



Isalathiso: 20190520-4801
Inombolo yefayili: 13/11/2
Imibuzo: SL Willoughby

INgcaciso eMfutshane yeCandelo loLawulo lweeMviwo: 0006/2019

Iya: KumaSekela Balawuli-Jikelele, kuBalawuli abaziiNtloko, kuBalawuli (kwaNdlunkulu nakwii-ofisi zezithili), kwiiNgcali zeMfundo eziziiNtloko, kwiiNtloko zoKunika iNkxaso kwiKharityhulam, kuBaphathi beeSekethe, kwiiNtloko zoLawulo noKuphathwa kwaMaziko, kumaSekela eeNgcali zeMfundo eziziiNtloko, kuBaqquzeleli boVavanyo neeMviwo, kuBacebisi beZifundo nakwiiNtloko zamaziko emfundo alungiselela abaviwa kwiimviwo zeSatifikethi seMatriki sikaZwelonke *neze-AET Level 4*

Isihloko: Uqeqesho olunyanzelekileyo lwazo zonke iinqununu, abagadi babaviwa abaziintloko, abagadi babaviwa abaneqhuzu namagosa ezithili abathatha inxaxheba ekuqhutyweni, ekulawulweni nasekuphathweni kweemviwo zeNSC, zeSC neze-Adult Education and Training (AET) Level 4 ngo-2019/20

1. IMimiselo *Regulations Pertaining to the Conduct, Administration and Management of the National Senior Certificate examination, eyapapashwa kwiGazethi kaRhulumente No 37651 ye-16 Meyi 2014*, ifuna ukuba amasebe emfundo amaphondo makaqinisekise ukuba bonke abagadi babaviwa bakuqeqeshelwe ngokufanelekileyo ukuba baqhube iimviwo zeSatifikethi seMatriki sikaZwelonke (*National Senior Certificate (NSC)*), ezeSatifikethi seMatriki (*Senior Certificate(SC)*) *neze-AET Level 4*, ngokwalo mgaqo-nkqubo usebenzayo ngoku.
2. ISebe leMfundo leNtshona Koloni) liya kuqalisa iprogram yoqeqesho yephondo eya kwenziwa kwiphondo liphela ukususela kwi-13 Agasti 2019 ukuya kwi-12 Septemba 2019 ukuqinisekisa ukuba zonke iinqununu/abaphathi bamaziko, abagadi babaviwa abaziintloko nabagadi babaviwa abaneqhuzu bawo onke amaziko okubhalela iimviwo, bafumana uqeqesho olufanelekileyo, ngokungakumbi ekwenziweni kweenkqubo zeemviwo ezintsha eziqaliswe ngenjongo yokuphucula ukhuseleko nentembeko yenkqubo yeemviwo.
3. **Kunyanzelekile** ukuba baye kwiiseshoni zoqeqesho aba bathunywa balandelayo bachaphazelekayo ekuqhutyweni, ekulawulweni nasekuphathweni kweemviwo zeNSC, eze-SC neze-AET Level 4 zango-2019/20:
 - Inqununu/umphathi weziko (**abagadi babaviwa abaziintloko**),
 - Amalungu amabini ekomiti yolawulo yesikolo (*school management team (SMT)*),

