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Enquiries: R Van Der Horst

Curriculum and Assessment Management Minute: 0005/2020

To: Deputy Directors-General, Chief Directors, Directors, Heads: Curriculum Support, Heads: Management and Governance, Circuit Managers, Deputy Chief Education Specialists, Subject Advisers and Principals of special public and private schools

Subject: Amended 2020 assessment programme for Grade 9 in technical occupational subjects

1. The content of this minute is based on Circular 04 of 2020, dated 29 September 2020, received from the Department of Basic Education (DBE).
2. The Western Cape Education Department Circular 0018 of 2020, dated 03 August 2020, included information on the revised assessment programmes for the General Education and Training band.
3. In the revised Annual Teaching Plans (ATPs) for technical occupational subjects, emphasis is placed on covering the fundamental content and skills that prepare learners for the world of work. The number of summative assessment tasks has also been reduced.
4. The following **characteristics of assessment** should be applied:
 - 4.1 There is only one summative assessment task that features in Terms 3 and 4 for all subjects.
 - 4.2 **Languages:** Due consideration should be given to the assessment of the different language components indicated in the revised ATPs. However, some of the skills should be assessed for formative purposes only or as sub-components of the one summative assessment.

- 4.3 **Mathematics:** The assessment task must be based on the basic computational, interpretation and analytical skills from each of the content areas stipulated in the revised ATPs.
- 4.4 **Life Skills:** The assessment task must be based on a set of real-life case studies per term.
- 4.5 **Practical Assessment Tasks (PATs)/Skills:** In subjects where a PAT is required, learners must demonstrate basic competency and knowledge in the use of tools, manufacturing process and safety related to the subject.
- 4.6 **Electives:** The essential content to be covered is reflected in the revised ATPs and the one summative assessment task per term should be based on work covered in the different subjects.
5. For all subjects, a school-based test in Term 4 should cover work in Terms 3 and 4.
6. The calculation of the final promotion marks will be based on 80% School Based Assessment from Terms 1 and 3 and the 20% school-based test conducted in Term 4.
7. Circular S1 of 2018, dated 19 April 2018, and the business plan formalising the pilot of the Technical Occupational Qualification has reference for learners currently in Grade 9. Further details concerning the issuing of report cards for learners in Grade 9 will be communicated once the information is received from the DBE.
8. Principals of the affected schools are kindly requested to share the content of this minute with the relevant teachers.

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ACTING DEPUTY DIRECTOR-GENERAL: CURRICULUM AND ASSESSMENT MANAGEMENT

DATE: 2020-10-14