



Isalathiso: 20190429-4143  
Inombolo yefayili: 12/16/5/2/P  
Imibuzo: GC De Bruyn/JC Titus

INGcaciso eMfutshane ye-Cape Teaching and Leadership Institute (CTLI): 002/2019

Iya: KumaSekela Balawuli-Jikelele, kuBalawuli abaziiNtloko, kuBalawuli (kwaNdlunkulu nakwii-ofisi zezithili), kwiiNtloko zoKunika iNkxaso ngezeKharityhulam, kwiiNtloko zoLawulo noKuphathwa kwaMaziko, kwiiNtloko zoKunika iNkxaso kwiMfundo eneeMfundo eziZodwa, kuBaphathi beeSekethe, kuBacebisi beZifundo nakwiiNqununu zezikolo zikarhulumente

**Isihloko: IiBhasari zango-2019 ze-Continuing Professional Development zootitshala abasenkonzweni**

1. ISebe leMfundo leNtshona Koloni (WCED) linovuyo ngokubhengeza ukuba kuya kwenziwa kufumaneka **iibhasari eziyi-30** zootitshala ukulungiselela unyaka wokufunda ka-2019 ukwenzela ukuba baphumelele la mabanga emfundo alandelayo:

| Ikhosi                                                                    | Inqanaba leNQF       | Iziko                        |
|---------------------------------------------------------------------------|----------------------|------------------------------|
| I-Advanced Diploma in Education in Senior Phase Natural Sciences Teaching | 7<br>120 iikhredithi | Stellenbosch University (SU) |

2. Ootitshala abazifezekisayo ezi khayitheriya zilandelayo banokufaka izicelo zebhasari:

| Ikhosi                                                                    | Iimfuno ezimiseliweyo ezona zisezantsi                                                                                                                                                                                                                                                                                                                                                                                                                       |
|---------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| I-Advanced Diploma in Education in Senior Phase Natural Sciences Teaching | <ul style="list-style-type: none"><li>• Ootitshala abanesidanga se-BEd degree, abagxininisa ekufundiseni kwiSigaba esiPhakamileyo nabafundisa ngoku i-Natural Sciences kwinqanaba leSigaba esiPhakamileyo okanye</li><li>• Ootitshala abanesidanga se-B degree kunye ne-Post Graduate Certificate in Education (PGCE), abagxininisa ekufundiseni kwiSigaba esiPhakamileyo nabafundisa ngoku i-Natural Sciences kwinqanaba leSigaba esiPhakamileyo;</li></ul> |

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p>okanye</p> <ul style="list-style-type: none"> <li>• Ootitshala abane-Higher Diploma in Education (HDE – NQF level 7, abagxininisa ekufundiseni kwiSigaba esiPhakamileyo nabafundisa ngoku i-Natural Sciences kwinqanaba leSigaba esiPhakamileyo; okanye</li> <li>• Ootitshala abane-Advanced Certificate in Education (ACE) (eyayiyi-NQF level 6 ngaphambili), abagxininisa ekufundiseni kwiSigaba esiPhakamileyo nabafundisa ngoku i-Natural Sciences kwinqanaba leSigaba esiPhakamileyo.</li> <li>• Abafundi abalindelekileyo mabazifezekise ngokunjalo iimfuno ezimiselweyo zokubhalisa kwizifundo ezimiselweyo e-SU.</li> </ul> |
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3. Kuphela ngootitshala abakwezi ndidi zichazwe apha ngentla abanokufaka izicelo.
4. Izicelo ziya kuthathelwa ingqalelo ngokuxhomekeke ekubeni umenzi-sicelo ngamnye uyazifezekisa na ezi mfuno zimiselweyo zilandelayo:
  - (i) Makabe uqeshwe **isigxina liSebe iWCED**.
  - (ii) Makazifezekise iimfuno ezimiselweyo zokwamkelwa kwiYunivesithi yaseStellenbosch (Makufundwe isiHlomelo A)
  - (iii) Makabe **akayifumananga** enye ibhasari karhulumente okanye nayiphi na enye ibhasari.
  - (iv) Makabe **akabhalisanga** kwenye iyunivesithi nokuba yeyiphi na xa esenza esi sicelo okanye xa bebhalisa.
  - (v) Ukuzibophelela kwenqununu yesikolo ekubeni umenzi-sicelo uya kuhlala ekwisigaba kunye/okanye kwisifundo esifanelekileyo kangangeminyaka emibini yezifundo zakhe kwakunye nakwiminyaka emithathu emva kwaleyo akuba eliphumelele elo banga lemfundo.
5. Iprogram yamabanga emfundo i-Advanced Diploma in Education (ADE) iya kufundiswa ngokungesosigxina (part-time basis) kwithuba leminyaka emibini, ukususela ngo-Juni ngo-2019 ukuya kuDisemba ngo-2020. Umsebenzi wekhosi uya kubandakanya ukufunda ngokwabelana nabanye abafundi kusetyenziswa izixhobo zethekhnoloji ukungena kunxibelelwano lwe-intanethi (network education), kwakunye neeseshoni zokufunda ngethuba leeholide. (Makufundwe isiHlomelo A.)