- Abagadi babaviwa abaneqhuzu
 - Amagosa ezithili athatha inxaxheba ekuqhutyweni, ekulawulweni, nasekuphathweni kweemviwo ze-NSC, zeSC, neze-AET Level 4 ngo-2019/20
4. Isistim eyi-Smartlock (SL) security system iqaliswe ukusetyenziswa ngokuyimpumelelo kuzo zonke izithili ezisibhozo eNtshona Koloni ngo-2018. Iiseshoni zoqeqesho ze-Smartlock security system ezongezelelweyo, ziya kufakwa kwii-program zoqeqesho zephondo. Kunyanzelekile ukuba babekho **bonke** abathunywa abafanelekileyo kuqeqesho.
 5. Iinqununu/abaphathi bamaziko kunye neeSMT zabo baya kunikwa yonke imathiriyeli yoqeqesho (training material) **nekufuneka** ukuba isetyenziselwe ukudlulisela kwabanye uqeqesho nengcaciso abayifumeneyo nokwabelwana ngayo nakwiiseshoni zoqeqesho zephondo nabanye abagadi babaviwa. Oku kuya kuqinisekisa ukuba ingcaciso ekwabelwana ngayo ihlala ikumgangatho ofanayo.
 6. Ukuqaliswa kweenkqubo ezintsha zeemviwo zokuhanjiswa kwamaphepha emibuzo oviwo lweNSC nokulawulwa kweencwadi zeempendulo zoviwo, kwenza uqeqesho lube lolunyanzelekileyo kuwo onke amaqela achaphazelekayo ukwenzela ukuqinisekisa ukuba kubekho utshintsho olungenazimpazamo xa kutshintshelwa kwinkqubo entsha eyi-Smartlocks security system.
 7. Nangona uqeqesho lwalunyanzelekile ukususela ngo-2014 ukuya ku-2018 kwaqatshelwa yaye kwenziwa neengxelo ngeqela lezenzo zolwaphulo-mthetho, ezokuziphatha ngendlela engeyiyo nezokunganyaniseki kwii-mviwo zeNSC zango-2018. Oku kubonisa ngokucacileyo imfuneko yokuqeqeshwa kwabagadi babaviwa neenqununu ukulungiselela iimviwo zeNCS zango-2019, ezeNCS nezeSC zangoJuni/Julayi 2020 neemviwo ze-AET Level 4 zango-2019/20.
 8. Okuqhutyoshelwe apha **njengesihlomelo A** yishedyuli ebonisa imihla yoqeqesho, amaxesha neendawo zoqeqesho kwisekethe nakwisithili ngasinye. Igosa (amagosa) lesithili, njengoko kubonisiwe kwishedyuli yoqeqesho, liya kuququzelela amalungiselelo okuqhutywa koqeqesho.
 9. Kucelwa wazise okukule ngcaciso imfutshane bonke abachaphazelekayo ukuze bakuthathele ingqalelo.
 10. Kuya kuthakazelwa kakhulu ukukuqonda kwenu ukubaluleka kolu qeqesho nentsebenziswano yenu ngokunjalo.

ISAYINWE: NGU-PAD BEETS

USEKELA MLAWULI-JIKELELE WEKHARITYHULAM NOLAWULO LOVAVANYO

UMHLA: 2019-06-10

**DIRECTORATE: EXAMINATION ADMINISTRATION TRAINING SCHEDULE
FOR PRINCIPALS/CENTRE MANAGERS, CHIEF INVIGILATORS AND ASSISTANT INVIGILATORS**

