



Isalathiso: 20190109-84
Inombolo yefayili: 12/16/5/2/1
Imibuzo: GC de Bruyn/JC Titus

INGcaciso eMfutshane yeCandelo i-Cape Teaching and Leadership Institute: 0001/2019

Iya: KumaSekela Balawuli-Jikelele, kuBalawuli abaziiNtloko, kuBalawuli (kwaNdlunkulu nakwii-ofisi zezithili), kwiiNtloko zoKunika iNkxaso kwiKharityhulam, kwiiNtloko zoLawulo noKuphathwa kwamaZiko, kwiiNtloko zoKunika iNkxaso kwiMfundo eneeMfundo eziZodwa, kuBaphathi beeSekethe, kuBacebisi ngeZifundo nakwiiNqununu zezikolo zikarhulumente eziqhelekileyo

Isihloko: libhasari zika-2019 zoPhuhliso lwezoMsebenzi oluQhubekayo (Continuing Professional Development) loofitshala abasenkonzweni

1. ISebe leMfundo leNtshona Koloni (WCED) lichulumancile ukwazisa ukuba **iibhasari eziyi-100** ziya kufumaneka kootitshala abasenkonzweni ngonyaka wesikolo ka-2019 ukufundela ezi ziqinisekiso zemfundo zipheleleyo zilandelayo:

	Ikhosi	INqanaba leNQF	Iziko
i	I-Advanced Certificate in Intermediate Phase Teaching (ACT IP)	6 likhredithi ziyi-120	IYunivesithi yaseKapa (UCT)
ii	I-Advanced Diploma in Education in Intermediate Phase Mathematics Teaching	7 likhredithi ziyi-120	IYunivesithi yaseStellenbosch (SU)

2. Oofitshala abazalisekisa ezi khayitheriya zilandelayo banokwenza izicelo zeebhasari:

	Ikhosi	Iimfuno ezingumlinganiselo osezantsi
i	I-Advanced Certificate in Intermediate Phase Teaching (ACT IP)	<ul style="list-style-type: none"> • Oofitshala abanesiqinisekiso sokufundisa esisesikweni kwi-Relative Educational Value (REQV) 13 (M+3) okanye ngaphezulu; • Oofitshala ngoku abafundisa iSigaba esiPhakathi abangenaziqinisekiso ezisesikweni;

		<ul style="list-style-type: none"> • Abafundi ekulindeleke bafundele ubutitshala mababe neminyaka emithathu evunyiweyo yamava okufundisa. • Abafundi ekulindeleke ukuba bafundele ubutitshala kufuneka kwakhona bazaneze iimfuno zokwamkelwa kwizifundo ezisesikweni eUCT.
ii	<i>I-Advanced Diploma in Education in Intermediate Phase Mathematics Teaching</i>	<ul style="list-style-type: none"> • Isidanga se-B Ed (sobungcali kwi-<i>Intermediate Phase Mathematics teaching</i>); okanye • Isidanga i-B degree ne-<i>Postgraduate Certificate in Education (PGCE)</i> (nobungcali kwi-<i>Intermediate Phase Mathematics teaching</i>), okanye • <i>i-Higher Diploma in Education (HDE – NQF level 7)</i> nobungcali kwi-<i>Intermediate Phase Mathematics teaching</i>; okanye • <i>I-Advanced Certificate in Education (ACE)</i> (eyayisaziwa njengeNQF level 6) (nobungcali kwi-<i>Intermediate Phase Mathematics teaching</i>). • Abafundi ekulindeleke bafundele ubutitshala kufuneka kwakhona bazaneze iimfuno zokwamkelwa kwizifundo ezisesikweni e-SU.

3. Kuphela ngootitshala abakula macandelo akhankanywe ngentla ekuvumelekileyo ukwenza isicelo.
4. Izicelo ziya kuqwalaselwa ngokuxhomekeke ekubeni umenzi-sicelo ngamnye uhlangabezane nazo zonke ezi mfuno zilandelayo:
 - (i) Makabe ngoqeshwe **isigxina yiWCED**.
 - (ii) Makahlangabezane nazo iimfuno zokwamkelwa zeyunivesithi echaphazelekayo (jonga isiHlomelo A).

