



Isalathiso: 20190225-2044  
Inombolo yefayili: 13/10/1/2  
Imibuzo: S Doolings

INGcaciso eMfutshane yeCandelo loLawulo loVavanyo: 0003/2019

Iya: KumaSekela Balawuli-Jikelele, kuBalawuli abaziiNtloko, kuBalawuli (kwaNdlunkulu nakwii-ofisi zezithili), kumaSekela-Balawuli, kwiiNgcali zeMfundo eziziiNtloko, kwiiNtloko zoKunika iNkxaso kwikharithulam, kuBaphathi beeSekethe, kwiiNtloko zoLawulo noKuphathwa kwaMaziko, kumaSekela eeNgcali zeMfundo eziziiNtloko, kuBaqquzeleli beeMvavanyo neeMviwo, kuBacebisi beZifundo nakwiiNtloko zamaziko alungiselela abafundi kwiimviwo zeSatifikethi seMatriki sikaZwelonke

**Isihloko: Kucelwa izicelo zezithuba zeemodareyitha zangaphakathi, zabamakishi abaziintloko, zamasekela-bamakishi abaziintloko, zabamakishi abakhulu nabamakishi, kwiimviwo zeSatifikethi seMatriki sikaZwelonke (NSC) zango-2019-2020 nakwiimviwo zeSatifikethi seMatriki (SC) zango-2020 – 2021**

1. Kucelwa ootitshala, abacebisi bezifundo nabacwangcisi bezekharithulam abakhulu abazifezekisayo iikhrayitheriya (ezicaciswe **kwisiHlomelo A**) ukuba bafake izicelo zezithuba zokuqeshwa njengeemodareyitha zangaphakathi, abamakishi abaziintloko, amasekela-bamakishi abaziintloko, abamakishi abakhulu, nabamakishi kwiimviwo zeSatifikethi seMatriki sikaZwelonke (NSC) zangoNovemba 2019 ukuya kuNovemba 2020 neemviwo zeSatifikethi seMatriki (SC) ukususela ngoJuni 2020 ukuya kuJuni 2021.
2. Abenzi-sicelo abaphumeleleyo baya kutyunjelwa ithuba elithile, kodwa mabafake isicelo qho ngonyaka ukuze baqeshwe. Ngoko ke, bonke abamakishi abaqeshwa ngo-2018 nabanqwenela ukumakisha ngethuba lomjikelo ka-2019-20, mabafake izicelo kwakhona kwizithuba zabo.
3. Bonke abenzi-sicelo nokuba ngabamakishi abasaqalayo okanye ngabamakishi abaphindayo, mabafake isicelo besebenzisa isistim entsha yokwenza isicelo kwikhompyutha apha (<https://wcedonline.westerncape.gov.za/vacancy-lists>) ngokuthi balandele la manyathelo acaciswe **kwisiHlomelo B**.
- 3.1 Abenzi-sicelo mabafake izicelo zawo onke amaphepha ezifundo nezithuba abanqwenela ukuqwalaselelwa zona. Umzekelo ukuba umenzi-sicelo ufaka isicelo sokuqeshwa njengesekela-mmakishi oyintloko, lo menzi-sicelo ulolu hlobo makafake isicelo sokuba ngummakishi omkhulu nommakishi.

