



Verwysing: 20200220-4766
Lêernommer: 12/16/5/2
Navrae: GC de Bruyn/JC Titus

Kaapse Onderrig- en Leierskapinstituutminuut: 0003/2020

Aan: Adjunk-direkteurs-generaal, Hoofdirekteure, Direkteure (Hoofkantoor en distrikskantore), Hoofde: Kurrikulumondersteuning, Hoofde: Bestuur en Beheer, Hoofde: Spesialebehoefteondersteuning, Kringbestuurders, Vakadviseurs en Prinsipale van openbare skole

Onderwerp: 2020 Beurse vir Voortgesette Professionele Ontwikkeling van onderwysers in diens

1. Die Wes-Kaap Onderwysdepartement (WKOD) kondig graag aan dat die *Education Training and Development Practices Sector Education Training Authority* (ETDP SETA) **280 beurse** vir die 2020-akademiese jaar aan onderwysers beskikbaar gestel het om te studeer vir die volgende volledige kwalifikasies:

	Kursus	NKR-vlak	Instelling gekontrakteur
i	Gevorderde Onderwyssertifikaat in Grondslagfase-onderwys (GOS GF)	6 120 Krediete	Universiteit van Kaapstad (UK)
ii	Gevorderde Onderwyssertifikaat in Senior Fase Natuurwetenskappe-onderwys (GOS SF Natuurwetenskappe)	6 120 Krediete	
iii	Gevorderde Onderwyssertifikaat in Senior Fase Wiskunde-onderwys (GOS SF Wiskunde)	6 120 Krediete	
iv	Gevorderde Onderwyssertifikaat in Intermediêre Fase-onderwys (GOS IF)	6 120 Krediete	
v	Gevorderde Diploma in Opvoedkunde in Intermediêre Fase Wiskunde-onderwys (GDO IF Wiskunde)	7 120 Krediete	Universiteit Stellenbosch (US)

2. Onderwysers wat aan die volgende kriteria voldoen, kan om beurse aansoek doen:

	Kursus	Minimumvereistes
i	Gevorderde Onderwyssertifikaat in Grondslagfase-onderwys (GOS GF)	<ul style="list-style-type: none"> • Onderwysers met 'n formele onderwyskwalifikasie op Relatiewe Onderwyskwalifikasiewaarde (ROKW) 13 (M+3) of hoër; • Onderwysers wat tans die Grondslagfase sonder 'n formele kwalifikasie onderrig; • Voornemende studente moet ook aan die intreevlakvereistes vir formele studie aan die UK voldoen.
ii	Gevorderde Onderwyssertifikaat in Senior Fase Natuurwetenskappe-onderwys (GOS SF Natuurwetenskappe)	<ul style="list-style-type: none"> • Onderwysers met 'n formele onderwyskwalifikasie op Relatiewe Onderwyskwalifikasiewaarde (ROKW) 13 (M+3) of hoër; • Onderwysers wat tans Natuurwetenskappe in die Senior Fase sonder 'n formele kwalifikasie onderrig; • Voornemende studente moet ook aan die intreevlakvereistes vir formele studie aan die UK voldoen.
iii	Gevorderde Onderwyssertifikaat in Senior Fase Wiskunde-onderwys (GOS SF Wiskunde)	<ul style="list-style-type: none"> • Onderwysers met 'n formele onderwyskwalifikasie op Relatiewe Onderwyskwalifikasiewaarde (ROKW) 13 (M+3) of hoër; • Onderwysers wat tans Wiskunde in die Senior Fase sonder 'n formele kwalifikasie onderrig; • Voornemende studente moet ook aan die intreevlakvereistes vir formele studie aan die UK voldoen.

iv	Gevorderde Onderwysertifikaat in Intermediêre Fase-onderwys	<ul style="list-style-type: none"> • Onderwysers met 'n formele onderwyskwalifikasie op Relatiewe Onderwyskwalifikasiewaarde (ROKW) 13 (M+3) of hoër; • Onderwysers wat tans die Intermediêre Fase sonder 'n formele kwalifikasie onderrig; • Voornemende studente moet ook aan die intreevlakvereistes vir formele studie aan die UK voldoen.
v	Gevorderde Diploma in Opvoedkunde in Intermediêre Fase Wiskunde-onderwys	<ul style="list-style-type: none"> • Onderwysers met 'n formele onderwyskwalifikasie op Relatiewe Onderwyskwalifikasiewaarde (ROKW) 14 (M+4) of hoër (Kyk Bylae A); • Onderwysers wat tans Wiskunde in die Intermediêre Fase onderrig. Voorkeur sal gegee word aan onderwysers met 'n formele onderwyskwalifikasie (sertifikaat, diploma of graad) in Wiskunde; • Voornemende studente moet ook aan die intreevlakvereistes vir formele studie aan die US voldoen.