SMARTLOCK TOP-UP & INVIGILATORS' TRAINING SCHEDULE FOR THE OCTOBER/NOVEMBER 2019 NSC & AET LEVEL 4 EXAMINATIONS

SESSION NO & DATE		TYPE OF TRAINING	VENUE	DISTRICT & CIRCUIT(S)	CONTACT PERSON	CONTACT NUMBER(S)	EMAIL ADDRESS(ES)
1	TUESDAY 13 AUGUST 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	THE SETTLERS HIGH SCHOOL BELLVILLE	(34) METRO NORTH EDUCATION DISTRICT Circuits 1, 2, 3, 4 & 5	Mr Ludwig Punt Mr Shawn Schlosz Mr Patrick Frans	(021) 938 3147 (021) 938 3011 (021) 938 3021	Shawn.Schlosz@westerncape.gov.za Ludwig.Punt@westerncape.gov.za Patrick.Frans@westerncape.gov.za
2	WEDNESDAY 14 AUGUST 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	THE SETTLERS HIGH SCHOOL BELLVILLE	(34) METRO NORTH EDUCATION DISTRICT Circuits 6,7,8 & 9 AND INDEPENDENT SCHOOLS	Mr Ludwig Punt Mr Shawn Schlosz Mr Patrick Frans	(021) 938 3147 (021) 938 3011 (021) 938 3021	Shawn.Schlosz@westerncape.gov.za Ludwig.Punt@westerncape.gov.za Patrick.Frans@westerncape.gov.za
3	THURSDAY 15 AUGUST 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	SAXON SEA SECONDARY SCHOOL ATLANTIS	(34) METRO NORTH EDUCATION DISTRICT Circuit 10	Mr Ludwig Punt Mr Shawn Schlosz Mr Patrick Frans	(021) 938 3147 (021) 938 3011 (021) 938 3021	Shawn.Schlosz@westerncape.gov.za Ludwig.Punt@westerncape.gov.za Patrick.Frans@westerncape.gov.za
4	MONDAY 19 AUGUST 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	GORDON HIGH SCHOOL STRAND	(33) METRO EAST EDUCATION DISTRICT Circuits 6, 7, 8 & 9	Mr Trevor Daniels Ms Geraldene Kirchner	(021) 900 7169 (021) 900 7029	Trevor.Daniels@westerncape.gov.za Geraldene.Kirchner@westerncape.gov.za
5	TUESDAY 20 AUGUST 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	BERNADINO HEIGHTS HIGH SCHOOL, KRAAIFONTEIN	(33) METRO EAST EDUCATION DISTRICT Circuits 6, 7, 8 & 9	Mr Trevor Daniels Ms Geraldene Kirchner	(021) 900 7169 (021) 900 7029	Trevor.Daniels@westerncape.gov.za Geraldene.Kirchner@westerncape.gov.za
6	WEDNESDAY 21 AUGUST 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	PLUMSTEAD HIGH SCHOOL PLUMSTEAD	(36) METRO SOUTH EDUCATION DISTRICT Circuits 1, 2, 3, 4 & 5	Ms Charmaine Pietersen Mr Riedewaan Charles Mr James Davids	(021) 370 2011 (021) 370 2061 (021) 370 2059	Riedewaan.Charles@westerncape.gov.za Charmaine.Pietersen@westerncape.gov.za James.Davids@westerncape.gov.za
7	THURSDAY 22 AUGUST 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	WESTRIDGE HIGH SCHOOL MITCHELL'S PLAIN	(36) METRO SOUTH EDUCATION DISTRICT Circuits 6, 7, 8 & 9	Ms Charmaine Pietersen Mr Riedewaan Charles Mr James Davids	(021) 370 2011 (021) 370 2061 (021) 370 2059	Riedewaan.Charles@westerncape.gov.za Charmaine.Pietersen@westerncape.gov.za James.Davids@westerncape.gov.za
8	MONDAY 26 AUGUST 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	KENSINGTON HIGH SCHOOL KENSINGTON	(32) METRO CENTRAL EDUCATION DISTRICT Circuits 1,2,3,9 & 10	Ms Vanessa Minaar Ms Melanie Momberg Ms Najoewa Awaldien Mr Zainodien Mohammed	(021) 514 6722 (021) 514 6985 (021) 514 6717 (021) 204 1810	Vanessa.Minaar@westerncape.gov.za Melanie.Momberg@westerncape.gov.za Najoewa.Awaldien@westerncape.gov.za Zainodien.Mohammed@westerncape.gov.za
9	TUESDAY 27 AUGUST 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	OUDE MOLEN TECHNICAL HIGH SCHOOL PINELANDS	(32) METRO CENTRAL EDUCATION DISTRICT Circuits 4,5,6,7 & 8	Ms Vanessa Minaar Ms Melanie Momberg Ms Najoewa Awaldien Mr Zainodien Mohammed	(021) 514 6722 (021) 514 6985 (021) 514 6717 (021) 204 1810	Vanessa.Minaar@westerncape.gov.za Melanie.Momberg@westerncape.gov.za Najoewa.Awaldien@westerncape.gov.za Zainodien.Mohammed@westerncape.gov.za