- 3.2 Yimfuno emiselweyo kubo bonke **abamakishi abasaqalayo** ukuba benze iiprofayili zekhompuyutha. Mababhalise kwisistim yekhompuyutha (*online system*) phambi kokuba bagqibe inkqubo yokwenza isicelo. Bakuba bebhalisile abamakishi abasaqalayo, bamele ke ngoko ukuloga kwisistim ngeenkukacha zabo abazinikiweyo baze bazalise izicelo zabo kwikhompuyutha ngamanyathelo alandelelanayo acacisiweyo. Kunyanzelekile ukuba abamakishi abasaqalayo bafake onke amaxwebhu abo ayimfuneko akhankanywe apha ngezantsi kumhlathi 4. Njengenyathelo lokugqibela mabaxele ukuba zeziphi na izifundo abafaka kuzo izicelo zokumakisha.
- 3.3 Abamakishi abasele **benazo iiprofayili** zabo abazenzileyo nabanqwenela ukufaka izicelo zokumakisha kwakhona ngo-2019, mabaloge bangene ngeenkukacha zabo zokuloga eziqhelekileyo. Mabayingqiniseke yonke ingcaciso ekhoyo kwisistim phambi kokuzalisa amacandelo anyanzelekileyo. Yakuba igqityiwe le nkqubo, baya kubanako ukwenza izicelo ezimiselweyo zokumakisha ngokuzalisa amanyathelo 7 no-8.
4. La maxwebhu alandelayo makafakwe kwikhompuyutha kunye nesicelo:
- Ikopi yesazisi (*ID*) eqinisekisiweyo/amaxwebhu abemi bamanye amazwe
  - Ikopi yesatifikethi/iikopi zezatifikethi eziqinisekisiweyo zamabanga emfundo yoqeqesho
  - Ubungqina bokuba babhalisile kwi-South African Council for Educators (*SACE*)
  - Ifom eyi-Declaration form esayiniwe ngumenzi-sicelo nayinqununu/nangumlawuli wesithili
5. **Izifundo ezineemvavanyo zobuchule (competency tests)**
- 5.1 Ngo-2019, iSebe leMfundo leNtshona Koloni (*WCED*) liya kubhalisa iimvavanyo zobuchule kwezi zifundo zilandelayo:
- *Accounting*
  - *Business Studies*
  - *Consumer Studies*
  - *Economics*
  - *English Home Language*
  - *Geography*
  - *History*
  - *Life Sciences*
  - *Mathematics*
  - *Mathematical Literacy*
  - *Physical Sciences*
- 5.2 Kuphela ngabenzi-sicelo abaphumelele ngo-60% nangaphezulu kwezi mvavanyo zobuchule abaya kuqwalaselelwa ukuqeshwa njengamagosa amakishayo.

- 5.3 Abenzi-sicelo abazibhalayo iimvavanyo zobuchule kwezi zifundo zikhankanywe apha ngentla phakathi ko-2011 no-2018 nabaphumelela ngereyithi yokupasa engu-60% nangaphezulu **akuyomfuneko ukuba baziphinde** iimvavanyo zobuchule kwezi zifundo ngo-2019. Nakuba kunjalo, bayakhuthazwa abenzi-sicelo ukuba bazibhale iimvavanyo zobuchule xa benqwenela ukuphucula iziphumo zabo.
- 5.4 Kuya kuthathwa onke amanyathelo ukulungiselela abenzi-sicelo babhale kwindawo ekwisithili semfundo abaphantsi kolawulo lwaso. Iindawo nemihla yeemvavanyo zobuchule ziya kwaziswa umenzi-sicelo ngamnye.
- 5.5 Iimvavanyo zobuchule ziya kususelwa kwikharithulam yesifundo okanye yephepha leNSC nakwizakhono zokumakisha ezifanelekileyo kweso sifundo okanye kwelo phepha. Kwimeko ye-*Economics ne-Geography*, abenzi-sicelo baya kuvavanywa kwikhontenti yekharithulam yePhepha 1 no-2 edibene. Kwimeko ye-*English Home Language*, abenzi-sicelo baya kuvavanywa kwikhontenti yekharithulam yePhepha 1, 2 no-3 edibene.

