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Cape Teaching and Leadership Institute Minute: 0003/2021

To: Deputy Directors-General, Chief Directors, Directors (Head Office and district offices), Heads of sub directorates and sections at Head Office, Heads: Curriculum Support, Heads: Management and Governance, Heads: SLES Coordination and Advice, Circuit Managers, Subject Advisers, Principals of public schools, Heads of registered Grade R sites and Chairpersons of governing bodies at public schools

Subject: 2021 National Teaching Awards

1. The National Teaching Awards (NTAs) recognise excellence and high levels of professionalism and provide the education fraternity with the opportunity to celebrate the achievements of outstanding teachers by highlighting the exceptional work done by teachers.
2. The Western Cape Education Department (WCED) is, therefore, proud to present and host the 21st edition of the annual provincial awards ceremony, a preliminary event before the 21st annual NTAs ceremony, scheduled to take place on **05 October 2021**.
3. An electronic version of the Nomination and Information Guide, containing the nomination forms and qualifying criteria, is available from the link below. A copy of the Nomination and Information Guide is also attached. Please note that no printed copies will be supplied to schools. Schools are requested to download the said documents via the following link:
<https://wcedonline.westerncape.gov.za/national-teaching-awards>
4. All teachers, governing bodies and district officials are invited to submit nominations, based on the criteria contained in the Nomination and Information Guide, to their principals or centre managers.

5. Deserving teachers may be nominated in the following categories:
 - Excellence in Grade R Teaching
 - Excellence in Primary School Teaching (Grades 1–7)
 - Excellence in Secondary School Teaching (Grades 8–12)
 - Excellence in Primary School Leadership
 - Excellence in Secondary School Leadership
 - Excellence in Special Needs Teaching
 - Excellence in Technology – Enhanced Teaching and Learning
 - Excellence in Teaching Mathematics (FET)
 - Excellence in Teaching Physical Sciences (FET)
 - Lifetime Achievement Award

6. In addition to the ten categories, three new categories have been added to the NTA categories for the first time in 2021, i.e.
 - He/She Hero Award,
 - Best Teacher Award, and
 - Best Learner Award (more information about the qualifying criteria can be found in the link as mentioned in paragraph 3 above).

7. Only teachers, i.e., principals, deputy principals, teachers, therapists and psychologists, at public schools for learners with special education needs may enter for the Excellence in Special Needs Teaching category. Please refer to paragraph 9.1 (page 51) of the Nomination and Information Guide for further clarification.

8. Principals and centre managers are requested to forward the completed nomination forms to the following email address: NTA2021@wced.info.

9. Please note **Annexure A** and **Checklist** for details of the submission of Nomination Forms and the subsequent adjudication process.

10. Should you require additional information, please contact the relevant district coordinator listed below:

District	District coordinator(s)	Tel. no.	Email address
Metropole North	Mr Owen Weeder	021 938 3174	Owen.Weeder@westerncape.gov.za
	Mr Trevor Adams	021 938 3016	Trevor.Adams@westerncape.gov.za
Metropole Central	Ms Lesley Hutchings	021 514 6945	Lesley.Hutchings@westerncape.gov.za
Metropole South	Ms Genine Erfort	079 526 9264	Genine.Erfort@westerncape.gov.za
	Mr Rowan Esau	021 370 2016	Rowan.Esau@westerncape.gov.za
Metropole East	Mr Craig Paulsen	021 900 7035	Craig.Paulsen@westerncape.gov.za

West Coast	Ms Janine Adonis	021 860 1208	Janine.Adonis@westerncape.gov.za
Cape Winelands	Mr Bertram Jacobs	021 348 0633	Bertram.Jacobs@westerncape.gov.za
Overberg	Mr Edward Kies	084 583 5008	Edward.Kies@westerncape.gov.za
Eden & Central Karoo	Ms Yolande Damons	044 803 8344	Yolande.Damons@westerncape.gov.za
Provincial Office (CTLI)	Ms Tammy Petersen	021 900 5035	Tammy.Petersen@wced.info

11. Nominees are requested to familiarise themselves with the criteria and process for adjudication.
12. For the selection of winners at provincial and national levels nominees will be required to submit a presentation (PowerPoint or poster) on both the general and specific criteria, highlighting their work to be considered for this coveted award. This will serve as the final interview for determining provincial and national winners.
13. A maximum of five teachers may form a team per category.
14. The closing date for the submission of all nomination forms to the Directorate: Cape Teaching and Leadership Institute is **06 August 2021**.
15. Provincial adjudication will take place as from **11–13 August 2021** and **16–18 August 2021**.
16. The adjudication process (interviews and presentations) will be conducted via the Microsoft Teams platform.
17. Provincial runners-up and winners will receive prizes as determined by the WCED.
18. The NTAs are supported by the Provincial Minister of Education, Head of Education, unions and governing body associations.
19. All members of the school community are encouraged to participate in nominating deserving teachers for the NTAs.
20. Kindly bring the contents of this minute to the attention of all teaching staff.

SIGNED: H MAHOMED

ACTING DEPUTY DIRECTOR-GENERAL: CURRICULUM AND ASSESSMENT MANAGEMENT

DATE: 2021-07-26