- (iii) **Akufunekanga** babe ngabafumana enye ibhasari karhulumente okanye nayiphi na enye ibhasari.
 - (iv) **Akufunekanga** ukuba babe babhalise kuyo nayiphi enye iyunivesithi xa besenza isicelo okanye xa bebhalisa.
 - (v) Ukuzibophelela kwenqununu yesikolo ekubeni umenzi-sicelo uya kuhlala kwisigaba okanye kwisifundo esifanelekileyo kangangeminyaka emibini yezifundo zakhe nakwiminyaka emithathu esakube efumene isiqinisekiso semfundo.
5. Zombini iiprogram zeziqinisekiso zezifundo i-*Advanced Certificate in Teaching (ACT)* kunye ne-*Advanced Diploma in Education (ADE)* ziya kwenziwa emva kweeyure zomsebenzi (*part-time basis*) kwisithuba seminyaka emibini, ukususela ngoJanuwari 2019 ukuya kuDisemba 2020. Umsebenzi wesifundo (*course work*) uya kubandakanya izifundo ngezoqhagamshelwano (*network education*), kwakunye neeseshoni zokuhlolwa ngethuba leeholide zesikolo. (IsiHlomelo A.)
 6. Ibhasari nganye enikiweyo iya kuhlalwa iimali zokubhalisa nezezifundo.
 7. Indawo yokulala ukulungiselela iiseshoni zokuhlolwa (*contact sessions*) apho kufanelekileyo ziya kulungiselelwa yiWCED yaye ziya kunikwa ootitshala abahamba besuka kwiindawo zasemaphandleni. Indawo yokulala yeeseshoni zeentsuku ezininzi (*block sessions*) kunye neeseshoni zangoMgqibelo ziya kuba seCape Teaching and Leadership Institute (CTLI).
 8. Apho kufanelekileyo, iindleko zothutho ukuya nokubuya kwindawo yoqeqesho ziya kuhlalwa yiWCED, ukuba ngaba abatyunjwa abaphumeleleyo basuka kwidolophu enye okanye babelana ngezithuthi.
 9. Abenzi-sicelo abaphumeleleyo baya kujongana neendleko zezixhobo zokuncedisa ukufunda (*learning support material*) zabo apho kufanelekileyo.
 10. Ootitshala abanqwenela ukufumana ingqwalaselo yokuba bafunde kunye neebhasari ezahlukeneyo bayacelwa ukuba bazalise iifom zesiHlomelo B eziqhotyoshelweyo bazingenise zombini, ngokudlula kwiinqununu, unqandlulanga owe-**31 Januwari 2019**:

Kwingqwalaselo ka-: Mr GC de Bruyn
 Directorate: Cape Teaching and Leadership Institute
 Western Cape Education Department
 Private Bag X14
 Kuils River
 7579

11. Izicelo eziziswa ngesandla ziya kwamkelwa kwakhona zize zifakwe ebhokisini ephawulwe, "Teacher Development", kwifoya ye-Admin 2 Building kwiCandelo i-Cape Teaching and Leadership Institute, e-Nooiensefontein Road, e-Kuils River.

12. Ezi fom zesicelo ziqhotyoshelwe kule ngcaciso imfutshane (kwisiHlomelo B).
13. **Kucelwa uqaphele ukuba:**
- **izicelo ezingagqitywanga okanye ezibhalwe ngokungafundekiyo azisayi kunikwa ngqwalaselo; yaye**
 - **akukho zicelo zithunyelwe ngefeksi ziya kwamkelwa.**
14. Izicelo ezifunyenwe emva komhla wokuvala we-31 Januwari 2019 azisayi kunikwa ngqwalaselo.
15. **Kucelwa uqaphele okulandelayo:**
- Ikhosi **ethandwe nguwe** mayichazwe ngokucacileyo kwifom yesicelo.
 - Iikopi eziqinisekisiweyo zakho zesatifikethi sematriki, zezifundo kunye/okanye zesiqinisekiso semfundo (zeziqinisekiso zemfundo) kunye nesazisi mazingeniswe kunye nesicelo sakho.
 - Isicelo **masisayinwe size sivunywe** (ifom yesicelo esayiniweyo) **ngumenzi-sicelo, yinqununu nomphathi wesekethe wakhe.**
 - Ngaphandle kokuvuma kwenqununu nomphathi wesekethe, isicelo siya kuthathwa njengesingagqibekanga yaye siya kukhiqwa (*disqualified*).
16. Izicelo ziya kubekwa phambili ngokobaluleko yaye iingcebiso ziya kuthunyelwa kwiNtloko yeSebe (*HoD*), ngokudlula kwiCandelo *i-Cape Teaching and Leadership Institute*, ukufumana invume.
17. Ngokuzalisa le fom yokuvuma (isiHlomelo C), abenzi-sicelo baya kungena kwimvumelwano esesikweni neWCED yokunika inkonzo ngonyaka ngamnye abafumene ngayo ibhasari, kwanokuthotyelwa kweminye imimiselo ekhankanywe kwimvumelwano.
18. Kucelwa uqinisekise ukuba okukule ngcaciso imfutshane kwaziswa bonke abasebenzi abafundisayo esikolweni sakho ukuze bakuthathele ingqalelo.