6. **Imihla yezicelo nokungeniswa kwee-declaration forms**

Isithuba sesicelo	Kuvuliwe ukungeniswa kwezicelo	Kuvaliwe ukungeniswa kwezicelo
Imodareyitha yangaphakathi Ummakishi oyintloko Usekela-umakishi oyintloko Ummakishi omkhulu Ummakishi	12 Matshi 2019	12 Apreli 2019

7. Bonke abenzi-sicelo mabazalise ifom *eyi-declaration form* (eqhotyoshelwe kule ngcaciso imfutshane **njengesihlomelo C**). Mabaqinisekise ukuba iyasayinwa yaye ifakwe isitampu yinqununu/ngumlawuli wesithili, ize ifakwe kunye nesicelo kwisistim yekhompuyutha.
8. Abenzi-sicelo abaphumeleleyo baya kwaziswa ngokuqeshwa kwabo ngokubhalelwa yaye kuya kufuneka basayine imvumelwano neSebe iWCED. Enye imbalelwano emalunga nenkqubo yokumakisha iya kwaziswa nge-imeyili kubo bonke abenzi-sicelo abaphumeleleyo.

9. Kucelwa uqhagamshelane nala magosa alandelayo ukuba ufuna uncedo nokuba loluphi na:

Isithili	Igosa	linkcukacha zoqhagamshelwano
<i>Eden and Central Karoo Overberg</i>	Norman Riddles	<a href="mailto:Norman.Riddles@westerncape.gov.za">Norman.Riddles@westerncape.gov.za</a> Inombolo yefoni: 021 467 2992
<i>Metro North West Coast</i>	Christal Mentor	<a href="mailto:Christal.Mentor@westerncape.gov.za">Christal.Mentor@westerncape.gov.za</a> Inombolo yefoni: 021 467 2009
<i>Metro East</i>	Nompumelelo Kanase	<a href="mailto:Nompumelelo.Kanase@westerncape.gov.za">Nompumelelo.Kanase@westerncape.gov.za</a> Inombolo yefoni: 021 467 2952
<i>Metro South</i>	Gladwyn Smith	<a href="mailto:Gladwyn.Smith@westerncape.gov.za">Gladwyn.Smith@westerncape.gov.za</a> Inombolo yefoni.: 021 467 2992
<i>Cape Winelands Metro Central</i>	Nicole Gezwint	<a href="mailto:Nicole.Gezwint@westerncape.gov.za">Nicole.Gezwint@westerncape.gov.za</a> Inombolo yefoni: 021 467 9329

10. Ukumakishwa kweencwadi zeempendulo zemviwo zeNSC ngomnye kwimisebenzi ebaluleke gqitha yenkqubo yoviwo. ISebe iWCED liyazingca ngokuqeshwa kwabamakishi abanobuchule nabanamabanga emfundo afanelekileyo. Iinqununu namanye amagosa amakhulu anika iingcebiso ngabamakishi mabawenze umsebenzi wabo ngokunyanisekileyo nangentembeko.
11. Kucelwa iinqununu, abalawuli besithili, abaphathi beesekethe nabacebisi bezifundo, bazise ngokuqulethwe yile ngcaciso imfutshane bonke ootitshala ukwenzela ukuba babenolwazi ngeekhrayitheriya zokuqeshwa nangenkqubo yokwenza isicelo emayilandelwe. **ICandelo loLawulo loVavanyo alinako ukuthwaliswa uxanduva ngenxa yokuba ootitshala bengaziswanga ngokuqulethwe yile ngcaciso imfutshane nangokuba bengawangenisanga onke amaxwebhu ayimfuneko achaphazelekayo.**
12. ISebe iWCED lithembele kwintsebenziswano yenu nenkxaso kulo mbandela ubaluleke kangaka.