SESSION NO & DATE		TYPE OF TRAINING	VENUE	DISTRICT & CIRCUIT(S)	CONTACT PERSON	CONTACT NUMBER(S)	EMAIL ADDRESS(ES)
10	WEDNESDAY 28 AUGUST 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	DROSTDY TECHNICAL HIGH SCHOOL WORCESTER	(31) CAPE WINELANDS EDUCATION DISTRICT Circuits 1, 2, 4, 9 & 10	Dr Brian Wildon Ms Nokuzola Manjingolo Ms Ida Horne Mr Johannes Carolus	(023) 348 4605 (023) 348 0643 (023) 348 4600 (023) 348 4674	Brian.Wilson@westerncape.gov.za Nokuzola.Manjingolo@westerncape.gov.za Ida.Horne@westerncape.gov.za Johannes.Carolus@westerncape.gov.za
11	THURSDAY 29 AUGUST 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	KLEIN NEDERBURG SECONDARY SCHOOL PAARL	(31) CAPE WINELANDS EDUCATION DISTRICT Circuits 3, 5, 6, 7 & 8	Dr Brian Wildon Ms Nokuzola Manjingolo Ms Ida Horne Mr Johannes Carolus	(023) 3484605 (023) 348 0643 (023) 348 4600 (023) 348 4674	Brian.Wilson@westerncape.gov.za Nokuzola.Manjingolo@westerncape.gov.za Ida.Horne@westerncape.gov.za Johannes.Carolus@westerncape.gov.za
12	MONDAY 02 SEPTEMBER 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	OVERBERG HIGH SCHOOL CALEDON	(38) OVERBERG EDUCATION DISTRICT Circuits 1, 2 & 3	Ms Jenny Bridgeman Mr Chris Swarts Mr Connell Balie (AET)	(028) 214 7369 (028) 214 7365 (028) 214 7382	Jenny.Bridgeman@westerncape.gov.za Chris.Swarts@westerncape.gov.za Connell.Balie@westerncape.gov.za
13	TUESDAY 03 SEPTEMBER 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	AUGSBURG AGRICULTURAL SCHOOL CLANWILLIAM	(37) WEST COAST EDUCATION DISTRICT Circuits 4 & 5	Ms Monica Stanley Mr Hadley Bastiaan Ms Safoora Gqotso	(021) 860 1229 (021) 860 1205 (021) 860 1568	Hadley.Bastiaan@westerncape.gov.za Monica.Stanley@westerncape.gov.za Safoora.Gqotso@westerncape.gov.za
14	WEDNESDAY 04 SEPTEMBER 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	DIRKIE UYS HIGH SCHOOL MOORREESBURG	(37) WEST COAST EDUCATION DISTRICT Circuits 1, 2 & 3	Ms Monica Stanley Mr Hadley Bastiaan Ms Safoora Gqotso	(021) 860 1229 (021) 860 1205 (021) 860 1568	Hadley.Bastiaan@westerncape.gov.za Monica.Stanley@westerncape.gov.za Safoora.Gqotso@westerncape.gov.za
15	MONDAY 09 SEPTEMBER 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	LANGENHOVEN HIGH SCHOOL RIVERSDALE	(35) EDEN & KAROO EDUCATION DISTRICT Circuit 1	Ms Marietjie Beukes Mr Malcolm Damons Ms Bonita Petersen Mr Joe Mhlom (AET)	(044) 803 8364 (044) 803 8311 (044) 803 8364 (044) 803 8303	Marietjie.Beukes@westerncape.gov.za Malcolm.Damons@westerncape.gov.za Bonita.Petersen@westerncape.gov.za Joe.Mhlom@westerncape.gov.za
16	TUESDAY 10 SEPTEMBER 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	YORK HIGH SCHOOL GEORGE	(35) EDEN & KAROO EDUCATION DISTRICT Circuits 2, 3, 4 & 8	Ms Marietjie Beukes Mr Malcolm Damons Ms Bonita Petersen Mr Joe Mhlom (AET)	(044) 803 8364 (044) 803 8311 (044) 803 8364 (044) 803 8303	Marietjie.Beukes@westerncape.gov.za Malcolm.Damons@westerncape.gov.za Bonita.Petersen@westerncape.gov.za Joe.Mhlom@westerncape.gov.za
17	WEDNESDAY 11 SEPTEMBER 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	LANGENHOVEN GIMNASIUM OUDTSHOORN	(35) EDEN & KAROO EDUCATION DISTRICT Circuits 5 & 6	Ms Marietjie Beukes Mr Malcolm Damons Ms Bonita Petersen Mr Joe Mhlom (AET)	(044) 803 8364 (044) 803 8311 (044) 803 8364 (044) 803 8303	Marietjie.Beukes@westerncape.gov.za Malcolm.Damons@westerncape.gov.za Bonita.Petersen@westerncape.gov.za Joe.Mhlom@westerncape.gov.za
18	THURSDAY 12 SEPTEMBER 2019 14H30 TO 17H00	INVIGILATORS' TRAINING	SENTRAAL HIGH SCHOOL BEAUFORT WEST	(35) EDEN & KAROO EDUCATION DISTRICT Circuit 7	Ms Marietjie Beukes Mr Malcolm Damons Ms Bonita Petersen Mr Joe Mhlom (AET)	(044) 803 8364 (044) 803 8311 (044) 803 8364 (044) 803 8303	Marietjie.Beukes@westerncape.gov.za Malcolm.Damons@westerncape.gov.za Bonita.Petersen@westerncape.gov.za Joe.Mhlom@westerncape.gov.za

PLEASE NOTE:

The scheduled training times for all the sessions are as follows:

14h30 – 15h00 Refreshments & Registration

15h00 – 17h00 Smartlock top-up & Invigilators' Training