6. Ibhazari nganye enikwe utitshala iya kuhlawulela iifizi zokubhalisa nezokufunda (registration and tuition fees).
7. Indawo yokulala ngethuba leeseshoni zendibano zokufunda apho kufanelekileyo iya kwenzela amalungiselelo liSebe iWCED yaye iya kubonelelwa kuphela kootitshala abavela kwiingingqi zasemaphandleni. Indawo yokulala kwiiseshoni zethuba elinye eliqingqiweyo (block sessions) neeseshoni zangeMigqibelo ziya kuba se-Cape Teaching and Leadership Institute (CTLI).
8. Apho kusebenzayo oku, iindleko zokukhwela izithuthi ukuya nokubuya kwiindawo ekuqhutywa kuzo uqeqesho ziya kuhlawulelwa liSebe iWCED, ngokuxhomekeke ekubeni bayakhwelisana ootitshala abazicelo zabo ziphumeleleyo abasuka kuloo dolophu okanye kweso sikolo sinye.
9. Abenzi-sicelo abaphumeleleyo baya kuthwala uxanduva lokuhlawula iindleko zabo zezibonelelo ezincedisa ukufunda nokufundisa, apho kusebenzayo oko.
10. Ootitshala abanqwenela ukuthathelwa ingqalelo kule program nakule bhazari, bayacelwa ukuba bazalise ezi fom zesiHlomelo B esiqhotyoshelweyo baze bazingenise zombini iifom ngokuqala bazigqithise kwiinqununu zabo unqandlulanga owe-**30 Meyi 2019**:

For Attention: Mr GC de Bruyn  
 Directorate: Cape Teaching and Leadership Institute  
 Western Cape Education Department  
 Private Bag X14  
 Kuils River  
 7579

11. Izicelo eziziswe ngesandla nazo ziya kwamkeleka yaye zinako ukufakwa kwibhokisi yamaplanga (wooden box) ebhalwe "Teacher Development" kwifoya ye-Admin 2 Building kwiCandelo leCape Teaching and Leadership Institute, New Nooiensfontein Road, Kuils River.
12. Iifom zesicelo ziqhotyoshelwe kule ngcaciso imfutshane (IsiHlomelo B).
13. **Kucelwa uqaphele ukuba:**
  - izicelo ezingaphelelanga okanye ezingafundekiyo aziyi kuqwalaselwa; yaye
  - aziyi kwamkelwa izicelo ezithunyelwe ngefeksi.
14. Izicelo ezifunyenwe emva komhla wokuvala oyi-**30 Meyi 2019** aziyi kuqwalaselwa.