**ISAYINWE:** NGU-PAD BEETS

**USEKELA MLAWULI-JIKELELE WEKHARITYHULAM NOLAWULO LOVAVANYO**

**UMHLA:** 2019-03-08



- \* **Nceda uqaphele: abenzi-sicelo bakhuthazwa ukuba bafake izicelo zabo kuzo zonke izithuba ezifanelekileyo.**
1. **likhrayitheriya zokuqeshwa kweemodareyitha zangaphakathi, kwabamakishi abaziintloko, namasekela-bamakishi abaziintloko**
    - 1.1 Abenzi-sicelo kwisithuba semodareyitha yangaphakathi nesommakishi oyintloko mababe namava okufundisa eminyaka esibhozo (8) ubuncinane yaye babe neminyaka emihlanu (5) yamava okufundisa eso sifundo sichaphazelekayo kwiBakala 12.
    - 1.2 Abenzi-sicelo kwisithuba samasekela-bamakishi abaziintloko ubuncinane mababe neminyaka emihlanu (5) yamava njengommakishi namava eminyaka emibini (2) njengommakishi oyintloko kweso sifundo senzela isicelo.
    - 1.3 Kwimeko yabamakishi abaziintloko, amava ayimfuneko, kufuneka amava okuba yimodareyitha, ngummakishi oyintloko okanye lisekela-mmakishi oyintloko kwiminyaka edlulileyo.
    - 1.4 Kwimeko yeemodareyitha zangaphakathi, kufuneka amava okuba yimodareyitha, ngummakishi oyintloko okanye lisekela-mmakishi oyintloko kwiminyaka edlulileyo.
    - 1.5 Bonke abenzi-sicelo mababe basifundisile isifundo esikolweni esibhala iimviwo zeSatifikethi seMatriki sikaZwelonke (NSC) kwiminyaka emibini ubuncinane kule ilandelayo: 2015, 2016, 2017, 2018 no-2019.
    - 1.6 Kuya kuqala kukhethwe ootitshala abayifundisayo ngoku i-*Curriculum and Assessment Policy Statements (CAPS)* kubaviwa beBakala 12.
  2. **likhrayitheriya zokuqeshwa kwabamakishi abakhulu**
    - 2.1 Abenzi-sicelo kwisithuba sommakishi omkhulu mababe namava okufundisa eminyaka esibhozo (8) ubuncinane yaye babe neminyaka emihlanu (5) yamava okufundisa isifundo esichaphazelekayo kwiBakala 12.
    - 2.2 Abenzi-sicelo kwesi sithuba sommakishi omkhulu mababe namava eminyaka emithathu (3) ubuncinane njengommakishi kwisifundo esenzelwa isicelo sokumakisha.

2.3 Bonke abenzi-sicelo mababe basifundisile isifundo esikolweni esibhala iimviwo zeSatifikethi seMatriki sikaZwelonke (NSC) kwiminyaka emibini ubuncinane kule minyaka ilandelayo: 2015, 2016, 2017, 2018 no-2019.

2.4 Kuya kuqala kukhethwe ootitshala abayifundisayo ngoku i-CAPS kubaviwa beBakala 12.

### 3. **likhrayitheriya zokuqeshwa kwabamakishi**

Abenzi-sicelo mababe namava eminyaka emibini (2) yokufundisa eso sifundo sichaphazelekayo kwiBakala 12. Kukwafuneka nokuba babe basifundise isifundo kangangeminyaka emibini (2) kule ilandelayo: 2015, 2016, 2017, 2018 no-2019. Kuya kuqalwa kukhethwe ootitshala abayifundisayo iCAPS kubaviwa beBakala 12.

### 4. **likhrayitheriya eziqhelekileyo kubo bonke abenzi-sicelo**

4.1 Bonke abenzi-sicelo mababe namabanga emfundo eminyaka emithathu afanelekileyo asemva kweSatifikethi seMatriki (*three-year post Senior Certificate qualification*) abandakanya isifundo esichaphazelekayo **kwinqanaba lonyaka wesibini ubuncinane, kodwa kukhethwa ukuba ibe linqanaba lonyaka wesithathu.**

4.2 Abenzi-sicelo mababe senkonzweni kumaziko alungiselela abafundi kwiimviwo zeSatifikethi seMatriki sikaZwelonke (NSC).

4.3 Abenzi-sicelo abalandelayo **abayi** kuqwalaselelwa ukuqeshelwa ukumakisha iimviwo zeNSC:

4.3.1 Iinqununu okanye iinqununu ezibambeleyo; kunye

4.3.2 Nabenzi-sicelo kwizifundo ezingenazo iimvavanyo zobuchule abaneminyaka okanye abaya kugqiba iminyaka eyi-65 ubudala ngethuba lokumakisha.