3. Slegs onderwysers in die bovermelde kategorieë mag aansoek doen.
4. Aansoeke sal oorweeg word, onderworpe aan elke aansoeker se voldoening aan die volgende vereistes:
 - (i) Moet **permanent** in diens van die WKOD wees.
 - (ii) Moet aan die toelatingsvereistes van die toepaslike universiteit (kyk Bylae A) voldoen.
 - (iii) Mag **nie** 'n ander staatsbeurs of enige ander beurs ontvang **nie**.
 - (iv) Mag by **geen ander** universiteit geregistreer wees wanneer daar om 'n beurs aansoek gedoen word, of by registrasie **nie**.
 - (v) 'n Onderneming van die prinsipaal van die skool dat die aansoeker in die toepaslike fase en/of vak vir die tweejaarstudietydperk en die daaropvolgende drie jaar nadat die kwalifikasie verwerf is, sal aanbly.

5. Beide die kwalifikasieprogram vir die Gevorderde Onderwysertifikaat (GOS) en Gevorderde Diploma in Opvoedkunde (GDO) sal oor 'n tydperk van twee jaar vanaf Maart 2020 tot en met Desember 2021 op 'n deeltydse basis aangebied word. Die kursuswerk sal netwerkonderwys en kontaksessies tydens skoolvakansies insluit. (Kyk Bylae A).
6. Elke beurs wat toegeken word, sal registrasie- en klasgeld dek en die ETDP SETA sal die koste verbonde aan registrasie- en klasgeld direk aan die betrokke hoërondewysinstelling betaal.
7. Waar van toepassing, sal verblyf vir kontaksessies deur die WKOD gereël word en slegs voorsien word aan onderwysers wat van landelike gebiede af reis. Daar sal verblyf wees by die Kaapse Onderrig- en Leierskapinstituut (KOLI) vir bloksessies en Saterdagssessies.
8. Waar van toepassing, sal vervoerkoste na en van die opleidingslokaal deur die WKOD gedek word, mits die suksesvolle kandidate van dieselfde dorp of skool af kom en vervoer deel.
9. Waar van toepassing, sal suksesvolle aansoekers vir die koste van hul leerondersteuningsmateriaal verantwoordelik wees.
10. Onderwysers wat vir die verskillende kursusse en beurse in aanmerking wil kom, word versoek om die aangehegte Bylae B-vorms te voltooi en albei teen **06 Maart 2020** via hul prinsipale in te dien:

Vir aandag: Mnr. GC de Bruyn
Direktoraat: Kaapse Onderrig- en Leierskapinstituut
Wes-Kaap Onderwysdepartement
Privaatsak X14
Kuilsvier
7579

11. Aansoeke wat per hand afgelewer word, sal ook aanvaar word en kan in die houtkissie, gemerk "Teacher Development" in die voorportaal van die Admin 2-gebou by die Direktoraat: Kaapse Onderrig- en Leierskapinstituut, New Nooiensfonteinweg, Kuilsrivier geplaas word.
12. Die aansoekvorms (Bylae B) is by hierdie minuut aangeheg.
13. **Let daarop dat:**
 - **onvolledige of onleesbare aansoeke nie oorweeg sal word nie; en**
 - **geen aansoeke per faks aanvaar sal word nie.**

14. Aansoeke wat ná die sluitingsdatum op **06 Maart 2020** ontvang word, sal nie oorweeg word nie.
15. **Let op die volgende:**
- Die **kursus van u keuse** moet duidelik op die aansoekvorm aangedui word.
 - **Gewaarmerkte afskrifte** van u matrieksertifikaat, akademiese en/of professionele kwalifikasiesertifikaat/-sertifikate en identiteitsdokument moet saam met u aansoek ingedien word.
 - Die aansoek **moet deur die aansoeker, sy/haar prinsipaal en die kringbestuurder onderteken en onderskryf word** (ondertekende aansoekvorm).
 - Sonder die onderskrywing van die prinsipaal en kringbestuurder, sal 'n aansoek as onvolledig beskou en gediskwalifiseer word.
16. Aansoeke sal voorrang kry en aanbevelings sal aan die Hoof van die Departement, via die Direkoraat: Kaapse Onderrig- en Leierskapinstituut, vir goedkeuring gestuur word.
17. Deur die ooreenkomsvorm (Bylae C) te voltooi, gaan die suksesvolle aansoekers 'n formele ooreenkoms met die WKOD aan om 'n jaar diens te lewer vir elke jaar waarvoor die beurs toegeken word, asook om aan die ander bepalings wat in die ooreenkoms uiteengesit word, te voldoen.
18. Verseker asseblief dat die inhoud van hierdie minuut onder die aandag van alle onderrigpersoneel by u skool gebring word.