15. **Kucelwa uqaphele oku kulandelayo:**

- likopi ezingqiniweyo zesatifikethi sematriki sakho, izatifikethi zamabanga emfundo kunye/okanye ezezifundo zoqeqesho neyesazisi, mazingeniswe nesicelo sakho.
- Ifom yesicelo **mayisayinwe yaye masivunywe** (ifom yesicelo esayiniweyo) **ngumenzi-sicelo, yinqununu yakhe nangumphathi wesekethe.**
- Ngaphandle kokuvunywa yinqununu nomphathi wesekethe, isicelo siya kuthathwa njengesingaphelelanga yaye asiya kuqwalaselwa.

16. Ziya kuqwalaselwa kuqala izicelo ezifike kuqala yaye iingcebiso ngazo ziya kuthunyelwa kwiNtloko yeSebe (HoD), ngokuthunyelwa kwiCandelo le-Cape Teaching and Leadership Institute (CTLI) ukwenzela ukuvunywa kwazo.

17. Ngokuzalisa ifom yemvumelwano (isiHlomelo C), umenzi-sicelo ophumeleleyo kuya kulindeleka ukuba angene kwimvumelwano emiselweyo neSebe iWCED yokwenza inkonzo yonyaka, ngonyaka ngamnye abenikwe ngawo ibhasari, kwakunye nokuba athobele neminye imiqathango ecaciswe kule mvumelwano.

18. Kucelwa uqinisekise ukuba okuqulethwe kule ngcaciso imfutshane kwaziswa bonke ootitshala abasesikolweni sakho ukuze bakuthathele ingqalelo.

**ISAYINWE:** NGU-PAD BEETS

**USEKELA MLAWULI-JIKELELE WEKHARITYHULAM NOLAWULO LOVAVANYO**

**UMHLA:** 2019-05-20

## Annexure A

### 2019 Bursary available

| Requirements and target groups                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Higher education institution | Contact sessions arrangements (Provisional dates)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| i. Advanced Diploma in Education in Senior Phase Natural Sciences Teaching                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                              | 30 bursaries available                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <ul style="list-style-type: none"> <li>• Teachers in possession of a formal teaching qualification at REQV 14 (M+4) or higher.</li> <li>• A B Ed degree (with specialisation in Senior Phase teaching);</li> <li>• or a B degree plus a PGCE (with specialisation in Senior Phase teaching),</li> <li>• or a Higher Diploma in Education (HDE – NQF level 7) with specialisation in Senior Phase teaching;</li> <li>• or an Advanced Certificate in Education (ACE) (previous NQF level 6) (with specialisation in Senior Phase teaching)</li> <li>• Prospective students must also satisfy the entry requirements for formal studies at SU.</li> </ul> <p><u>Service areas:</u></p> <ul style="list-style-type: none"> <li>▪ All education districts</li> </ul> | Stellenbosch University (SU) | <ul style="list-style-type: none"> <li>• Block sessions during school holidays.</li> <li>• Block sessions conducted at CTLI.</li> <li>• <b><u>Registration &amp; course orientation:</u></b><br/>Mid-April 2019 (TBC)</li> <li>• <b><u>Contact sessions:</u></b><br/><br/><b>Block sessions (school holidays)</b><br/>(i) 01–06 July 2019 (six days)<br/>(ii) 25–27 September 2019 (three days)</li> <li>• <b><u>Telematics/streaming sessions:</u></b><br/><br/>To be announced</li> <li>• <b><u>Assessment:</u></b><br/><br/>Will be made available by SU.</li> </ul> |



**Application for study bursary**

Directorate: Cape Teaching and Leadership Institute  
New Nooiensfontein Road, Kuils River  
For Attention: Gavin de Bruyn, Admin Building 2  
Tel: 021 900 5062/35/37

**Closing date: 30 May 2019**

**Course Applied for:** \_\_\_\_\_

**VERY IMPORTANT**

- (i) Incomplete applications will be rejected.
- (ii) Please PRINT.
- (iii) Mark appropriate boxes with an "X".
- (iv) The Principal must ensure that the Circuit Manager signs the application form.