4.4 Abenzi-sicelo mababe bapaselwe ngereyithi yokupasa yesikolo engu-70% eyona izezantsi kwiimviwo zeNSC zango-2018 kwisifundo esifundiswayo kwiimvavanyo ezingezizo ezobuchule (*non-competency test subjects*).

4.5 Abenzi-sicelo abenza isicelo sokumakisha i-*History Paper 1 no-2* mababe bawafundise onke amacandelo ekharithulam ye*History*.

4.6 Ukuqeshwa kwamaqela okumakisha **kuya kujongiswa qho ngonyaka** ukuqinisekisa ukuba amagosa amakishayo asazifezekisa iikhrayitheriya zokuqeshwa kwawo kwizithuba.

4.7 Imvumelwano yegosa elimakishayo elingazifezekisiyo iikhrayitheriya zokuqeshwa iya kupheliswa.

- 4.8 Amagosa amakishayo achazwe njengangenabuchule bokuwenza lo msebenzi kumaziko okumakishela okanye ngethuba lomsebenzi wokumakisha kwakhona kwamaphepha (re-mark exercise), awayi kuqeshwa kwakhona.
- 4.9 Abenzi-sicelo abenza isicelo sokumakisha iPhepha 2 (*Literature*) kwiiLwimi mababe bazifundile baze benza uphando ngazo zonke ezo ncwadi zimiselwe ukubhalwa kwiimviwo, kungabi zezo ncwadi zifundwe ngabaviwa babo ezikolweni zabo kuphela.
- 4.10 Onke amagosa amakishayo makanike abamakishi abaziintloko iimpendulo zengqikelelo kwiphepha lemibuzo abaqeshelwe ukulimakisha ngosuku lokuqala lokumakisha. ISebe iWCED linokukurhoxisa ukuqeshwa kommakishi osuka athi gqi kwiziko lokumakishela engakhange alenze iphepha lemibuzo ukuqikelela iimpendulo zephepha lemibuzo aqeshelwe ukulimakisha. Le mfuno ayibabandakanyi abamakishi bePhepha 3 leeLwimi. Nakuba kunjalo, aba bamakishi mabaziqhelanise nezihloko ezivavanywayo kwiphepha lemibuzo elichaphazelekayo.
- 4.11 Umntu osekhefina ngeli thuba liphambi kokumakisha nangethuba lokumakisha, kuya kupheliswa ukuqeshwa kwakhe njengemodareyitha yangaphakathi, ummakishi oyintloko okanye usekela-mmakishi okanye njengommakishi. Umntu othe ekupheleni konyaka wabe esekhefina kangangeentsuku ezingaphezu kweziyi-50 kunyaka wethuba lokumakisha, naye kuya kupheliswa ukuqeshwa kwakhe. Oku kusebenza kuzo zonke iindidi zekhefu.
- 4.12 Umntu onqunyanyisiweyo ngethuba lokumakisha, kuya kupheliswa ukuqeshwa kwakhe njengegosa elimakishayo.
- 4.13 Umntu onelungu losapho, elihlala naye, nelibhala iimviwo zeNSC zangoNovemba 2019 akakufanele ukuqeshwa njengemodareyitha yangaphakathi, ummakishi oyintloko okanye usekela-mmakishi oyintloko okanye njengommakishi omkhulu. Ukuba umntu ololu hlobo onelungu losapho elihlala naye ngaye nawuphi na unyaka kwakhe kumjikelo wokuqeshwa weminyaka emithathu, umntu ololu hlobo kuya kufuneka ehle kwisikhundla sokuba yimodareyitha yangaphakathi, ngummakishi oyintloko okanye usekela-mmakishi oyintloko okanye ummakishi omkhulu ngethuba lonyaka ochaphazelekayo wokuba enesizalwane esibhala iimviwo zeNSC. Nakuba kunjalo, umntu ololu hlobo unokwenza isicelo saso nasiphi na isithuba sommakishi kweso sifundo.
- 4.14 ISebe iWCED liya kukuphelisa ukuqeshwa kwakhe nawuphi na umntu ongayenzi ngokwanelisiyo imisebenzi eluxanduva lwakhe ngalo naliphi na ithuba lokumakisha kula achazwe ngentla apha.