GETEKEN: PAD BEETS

ADJUNK-DIREKTEUR-GENERAAL: KURRIKULUM- EN ASSESSERINGSBESTUUR

DATUM: 2020-02-26

Annexure A

2020 Bursaries available

Advanced Certificate in Foundation Phase Teaching: 100 bursaries		
Requirements & target groups	Higher education institution	Contact sessions arrangements (Provisional dates)
<ul style="list-style-type: none"> • Teachers in possession of a formal teaching qualification at Relative Educational Qualification Value (REQV) 13 (M+3) or higher; • Teachers currently teaching Foundation Phase without a formal qualification. • Prospective students must also satisfy the entry requirements for formal studies at UCT. <p><u>Service areas:</u></p> <ul style="list-style-type: none"> • All education districts 	University of Cape Town (UCT)	<ul style="list-style-type: none"> • Contact sessions will be conducted mainly at the UCT campus. • Maximum 1 Saturday session per month. • <u>Application, registration & orientation:</u> 14 March 2020 • <u>School holiday contact sessions:</u> <ul style="list-style-type: none"> (i) 23 – 26 March 2020 (ii) 22 – 26 June 2020 (iii) 21 – 26 September 2020 • <u>Saturday contact sessions:</u> <ul style="list-style-type: none"> (i) 25 April 2020 (ii) 16 May 2020 (iii) 25 July 2020 (iv) 15 August 2020 (v) 05 September 2020 (vi) 24 October 2020 • <u>Examination dates:</u> <ul style="list-style-type: none"> (i) 02 June 2020 (ii) 30 October 2020 (iii) 02 November 2020 <p>*Order in which courses will be offered may change, subject to final decision. Students will be advised prior to commencement of academic year.</p>

Advanced Certificate in Senior Phase Teaching Natural Science: 40 bursaries

Requirements & target groups	Higher education institution	Contact sessions arrangements (Provisional dates)
<ul style="list-style-type: none"> • Teachers in possession of a formal teaching qualification at Relative Educational Qualification Value (REQV) 13 (M+3) or higher; • Teachers currently teaching Senior Phase Natural Sciences without a formal qualification. • Prospective students must also satisfy the entry requirements for formal studies at UCT. <p><u>Service areas:</u></p> <ul style="list-style-type: none"> ▪ All education districts 	<p align="center">University of Cape Town (UCT)</p>	<ul style="list-style-type: none"> • Contact sessions will be conducted mainly at the UCT campus. • Maximum 1 Saturday session per month. • <u>Application, registration & orientation:</u> 14 March 2020 • <u>School holiday contact sessions:</u> <ul style="list-style-type: none"> (i) 23 – 26 March 2020 (ii) 22 – 26 June 2020 (iii) 21 – 26 September 2020 • <u>Saturday contact sessions:</u> <ul style="list-style-type: none"> (i) 25 April 2020 (ii) 16 May 2020 (iii) 25 July 2020 (iv) 15 August 2020 (v) 05 September 2020 (vi) 24 October 2020 (Tutorials) • <u>Examination dates:</u> <ul style="list-style-type: none"> (i) 30 October 2020 (ii) 02 November 2020 <p>*Order in which courses will be offered may change, subject to final decision. Students will be advised prior to commencement of academic year.</p>

