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12/2/10/3
Enquiries: C Adriaans

Knowledge and Information Management Minute: 0005/2017

To: Chief Directors, Directors (Head Office and district offices), Circuit Managers and Principals of ordinary public and independent schools

Subject: Addendum to Knowledge and Information Management Minute 0003/2017: WCED Annual Survey for ordinary public and independent schools

1. This minute serves to inform schools of additional information required for the Western Cape Education Department (WCED) Annual School Survey and should be read in conjunction with Knowledge and Information Management Minute 0003/2017.
2. The eLearning and After School Game Changer programmes require baseline information which will assist in assessing the efficacy of interventions at all schools.
3. In order to collect this information, provision has been made for two additional CEMIS screens, which will be available from **10 April 2017** for completion.
4. Kindly ensure that this information is captured and signed off by **30 April 2017**.
5. Should you experience any difficulties completing this section of the survey kindly liaise with the district officials listed below:

DISTRICT	DISTRICT CEMIS ADMINISTRATOR	TELEPHONE NO.	EMAIL
Cape Winelands	Kevin Van Eeden	023 348 0635	kevin.vaneeden@westerncape.gov.za
Eden and Central Karoo	Yvonne Ngwane Ayabulela Pinzie	044 803 8352 044 803 8353	yvonne.ngwane@westerncape.gov.za ayabulela.pinzie@westerncape.gov.za
Metro Central	Anita McGrath Tercia Southgate	021 514 6751 021 514 6737	anita.mcgrath@westerncape.gov.za tercia.southgate@westerncape.gov.za
Metro East	Buseka Ndinisa Thembeke Dlamini	021 900 7181 021 900 7180	buseka.ndinisa@westerncape.gov.za thembeke.dlamini@westerncape.gov.za
Metro North	Anecia Conradie	021 938 3052 021 938 3101	anecia.conradie@westerncape.gov.za
Metro South	Anastasia Rose Sive Jara	021 370 2120 021 370 2106	anastasia.rose@westerncape.gov.za sive.jara@westerncape.gov.za

Overberg	Japie Bailey	028 214 7300	japie.bailey@westerncape.gov.za
West Coast	Mervan Davids	021 860 1596	mervan.davids@westerncape.gov.za

6. The WCED appreciates your cooperation in ensuring the accuracy and timeous completion of the required information.

SIGNED: AH LEWIS

ACTING DEPUTY DIRECTOR-GENERAL: EDUCATION PLANNING

DATE: 2017-03-31