Reference: 20181108-8358
File no.: 12/2/13/6
Enquiries: I Teladia

Curriculum GET Minute: DCG 0018/2018

To: Deputy Directors-General, Chief Directors, Directors, Deputy Directors (Head Office and district offices), Heads: Curriculum Support, Heads: Learning Support, Heads: Management and Governance, Circuit Managers, Chief Education Specialists, Deputy Chief Education Specialists and Principals of secondary schools

Subject: Delivery of booklets – *Transition from Grade 9 to Grade 10: Tips for Success*

1. The Western Cape Education Department has prepared the booklets, *Transition from Grade 9 to Grade 10: Tips for Success*, for each of the Western Cape's Grade 9 learners to assist them with their subject choices for Grade 10. The booklet provides study tips, examination tips, tips for success, tips on goal-setting and other useful information.

2. The booklets will be delivered by district officials to all ordinary public schools with Grade 9 learners.

3. The booklet should be presented to each Grade 9 learner as soon as it is received.

4. Should the number of booklets delivered to the school be incorrect, please contact your district office. Excess booklets must be returned to the district office.

5. In order for these booklets to have the desired effect of assisting learners with their subject choices and examination preparations, **it is strongly recommended that teachers mediate the content of the booklet with their Grade 9 classes** and encourage learners to read and use it.

6. Principals are kindly requested to bring the contents of this minute to the attention of all members of staff.

SIGNED: PAD BEETS
DEPUTY DIRECTOR-GENERAL: CURRICULUM & ASSESSMENT MANAGEMENT
DATE: 2018-12-10