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Curriculum FET Minute: DCF 0006/2017

To: Deputy Directors-General, Chief Directors, Directors, Chief Education Specialists, Heads: Curriculum Coordination and Advice, Circuit Managers, Heads: IMG Coordination and Advice, Deputy Chief Education Specialists, Assessment Coordinators, Subject Advisers, Heads of institutions with learners from Grades 10 to 12, Subject Heads for Afrikaans and Grade 10 to 12 teachers of Afrikaans

Subject: 2017 LOK Symposium for teachers of Afrikaans Home Language, First and Second Additional Language (Grades 10 to 12)

1. The *Letterkundeondersteuningskomitee (LOK)* extends an invitation to all teachers of Afrikaans for Grade 10, 11 and 12 to the 2017 Symposium that will be held on **Friday, 17 February 2017** from **15:00 to 19:00** and **Saturday, 18 February 2017** from **08:00 to 14:30** at **Stellenbosch University** in Stellenbosch.
2. This year's symposium will be the twentieth LOK symposium to be held. The main aim of the symposium is to support the teaching of literature, but there will also be a focus on other disciplines, such as writing and grammar.
3. The symposium programme will be available on the Western Cape Education Department (WCED) website under Curriculum Development, <http://www.wcedcurriculum.westerncape.gov.za> on 23 January 2017. Click on "FET: Further Education and Training", select "Languages" in the drop-down menu, select "Afrikaans", then click on "Downloads" and select "Onderwysbronne".
4. The registration fee for the 2017 Symposium is **R150,00** for teachers and **R100,00** for full-time learners. Interested persons may deposit this amount into the **Nedbank cheque account** of the LOK, account number **1089131240**. Cheques should be made payable to LOK. Please use the acronym "LOK" and the name of the school as reference when paying your registration fee. Afrikaans subject advisers and the Department of Afrikaans and Nederlands at the University of the Western Cape will be responsible for the administrative and logistical arrangements of the LOK Symposium.

5. Participants may register online via the following link <https://goo.gl/forms/DAairsqHFqgoahHA2> and completing the Google form, or they can complete and fax the attached Annexure A. Proof of payment must be faxed to **Ms Janine Pekeur** of the **University of the Western Cape** at fax no. **021 959 1249** by no later than **03 February 2017**. Ms Pekeur can be contacted on tel. no. **021 959 2112** or via email to lokfeb2015@gmail.com. We remind you to please use the acronym "LOK" and the name of the school as reference.
6. Teachers who travel 50km or more (single trip) to the symposium, will be compensated according to WCED tariffs and procedures. (See Annexures B–D for claim forms). **All** teachers who want to claim for travel are requested to please complete the BAS form (Annexure D) at the bank. Only one vehicle per school may claim for travel.
7. To assist the organisers of the LOK Symposium, teachers are requested to adhere to the due date for registration. No late applications will be accepted.
8. Please bring the contents of this minute to the attention of all concerned.

SIGNED: PAD BEETS

DEPUTY DIRECTOR-GENERAL: CURRICULUM AND ASESMENT MANAGEMENT

DATE: 2017-01-19