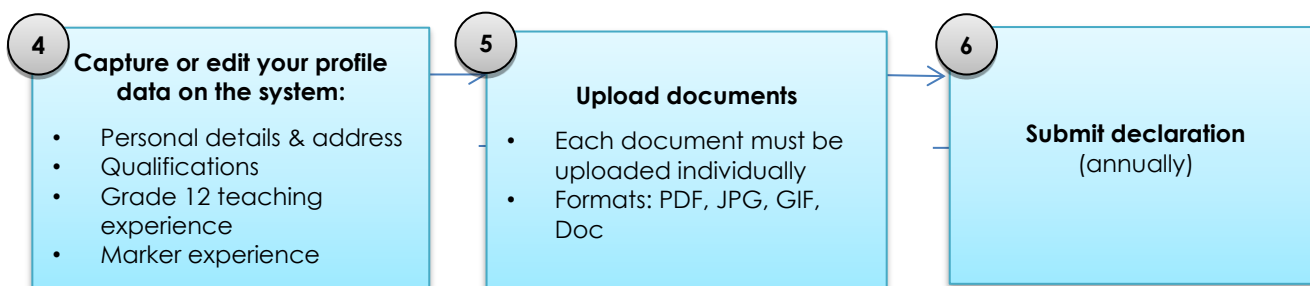
Makazaliswe ngabo **bonke abasebenzisi abatsha**:

- Ootitshala abenza izicelo mabaklikhe kwi-*drop-down menu*, ebhalwe for *educators*.
- Amagosa ezithili enza izicelo makaklikhe kwi-*drop-down menu*, ebhalwe for *district officials*.
- Bonke abasebenzisi ababhalisileyo baya kufumana i-*default role* yaye baya kuthi kwangoko baqhubeke ngale nkqubo.

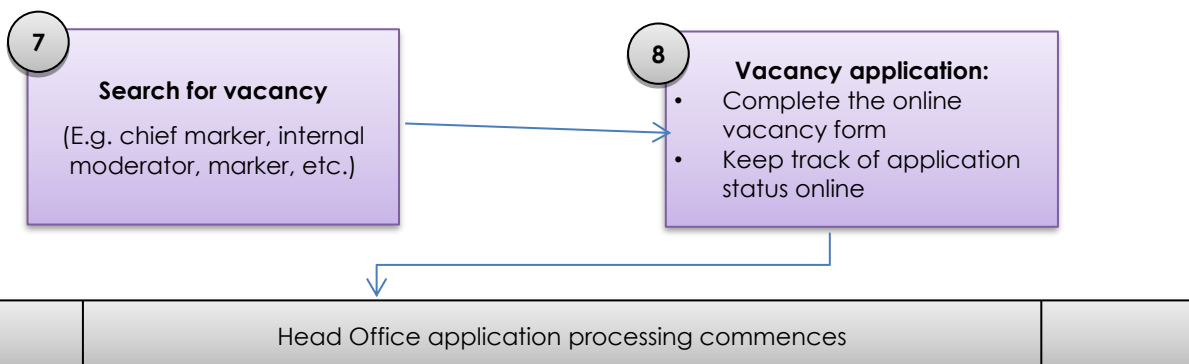


Amanyathelo 7–8:

Makazaliswe ngabo **bonke ootitshala** abanenjongo yokwenza isicelo kwisithuba sokumakisha.



Once all the above have been completed, the teacher may apply now for a marker vacancy.





DECLARATION BY INTERNAL MODERATORS, CHIEF MARKERS, DEPUTY CHIEF MARKERS, SENIOR MARKERS AND MARKERS MARKING OF THE NOVEMBER 2021 NATIONAL SENIOR CERTIFICATE (NSC) EXAMINATIONS AND THE JUNE 2022 SENIOR CERTIFICATE (SC) EXAMINATIONS

Full name(s): _____ Surname: _____

ID number: _____ Persal number: _____

I, _____ hereby declare the following:

1. Current employment: (Tick appropriate box)

Permanent WCED [] Governing body [] WCED contract* []

*If WCED contract indicate expiry date: ____ (dd) ____ (mm) ____ (yyyy)

2. Currently appointed on a full-time basis as: (Tick appropriate box)

FET Subject Adviser [] Senior Curriculum Planner [] Educator []

for _____ at _____ (subject) (school/district/directorate).

3. I currently advise/teach or previously advised/taught _____ (subject) on a full-time basis at Grade 12 NSC level in the following years:

(Please indicate the number of learners taught per year)

2017 [] 2018 [] 2019 [] 2020 [] 2021 []

4. I have a relative (i.e., son, daughter, sister or brother) or a candidate living with me who is writing the November 2021 NSC examination in the subject I am applying for.

(Tick appropriate box)

Yes [] No []

5. I am competent to mark in: (Tick appropriate box)

English only [] Afrikaans only [] English and Afrikaans []

6. I acknowledge that the WCED will terminate my appointment contract for marking in the event that I am on leave during the period leading up to marking and inclusive thereof, if I am absent from work for more than 50 working days in the 2021 academic year and in the event of submitting a false declaration.

7. I acknowledge that I need to be available for marking duties for the full duration of the marking period.

I hereby certify that the above information is correct in all aspects.

Signature of applicant [] Date []

I hereby certify that the above information is correct in all respects and that the applicant is a full-time educator/official who has taught/been an adviser for the subject and paper at Grade 12 level for at least two of the years 2017, 2018, 2019, 2020 and 2021.

Signature of Principal/Director [] Full name and surname of Principal/Director [] Date []

NB: Declaration forms must be completed annually for appointment as a marking official.

STAMP OF SCHOOL / INSTITUTION