|                                                         |  |                                                |                         |
|---------------------------------------------------------|--|------------------------------------------------|-------------------------|
| <b>1. Identity no.</b>                                  |  | <b>2. Persal no.</b>                           |                         |
| <b>3. Surname</b>                                       |  | <b>4. Race<br/>(For EE/Skills development)</b> | Black                   |
|                                                         |  |                                                | White                   |
|                                                         |  |                                                | Coloured                |
|                                                         |  |                                                | Indian                  |
| <b>5. First names</b>                                   |  | <b>6. Title<br/>Mr, Mrs, Ms</b>                |                         |
| <b>7. Residential and postal address (if different)</b> |  | <b>8. Language</b>                             | <b>9. Date of birth</b> |
|                                                         |  |                                                | ____/____/19____        |
| <b>10. Tel. no. (home)</b>                              |  | Dialling code                                  |                         |
| <b>11. Mobile</b>                                       |  | <b>12. Email</b>                               |                         |

|                                                                            |           |               |                         |                                                  |           |  |
|----------------------------------------------------------------------------|-----------|---------------|-------------------------|--------------------------------------------------|-----------|--|
| <b>13. School where you are employed</b>                                   |           |               |                         |                                                  |           |  |
| <b>14. Work address</b>                                                    |           |               |                         |                                                  |           |  |
| <b>15. Tel. no. (work)</b>                                                 |           | Dialling code |                         |                                                  |           |  |
| <b>16. Fax no.</b>                                                         |           | Dialling code |                         |                                                  |           |  |
| <b>17. Education district</b>                                              |           |               |                         |                                                  |           |  |
| <b>18. Appointment status</b>                                              | Permanent |               | On probation            |                                                  | Temporary |  |
| <b>19. Current Relative Educational Qualification Value (REQV)</b>         |           |               |                         |                                                  |           |  |
| <b>20. Date of first appointment</b>                                       |           |               | <b>21. Current rank</b> |                                                  |           |  |
|                                                                            |           |               |                         |                                                  |           |  |
| <b>22. Date of appointment into current rank</b>                           |           |               |                         | <b>23. No. of years' service in current rank</b> |           |  |
| <b>24. State current subjects and grades that you are teaching</b>         |           | (i) 2018      |                         |                                                  |           |  |
|                                                                            |           |               |                         |                                                  |           |  |
|                                                                            |           |               |                         |                                                  |           |  |
|                                                                            |           | (ii) 2019     |                         |                                                  |           |  |
|                                                                            |           |               |                         |                                                  |           |  |
|                                                                            |           |               |                         |                                                  |           |  |
| <b>25. State number of years teaching current subject and phase</b>        |           |               |                         |                                                  |           |  |
| <b>26. (i) Are / were you in receipt of another bursary in 2018/2019</b>   |           |               | YES                     |                                                  | NO        |  |
| <b>(ii) If "YES", please furnish below.</b>                                |           |               |                         |                                                  |           |  |
| (a) Name of institution                                                    |           |               |                         |                                                  |           |  |
| (b) Nature of obligations                                                  |           |               |                         |                                                  |           |  |
| (c) Obligations already fulfilled?                                         |           | YES           |                         | NO                                               |           |  |
| <b>27. University and other post school-school qualifications</b>          |           |               |                         |                                                  |           |  |
| (i) State Degrees, professional diplomas and certificates already obtained |           |               |                         |                                                  |           |  |
| (ii) Subject/phase of specialisation for ininitial teaching qualification  |           |               |                         |                                                  |           |  |