Advanced Certificate in Senior Phase Teaching Mathematics: 40 bursaries

Requirements & target groups	Higher education institution	Contact sessions arrangements (Provisional dates)
<ul style="list-style-type: none"> • Teachers in possession of a formal teaching qualification at Relative Educational Qualification Value (REQV) 13 (M+3) or higher; • Teachers currently teaching Senior Phase Mathematics without a formal qualification; • Prospective students must also satisfy the entry requirements for formal studies at UCT. <p><u>Service areas:</u></p> <ul style="list-style-type: none"> • All education districts 	<p align="center">University of Cape Town (UCT)</p>	<ul style="list-style-type: none"> • Contact sessions will be conducted mainly at the UCT campus. • Maximum 1 Saturday session per month. • <u>Application, registration & orientation:</u> 14 March 2020 • <u>School holiday contact sessions:</u> <ul style="list-style-type: none"> (i) 23 – 26 March 2020 (i) 22 – 26 June 2020 (ii) 21 – 26 September 2020 • <u>Saturday contact sessions:</u> <ul style="list-style-type: none"> (i) 25 April 2020 (ii) 16 May 2020 (iii) 25 July 2020 (iv) 15 August 2020 (v) 05 September 2020 (vi) 24 October 2020 (Tutorials) • <u>Examination dates:</u> <ul style="list-style-type: none"> (i) 30 October 2020 (ii) 02 November 2020 <p>*Order in which courses will be offered may change, subject to final decision. Students will be advised prior to commencement of academic year.</p>

Advanced Certificate in Teaching Intermediate Phase: 40 bursaries

Requirements & target groups	Higher education institution	Contact sessions arrangements (Provisional dates)
<ul style="list-style-type: none"> Teachers in possession of a formal teaching qualification at Relative Educational Qualification Value (REQV) 13 (M+3) or higher; Teachers currently teaching Intermediate Phase Mathematics without a formal qualification; Prospective students must also satisfy the entry requirements for formal studies at UCT. <p><u>Service areas:</u></p> <ul style="list-style-type: none"> All education districts 	<p align="center">University of Cape Town (UCT)</p>	<ul style="list-style-type: none"> Contact sessions will be conducted mainly at the UCT campus. Maximum 1 Saturday session per month. <u>Application, registration & orientation:</u> 14 March 2020 <u>School holiday contact sessions:</u> <ul style="list-style-type: none"> (i) 23 – 26 March 2020 (i) 22 – 26 June 2020 (ii) 21 – 26 September 2020 <u>Saturday contact sessions:</u> <ul style="list-style-type: none"> (i) 25 April 2020 (ii) 16 May 2020 (iii) 25 July 2020 (iv) 15 August 2020 (v) 05 September 2020 (vi) 24 October 2020 (Tutorials) <u>Examination dates:</u> <ul style="list-style-type: none"> (i) 30 October 2020 (ii) 02 November 2020 <p>*Order in which courses will be offered may change, subject to final decision. Students will be advised prior to commencement of academic year.</p>

Advanced Diploma in Education in Intermediate Phase Mathematics Teaching: 60 bursaries

Requirements & target groups	Higher education institution	Contact sessions arrangements (Provisional dates)
<ul style="list-style-type: none"> • Teachers in possession of a formal teaching qualification at REQV 14 (M+4) or higher; • A BEd degree (with specialisation in Intermediate Phase Mathematics teaching); • or a B degree plus a PGCE (with specialisation in Intermediate Phase Mathematics teaching); • or a Higher Diploma in Education (HDE – NQF level 7) with specialisation in Intermediate Phase Mathematics teaching; • or an Advanced Certificate in Education (ACE) (previous NQF level 6) (with specialisation in Intermediate Phase Mathematics teaching); • Prospective students must also satisfy the entry requirements for formal studies at SU. <p><u>Service areas:</u></p> <ul style="list-style-type: none"> • All education districts 	<p align="center">Stellenbosch University (SU)</p>	<ul style="list-style-type: none"> • Block sessions during school holidays. • Block sessions conducted at CTLI. • <u>Registration & course orientation:</u> 23 March 2020 • <u>School holiday contact sessions:</u> <ul style="list-style-type: none"> (i) 23 – 28 March 2020 (ii) 29 – 04 July 2020 (iii) 21 – 23 September 2020 • <u>Examination dates:</u> Will be made available by the US.



Application for study bursary

Directorate: Cape Teaching and Leadership Institute
New Nooiensfontein Road, Kuils River
For Attention: Gavin de Bruyn, Admin Building 2
Tel: 021 900 5062/35/37

Closing date: 06 March 2020

Course Applied for: _____

VERY IMPORTANT

- (i) Incomplete applications will be rejected.
- (ii) Please PRINT.
- (iii) Mark appropriate boxes with an "X".
- (iv) The Principal must ensure that the Circuit Manager signs the application form.

