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Enquiries: HA Brand

Curriculum and Assessment Management Minute: 0001/2019

To: Deputy Directors-General, Chief Directors, Directors, Deputy Directors (Head Office and district offices), Heads: Curriculum Support, Heads: Learner Support, Circuit Managers, Chief Education Specialists, Deputy Chief Education Specialists and Principals

Subject: Die Burger Youth Leadership Conference 06–12 December 2019

1. *Die Burger* newspaper, in cooperation with the Western Cape Education Department (WCED), will again present the **61st Annual Youth Leadership Conference from 06–12 December 2019** in Cape Town.
2. Schools are invited to nominate the elected chairperson and/or vice-chairperson of the Representative Council of Learners for 2020 for participation in this very enriching experience. Fifty youth leaders will be given the opportunity to attend. Selection criteria are included in the application form.
3. The medium of the conference is Afrikaans (the language of *Die Burger* newspaper), and all presentations will be done in Afrikaans. Candidates from all language groups will however be considered for selection if they have a sound understanding of Afrikaans.
4. Selected leaders will be expected to attend the conference for the full duration from Friday, 06 December to Thursday, 12 December 2019. Leaders can, however, unfortunately not be excused for school or personal commitments during this period.
5. The attached documentation will serve as the nomination form and should be completed in full. Schools are welcome to submit any additional and appropriate information in support of the nomination.
6. **Completed nomination forms** must be submitted to Rosemary Swartz via email at Rosemary.Swartz@westerncape.gov.za by **15 October 2019**.

7. Please take note of the following important dates:
 - Closing of nominations: 15 October 2019
 - Final selection process: 22 October 2019
 - Confirmation of selected group in newspaper: 26 October 2019
8. Schools are welcome to address any enquiries regarding the conference to the **Conference Chairperson, Mr Barry Volschenk on cellphone no. 082 376 4794.**
9. Principals are kindly requested to bring this minute to the attention of all the teachers concerned.
10. Your support for this project will be appreciated.

SIGNED: PAD BEETS

DEPUTY DIRECTOR-GENERAL: CURRICULUM AND ASSESSMENT MANAGEMENT

DATE: 2019-09-10



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Kaapstad, 8001
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DIE BURGER'S 61st YOUTH LEADERSHIP CONFERENCE

06 TO 12 DECEMBER 2019

NAME OF CANDIDATE: _____

GENDER: _____

NAME OF SCHOOL: _____

REQUIREMENTS:

Section A – must be completed by the Representative Council of Learners liaison teacher or the principal (with input from subject teachers and/or the class teacher).

Section B – must be completed by the principal (with input from subject teachers and/or the class teacher).

Section C – must be completed by the principal and staff.

Only youth leaders who will be in Grade 12 in 2020, and who have been elected to the Representative Council of Learners, may be considered.
Should the school not have established the abovementioned council yet, the traditional head boy and head girl may be considered.

GENERAL INFORMATION

The following characteristics should be considered during the nomination of a youth leader:

- Proven leadership
- A wide range of interests and skills
- Communication skills

SECTION A (REPORT COMPLETED BY THE LIAISON TEACHER/PRINCIPAL)

(with input from subject teachers and/or class teacher)

1.1 **PROVINCE** – INDICATE THE RELEVANT PROVINCE WITH AN

NORTHERN CAPE	<input type="checkbox"/>	EASTERN CAPE	<input type="checkbox"/>	WESTERN CAPE	<input type="checkbox"/>
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1.2 **SCHOOL INFORMATION**

NAME OF SCHOOL: _____

SCHOOL ADDRESS: _____

TELEPHONE: (____) _____ FAX NUMBER: (____) _____

SCHOOL EMAIL ADDRESS: _____

NUMBER OF LEARNERS IN GRADE 11: _____

CONTACT NUMBER DURING THE CONFERENCE PERIOD :