## Inkcazelo ngenkqubo yokwenza isicelo kwikhompyutha sesithuba sokumakisha seSebe leMfundo leNtshona Koloni

Isistim eyi-Western Cape Education Department (WCED) Online Markers System ivumela ootitshala babhalise yaye bafake izicelo kwikhompyutha kwizithuba zokumakisha. Ibrawuza esebenza kakuhle ukuxhasa isistim yokwenza isicelo kwikhompyutha yi-**Google Chrome**. Le brawuza isebenza kakuhle xa isetyenziswa kwidesktophu yekhompyutha, kwilephutophu okanye kwithablethi. Musa ukusebenzisa i-smartphone kwii-aplikeyishini zekhompyutha (*online applications*). Bakuba befake izicelo zabo ootitshala kwisistim banako ukuyilandeleva imeko (*track the status*) yezicelo zabo kwikhompyutha.

I-WCED Online Marker System yenza ukuba ootitshala, abacebisi bezifundo nabacwangcisi bekharithulam abakhulu babhalise, bahlaziye iiprofayili zabo bangenise ifom eyi-*declaration form* yaqho ngonyaka nokufaka isicelo kwisithuba eso. Kucelwa uqaphele ukuba kufuneka iinqununu zizingqinise i-*declarations forms* ngeesignitsha zazo. Kuphela zi-*declaration forms* ezingqiniweyo emazifakwe (*upload*) kwisistim.

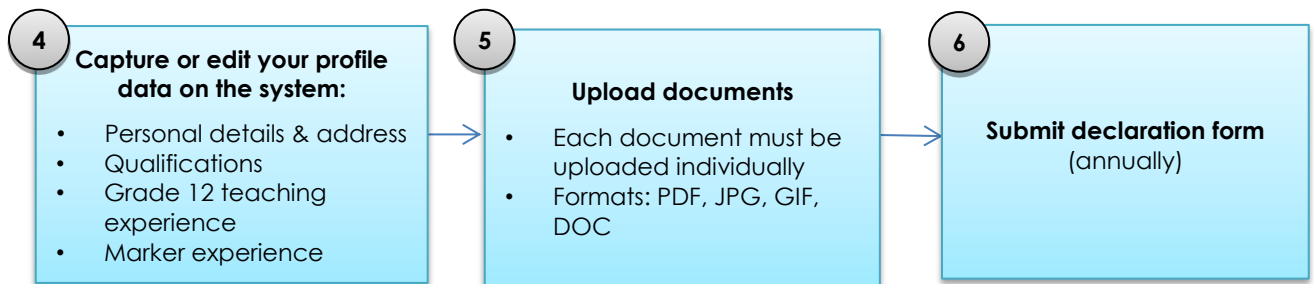
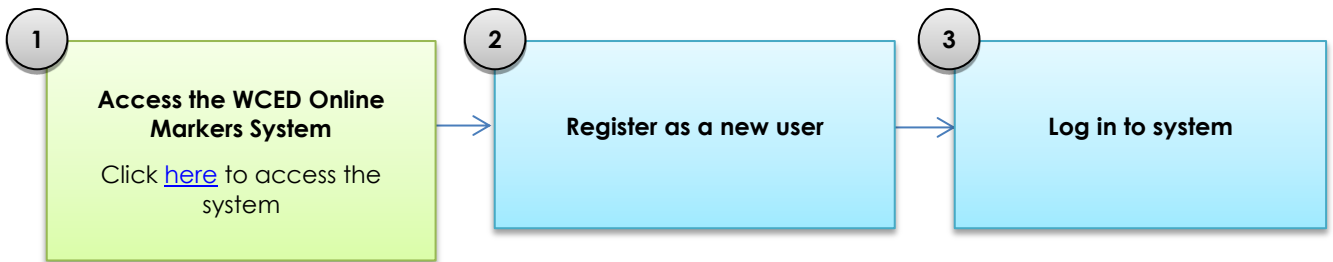
La manyathelo ashwankathelwe apha ngezantsi. Makuqatshelwe ukuba wakuba uloge wangena kwisistim, ziyafumaneka iimanyuwali zabasebenzisi ezinenkcazelo kwisistim.