1. Identity no.		2. Persal no.	
3. Surname		4. Race (For EE/Skills development)	Black
			White
			Coloured
			Indian
5. First names		6. Title Mr, Mrs, Ms	
7. Residential and postal address (if different)		8. Language	
		9. Date of birth ____/____/19____	
10. Tel. no. (home)		Dialling code	
11. Mobile		12. Email	

13. School where you are employed					
14. Work address					
15. Tel. no. (work)				Dialling code	
16. Fax no.				Dialling code	
17. Education district					
18. Appointment status		Permanent		On probation	Temporary
19. Current Relative Educational Qualification Value (REQV)					
20. Date of first appointment			21. Current rank		
22. Date of appointment into current rank				23. No. of years' service in current rank	
24. State current subjects and grades that you are teaching		(i) 2019			
		(ii) 2020			
25. State number of years teaching current subject and phase					
26. (i) Are / were you in receipt of another bursary in 2018/2019				YES	NO
(ii) If "YES", please furnish below.					
(a) Name of institution					
(b) Nature of obligations					
(c) Obligations already fulfilled?		YES		NO	
27. University and other post school-school qualifications					
(i) State Degrees, professional diplomas and certificates already obtained					
(ii) Subject/phase of specialisation for ininitial teaching qualification					

28. Application 2020			
(i) Name of university where course will be followed.			
Only complete sections (ii-vi) if currently busy with studies in 2020 and provide the following information:			
(ii) Current year of study			
(iii) Minimum remaining duration of course			
(iv) Student registration number			
(v) Have you failed any year of study (for current studies)?		YES	NO
(vi) If "Yes", which year of study and when?			
29. Indication of physical disability		YES	NO
(i) Do you have a physical disability?			
(ii) If "Yes", state nature of disability			

30. Declaration			
I declare that the above information is complete and correct.			
_____	_____	_____	
Applicant's signature	Print name	Date	
31. Declaration by School Principal			
I declare that the above information is complete and correct.			
_____	_____	_____	
School Principal's signature	Print name	Date	
32. Endorsement by Circuit Manager			
I hereby endorse and recommend the application of this applicant.			
_____	_____	_____	
Circuit Manager's signature	Print name	Date	



AGREEMENT FOR COMPLETION OF COURSE: PART-TIME BURSARY SCHEME: TEACHERS

NAME OF COURSE: _____

UNDERTAKING:

1. (a) Whereas I, the undersigned, _____, (full name) Persal No. _____, ID No. _____, a teacher in the employ of the Western Cape Education Department (WCED) and providing my services at a school called _____, am desirous of taking this part-time programme over the prescribed two-year period; and
 - (b) whereas I must, for the aforementioned purpose, complete all the assignments and tasks required by the programme and attend contact sessions over weekends and/or school holidays, as arranged by the training institution; and
 - (c) whereas the WCED will, from state funds, pay on my behalf such tuition fees, which the training institution may charge for the course for the prescribed duration.

2. I therefore undertake to:
 - (a) commence the course on the prescribed date;
 - (b) take the course part-time while I am in the service of the WCED;
 - (c) complete the course successfully within the prescribed period;
 - (d) furnish the Head of Education (HoD) at the commencement of the course with satisfactory proof of my enrolment for the course;
 - (e) after I have complied with all the requirements of the course, immediately continue to serve the WCED for a continuous period of at least two years in a permanent position at a public school; and
 - (f) continue to teach the phase or subject of which I have obtained the qualification through this bursary, for a period of three years.

Please initial [.....]

3. I understand and accept that I shall be obliged to repeat and complete successfully at my own expense any modules of the course which I may have outstanding at the end of the prescribed two-year period and that, if I do not immediately continue my studies, except where the WCED has granted me a postponement in writing, I shall be deemed to have abandoned the course.

4. Should I fail to comply with the conditions contained in this agreement, I agree to repay to the WCED, immediately at the time of my non-compliance with such conditions, the total amount of the tuition fees paid on my behalf by the WCED, plus the interest as calculated by the WCED's Directorate: Financial Accounting.

5. I elect as my domicilium citandi (permanent address) and for the purposes of any notice, the following address in South Africa:

Signed at _____ this day _____ of _____ 20__

(Place) (Day) (Month)

APPLICANT:

(Signature) (Print name) DATE: _____

PRINCIPAL:

(Signature) (Print name) DATE: _____

**FOR OFFICIAL USE ONLY:
ON BEHALF OF THE WESTERN CAPE EDUCATION DEPARTMENT:**

(Signature) (Print name) DATE: _____

WITNESS:

(Signature) (Print name) DATE: _____