Principal: _____

Responsible Teacher ; _____

1.3 **CANDIDATE INFORMATION**

SURNAME OF CANDIDATE: _____ HOME LANGUAGE: _____

FIRST NAMES: _____

PREFERRED NAME: _____ CELLPHONE NUMBER: _____

DATE OF BIRTH: _____ EMAIL ADDRESS: _____

1.4 **PARENTS OR GUARDIANS OF CANDIDATE**

INITIALS AND SURNAME: (MOTHER/GUARDIAN) _____

(FATHER/GUARDIAN) _____

CELLPHONE NUMBERS: (MOTHER/GUARDIAN) _____

(FATHER/GUARDIAN) _____

EMAIL ADDRESS: (MOTHER/GUARDIAN) _____

(FATHER/GUARDIAN) _____

2. CANDIDATE'S ABILITIES, LEADERSHIP CHARACTERISTICS AND ACTIVITIES

2.1 ACADEMICALLY

PERCENTAGE IN THE DIFFERENT SUBJECTS: JUNE EXAMINATION GRADE 11

SUBJECT	PERCENTAGE (NOT SYMBOL)

AVERAGE PERCENTAGE: _____

2.2 LEADERSHIP POSITIONS HELD WITH REGARD TO

SCHOOL:

SPORT:

CULTURE:

**OUTSIDE SCHOOL
CONTEXT:**

2.3 ACTIVE PARTICIPATION IN GROUP ACTIVITIES AND CANDIDATE INVOLVEMENT
(PLEASE INDICATE THE ACTIVITY AS WELL AS THE PERFORMANCE LEVEL)

ACADEMIC FIELD:
[e.g. Olympiads,
expos, etc.]

SPORT FIELD:

CULTURAL FIELD:

**OUTSIDE SCHOOL
CONTEXT:**

2.4 CONFERENCES/SEMINARS/WORKSHOPS ATTENDED [PAST TWO YEARS]

SECTION B [REPORT COMPLETED BY THE PRINCIPAL] – [INDICATE IN THE RELEVANT BLOCK]
 (with input from subject teachers and/or class teacher)

1. PERSONALITY TRAITS

1.1

NEATNESS AND ORGANISATION	Both person and work immaculate. Organised personality	Personal neatness and good organisational skills	Neat and satisfactory personal organisational skills	Neat and reasonably organised, but has shortcomings	Weaknesses in respect of organisational skills and neatness
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SHORTLY MOTIVATE: _____

1.2

SELF-CONTROL	Calming influence and always composed	Composed under all circumstances	Composed under most circumstances	Composed under normal circumstances	Easily loses self-control
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SHORTLY MOTIVATE: _____

1.3

SELF-CONFIDENCE	Influences others through strong self-confidence	Always has strong self-confidence	Strong in most circumstances	Self-confident under normal circumstances	Sometimes unsure
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SHORTLY MOTIVATE: _____

1.4

COOPERATION AND LOYALTY	Steadfast and loyal under any circumstances	Positively empathetic	Empathetic	No problems	Occasional problems
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SHORTLY MOTIVATE: _____

1.5

RELIABILITY AND RESPONSIBILITY	Unimpeachable integrity	Has proven that he/she can be trusted	Always reliable	Usually reliable	Occasionally unreliable
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SHORTLY MOTIVATE: _____

1.6

PERSEVERANCE	Never questioning	Mainly positively determined	Positively determined	Normal worker	Loses resolve
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SHORTLY MOTIVATE:

1.7

INDEPENDENCE	Under all circumstances	Mature	Without supervision	Under supervision	Has shortcomings
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SHORTLY MOTIVATE:

1.8

CREATIVITY AND INITIATIVE	Particularly creative thoughts and functions with entrepreneurial spirit	Usually works creatively and applies initiative	Occasionally shows initiative and imagination	Works well but without imagination	Little imagination
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SHORTLY MOTIVATE:

2. COMMUNICATION SKILLS

YES	NO
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IF YES, GIVE MORE INFORMATION:

SECTION C (REPORT COMPLETED BY PRINCIPAL AND STAFF)

GENERAL LEADERSHIP	Strong, recognised and successful leader – higher than school level as well	Dynamic and successful leader at school level	Does his/her best as leader	Chosen and willing but does not meet expectations	Does not have the support of friends
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SHORTLY MOTIVATE:

OVERALL IMPRESSION AND RECOMMENDATION	Extremely suitable	Very suitable	Above average	Suitable	Unsure
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(PLEASE MOTIVATE THIS RECOMMENDATION, ESPECIALLY DUE TO THE HIGH EXPECTATIONS SET FOR CANDIDATES.)

Please indicate how many candidates from your school have been nominated for the conference:

Please indicate if you would recommend this candidate over the other candidate:

YES	NO
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PRINCIPAL

NAME: _____ SIGNATURE: _____

DATE: _____