ISAYINWE: NGU-PAD BEETS

USEKELA MLAWULI-JIKELELE WOLAWULO LWEKHARITYHULAM NOVAVANYO

UMHLA: 2019-01-15

Annexure A

2019 Bursaries available

i. Advanced Certificate in Teaching Intermediate Phase		50 bursaries available
Requirements and target groups	Higher education institution	Contact sessions arrangements (provisional dates)
<ul style="list-style-type: none"> • Teachers with a three-year (360 credits) teacher's qualification, rated at REQV 13 or REQV 14 and higher. • Teachers in possession of a formal teaching qualification at REQV 13 (M+3) or higher; • Teachers currently in the Intermediate Phase without a formal qualification. <p><u>Service areas:</u></p> <ul style="list-style-type: none"> ▪ All districts 	University of Cape Town (UCT)	<ul style="list-style-type: none"> • Courses will be conducted mainly on the UCT campus. • Block sessions. • There will also be Saturday sessions. • Five residential contact sessions for rural students depending on student distribution. • <u>Application & orientation</u> 09 February 2019 • <u>Registration & Lecture 1</u> 23 February 2019 • <u>Contact sessions:</u> <ul style="list-style-type: none"> (i) 25–29 March 2019 (five days) (ii) 01–05 July 2019 (five days) (iii) 25–28 September 2019 (four days) (iv) 26 October 2019 (tutorial) • <u>Saturday contact sessions:</u> <ul style="list-style-type: none"> (i) 09 March 2019 (ii) 06 April 2019 (iii) 11 May 2019 (iv) 25 May 2019 (v) 27 July 2019 (vi) 24 August 2019 (vii) 07 September 2019 (viii) 05 October 2019 • <u>Residential sessions for rural students</u> <ul style="list-style-type: none"> (i) 18 May 2019 (ii) 08 June 2019

		<ul style="list-style-type: none"> (iii) 03 August 2019 (iv) 14 September 2019 (v) 12 October 2019 ➤ Residential venues will be as per student distribution (outside of 250 km radius from UCT). <ul style="list-style-type: none"> • Examination dates: <ul style="list-style-type: none"> (i) 25 October 2019 (ii) 29 October 2019 (iii) 31 October 2019 <p>*Order in which courses will be offered may change, subject to final decision. Students will be advised.</p>
ii. Advanced Diploma in Education in Intermediate Phase Mathematics Teaching		50 bursaries available
Requirements and target groups	Higher education institution	Contact sessions arrangements (Provisional dates)
<ul style="list-style-type: none"> • Teachers in possession of a formal teaching qualification at REQV 14 (M+4) or higher. • A B Ed degree (with specialisation in Intermediate Phase Mathematics teaching); • or a B degree plus a PGCE (with specialisation in Intermediate Phase Mathematics teaching), • or a Higher Diploma in Education (HDE – NQF level 7) with specialisation in Intermediate Phase Mathematics teaching; • or an Advanced Certificate in Education (ACE) (previous 	Stellenbosch University (SU)	<ul style="list-style-type: none"> • Block sessions during school holidays. • Block sessions conducted at CTLI. • Registration & course orientation: 16 February 2019 • Contact sessions: Block sessions (school holidays) <ul style="list-style-type: none"> (i) 25–30 March 2019 (six days) (ii) 01–06 July 2019 (six days) (iii) 25–27 September 2019 (three days) • Telematics/streaming sessions: To be announced • Assessment:

<p>NQF level 6) (with specialisation in Intermediate Phase Mathematics teaching)</p> <ul style="list-style-type: none">• Prospective students must also satisfy the entry requirements for formal studies at SU. <p><u>Service areas:</u></p> <ul style="list-style-type: none">▪ All education districts		<p>Will be made available by SU.</p>
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Application for study bursary

Directorate: Cape Teaching and Leadership Institute
New Nooiensfontein Road, Kuils River
For Attention: Gavin de Bruyn, Admin Building 2
Tel: 021 900 5062/35/37

Closing date: 31 January 2019

Course Applied for: _____

VERY IMPORTANT

- (i) Incomplete applications will be rejected.
- (ii) Please PRINT.
- (iii) Mark appropriate boxes with an "X".
- (iv) The Principal must ensure that the Circuit Manager signs the application form.