- **Amanyathelo 1–3:**
  - Makazaliswe ngabo bonke abasebenzisi abatsha:
  - Ootitshala abenza izicelo mabaklikhe kwi-*drop-down menu*, ebhalwe *for teachers*.
  - Amagosa ezithili enza izicelo makaklikhe kwi-*drop-down menu*, ebhalwe *for district officials*.
  - Bonke abasebenzisi ababhalisileyo baya kufumana i-*default role* yaye bakuthi kwangoko baqhubeka ngale nkqubo.
- **Amanyathelo 4–6:**

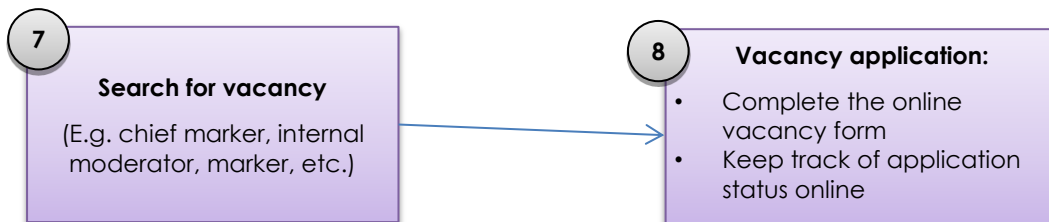
Makazaliswe ngabo bonke abasebenzisi ababhalisileyo.
- **Amanyathelo 7–8:**

Makazaliswe ngootitshala/ngamagosa anenjongo yokwenza isicelo kwisithuba sokumakisha.





Once all the above have been completed the teacher may apply for a marker vacancy.





DECLARATION BY INTERNAL MODERATORS, CHIEF MARKERS, DEPUTY CHIEF MARKERS, SENIOR MARKERS AND MARKERS

MARKING OF THE NOVEMBER 2019 NATIONAL SENIOR CERTIFICATE (NSC) EXAMINATIONS AND THE JUNE 2020 SENIOR CERTIFICATE (SC) EXAMINATIONS

Full name(s): \_\_\_\_\_ Surname: \_\_\_\_\_

ID number: \_\_\_\_\_ Persal number: \_\_\_\_\_

I, \_\_\_\_\_ hereby declare that:

1. I am currently appointed on a full-time basis as a: (Tick appropriate box)

FET subject adviser Senior Curriculum Planner Teacher

for \_\_\_\_\_ at \_\_\_\_\_ (subject) (school/district).

2. I currently advise/teach or previously advised/taught \_\_\_\_\_ (subject) on a full-time basis at Grade 12 NSC level in the following years: (Please indicate the number of learners taught per year)

2015 2016 2017 2018 2019

3. I have a relative (i.e. son, daughter, sister or brother) or a candidate living with me who is writing the November 2019 NSC examination in the subject I am applying for. (Tick appropriate box)

Yes No

4. I am competent to mark in: (Tick appropriate box)

English only Afrikaans only English and Afrikaans

5. I acknowledge that the WCED will terminate my appointment contract for marking in the event that I am on leave during the period leading up to marking and inclusive thereof and if I am absent from work for more than 50 working days in the 2019 academic year.

I hereby certify that the above information is correct in all aspects.

Signature of Applicant Date

I hereby certify that the above information is correct in all respects and that the applicant is a full-time teacher/official who has taught/been an adviser for the subject and paper at Grade 12 level for at least two of the years 2015, 2016, 2017, 2018 and 2019.

Signature of Principal/Director Date Full name and surname of Principal/Director

NB: Declaration forms must be completed annually for appointment as a marking official.

STAMP OF SCHOOL / INSTITUTION