



Reference: 20171031-6336
13/1/1
Enquiries: M Ludick

Examinations Administration Minute: 0009/2017

To: Deputy Directors-General; Chief Directors; Directors (Head Office and district offices); Deputy Directors; Chief Education Specialists; Managers: Curriculum Support; Circuit Managers; Managers: Strategic Information, Governance and People Management; Deputy Chief Education Specialists; Assessment Coordinators and Heads of public and independent schools which prepare learners for the National Senior Certificate examination

Subject: Announcement of the 2017 National Senior Certificate (NSC) examination results

1. In order to enable principals to make the necessary arrangements to collect and check the above results, the following **information and dates** are provided. Kindly note that these dates and times are tentative and that any changes to the arrangements will be communicated to you. District offices will be kept fully informed.
 - 1.1 Friday, 05 January 2018 at 08:00 Principals and centre managers (or the delegated members of staff) obtain results at district offices.
 - 1.2 Principals and centre managers (or their delegated members of staff) are given 4 hours to check the results for any obvious errors. These errors must be reported to the Directorate: Examinations Administration at telephone numbers 021 467 2514 / 2924 / 2934 / 2246.
 - 1.3 Friday, 05 January 2018 at 12:00 Results may be given to candidates at their respective schools and centres.

- 1.4 **Please note: No results may be made known to candidates and no information in this regard may be given to the press before 12:00 on 05 January 2018.**

The original statement of results for each candidate will be included in the results pack issued to each school and centre. Schools must inform candidates and parents that they will no longer receive their results in the post.

- 1.5 Friday, 05 January 2018 at 14:00 Results are available on the WCED website:
<https://wcedonline.westerncape.gov.za>

Candidates will have to enter their **examination number** and **identity number** in order to view their individual results on the WCED website.

- 1.6 Saturday, 06 January 2018 at 06:00 Results are published in the press.
- 1.7 Monday, 15 January 2018 after 12:00 Statements of Results not collected by schools/centres, will be posted to them by the district offices.
- 1.8 Thursday, 11 January 2018 at 10:00 NSC Awards Ceremony takes place at Leeuwenhof.

2. The Department must be informed of the arrangements made by schools and centres for the collection of their results. Principals and centre managers are requested to complete the attached form and send it to the appropriate District Director by 01 December 2017.

3. **Support and counselling for candidates who have not passed**

It is of utmost importance that candidates who do not pass the examination are offered support and counselling. These candidates must be informed of the counselling services available. Counselling can be given at the school when candidates receive their results or, if applicable, at the relevant district office, where departmental staff will be available.

If a principal, centre manager or delegated member of staff refers a candidate to a district office, the candidate must be given the telephone number and address of the district office and the district office must be provided with the candidate's details.

As it often happens that candidates who need counselling do not voluntarily seek it, an appeal is made to schools and centres to be sensitive of the emotions of candidates whose expectations have not been realised.

4. Release of information to the media

The media will be interested in obtaining information from schools about candidates who have performed exceptionally well in the National Senior Certificate examinations. Principals, centre managers or the delegated member of staff may provide such information and photographs to the media in consultation with parents.

SIGNED: PAD BEETS

DEPUTY DIRECTOR-GENERAL: CURRICULUM AND ASSESSMENT MANAGEMENT

DATE: 2017-11-06