1. Identity no.		2. Persal no.	
3. Surname		4. Race (For EE/Skills development)	Black
			White
			Coloured
			Indian
5. First names		6. Title Mr, Mrs, Ms	
7. Residential and postal address (if different)		8. Language	9. Date of birth
			____/____/19____
10. Tel. no. (home)		Dialling code	
11. Mobile		12. Email	

13. School where you are employed							
14. Work address							
15. Tel. no. (work)				Dialling code			
16. Fax no.				Dialling code			
17. Education district							
18. Appointment status		Permanent		On probation		Temporary	
19. Current Relative Educational Qualification Value (REQV)							
20. Date of first appointment				21. Current rank			
22. Date of appointment into current rank						23. No. of years' service in current rank	
24. State current subjects and grades that you are teaching		(i) 2018					
		(ii) 2019					
25. State number of years teaching current subject and phase							
26. (i) Are / were you in receipt of another bursary in 2017/2018/				YES		NO	
(ii) If "YES", please furnish below.							
(a) Name of institution							
(b) Nature of obligations							
(c) Obligations already fulfilled?		YES				NO	
27. University and other post school-school qualifications							
(i) State Degrees, professional diplomas and certificates already obtained							
(ii) Subject/phase of specialisation for initial teaching qualification							

28. Application 2019

(i) Name of university where course will be followed.

Only complete sections (ii–vi) if currently busy with studies in 2018 and provide the following information:

(ii) Current year of study

(iii) Minimum remaining duration of course

(iv) Student registration number

(v) Have you failed any year of study (for current studies)?

YES

NO

(vi) If "Yes", which year of study and when?

29. Indication of physical disability

YES

NO

(i) Do you have a physical disability?

(ii) If "Yes", state nature of disability

30. Declaration

I declare that the above information is complete and correct.

Applicant's signature_____
Print name_____
Date**31. Declaration by School Principal**

I declare that the above information is complete and correct.

School Principal's signature_____
Print name_____
Date**32. Endorsement by Circuit Manager**

I hereby endorse and recommend the application of this applicant.

Circuit Manager's signature_____
Print name_____
Date



AGREEMENT FOR COMPLETION OF COURSE: PART-TIME BURSARY SCHEME: TEACHERS

NAME OF COURSE: _____

UNDERTAKING:

1. (a) Whereas I, the undersigned, _____, (full name) Persal No. _____, ID No. _____,

a teacher in the employ of the Western Cape Education Department (WCED) and providing my services at a school called

_____.

am desirous of taking this part-time programme over the prescribed two-year period; and

- (b) whereas I must, for the aforementioned purpose, complete all the assignments and tasks required by the programme and attend contact sessions over weekends and/or school holidays, as arranged by the training institution; and
- (c) whereas the WCED will, from state funds, pay on my behalf such tuition fees, which the training institution may charge for the course for the prescribed duration.

2. I therefore undertake to:

- (a) commence the course on the prescribed date;
- (b) take the course part-time while I am in the service of the WCED;
- (c) complete the course successfully within the prescribed period;
- (d) furnish the Head of Education (HoD) at the commencement of the course with satisfactory proof of my enrolment for the course;
- (e) after I have complied with all the requirements of the course, immediately continue to serve the WCED for a continuous period of at least two years; and

(f) continue to teach the phase or subject of which I have through this qualification programme for a period of three years.

3. I understand and accept that I shall be obliged to repeat and complete successfully at my own expense any modules of the course which I may have outstanding at the end of the prescribed two-year period and that, if I do not immediately continue my studies, except where the WCED has granted me a postponement in writing, I shall be deemed to have abandoned the course.

4. Should I fail to comply with the conditions contained in this agreement, I agree to repay to the WCED, immediately at the time of my non-compliance with such conditions, the total amount of the tuition fees paid on my behalf by the WCED, plus the interest as calculated by the WCED's Directorate: Financial Accounting.

5. I elect as my domicilium citandi (permanent address) and for the purposes of any notice, the following address in South Africa:

Signed at _____ this day _____ of _____ 201__
(Place) (Day) (Month)

APPLICANT:

(Signature) (Print name) DATE: _____

PRINCIPAL:

(Signature) (Print name) DATE: _____

FOR OFFICIAL USE ONLY:

ON BEHALF OF THE WESTERN CAPE EDUCATION DEPARTMENT:

(Signature)

(Print name)

DATE: _____

WITNESS:

(Signature)

(Print name)

DATE: _____