|                                                                                                                     |            |       |
|---------------------------------------------------------------------------------------------------------------------|------------|-------|
| <b>28. Application 2019</b>                                                                                         |            |       |
| (i) Name of university where course will be followed.                                                               |            |       |
| <b>Only complete sections (ii–vi) if currently busy with studies in 2019 and provide the following information:</b> |            |       |
| (ii) Current year of study                                                                                          |            |       |
| (iii) Minimum remaining duration of course                                                                          |            |       |
| (iv) Student registration number                                                                                    |            |       |
| (v) Have you failed any year of study (for current studies)?                                                        | YES        | NO    |
|                                                                                                                     |            |       |
| (vi) If "Yes", which year of study and when?                                                                        |            |       |
| <b>29. Indication of physical disability</b>                                                                        | YES        | NO    |
| (i) Do you have a physical disability?                                                                              |            |       |
| (ii) If "Yes", state nature of disability<br><hr/> <hr/>                                                            |            |       |
| <b>30. Declaration</b>                                                                                              |            |       |
| I declare that the above information is complete and correct.                                                       |            |       |
| _____                                                                                                               | _____      | _____ |
| Applicant's signature                                                                                               | Print name | Date  |
| <b>31. Declaration by School Principal</b>                                                                          |            |       |
| I declare that the above information is complete and correct.                                                       |            |       |
| _____                                                                                                               | _____      | _____ |
| School Principal's signature                                                                                        | Print name | Date  |
| <b>32. Endorsement by Circuit Manager</b>                                                                           |            |       |
| I hereby endorse and recommend the application of this applicant.                                                   |            |       |
| _____                                                                                                               | _____      | _____ |
| Circuit Manager's signature                                                                                         | Print name | Date  |





**AGREEMENT FOR COMPLETION OF COURSE: PART-TIME BURSARY SCHEME: TEACHERS**

**NAME OF COURSE:** \_\_\_\_\_

**UNDERTAKING:**

1. (a) Whereas I, the undersigned, \_\_\_\_\_, (full name) Persal No. \_\_\_\_\_, ID No. \_\_\_\_\_,

a teacher in the employ of the Western Cape Education Department (WCED) and providing my services at a school called

\_\_\_\_\_

am desirous of taking this part-time programme over the prescribed two-year period; and

- (b) whereas I must, for the aforementioned purpose, complete all the assignments and tasks required by the programme and attend contact sessions over weekends and/or school holidays, as arranged by the training institution; and
- (c) whereas the WCED will, from state funds, pay on my behalf such tuition fees, which the training institution may charge for the course for the prescribed duration.

2. I therefore undertake to:

- (a) commence the course on the prescribed date;
- (b) take the course part-time while I am in the service of the WCED;
- (c) complete the course successfully within the prescribed period;
- (d) furnish the Head of Education (HoD) at the commencement of the course with satisfactory proof of my enrolment for the course;
- (e) after I have complied with all the requirements of the course, immediately continue to serve the WCED for a continuous period of at least two years; and

Please initial [.....]

(f) continue to teach the phase or subject of which I have through this qualification programme for a period of three years.

3. I understand and accept that I shall be obliged to repeat and complete successfully at my own expense any modules of the course which I may have outstanding at the end of the prescribed two-year period and that, if I do not immediately continue my studies, except where the WCED has granted me a postponement in writing, I shall be deemed to have abandoned the course.

4. Should I fail to comply with the conditions contained in this agreement, I agree to repay to the WCED, immediately at the time of my non-compliance with such conditions, the total amount of the tuition fees paid on my behalf by the WCED, plus the interest as calculated by the WCED's Directorate: Financial Accounting.

5. I elect as my domicilium citandi (permanent address) and for the purposes of any notice, the following address in South Africa:

\_\_\_\_\_  
\_\_\_\_\_

Signed at \_\_\_\_\_ this day \_\_\_\_\_ of \_\_\_\_\_ 201\_

(Place) (Day) (Month)

**APPLICANT:**

\_\_\_\_\_  
(Signature) (Print name) DATE: \_\_\_\_\_

**PRINCIPAL:**

\_\_\_\_\_  
(Signature) (Print name) DATE: \_\_\_\_\_

Please initial [.....]

**FOR OFFICIAL USE ONLY:**

**ON BEHALF OF THE WESTERN CAPE EDUCATION DEPARTMENT:**

\_\_\_\_\_ DATE: \_\_\_\_\_  
(Signature) (Print name)

**WITNESS:**

\_\_\_\_\_ DATE: \_\_\_\_\_  
(Signature) (Print name)

Please initial [...]