



1. Iikhrayitheriya zokuqeshwa kwabaMakishi abaziiNtloko, amaSekela-bamakishi aziintloko neeModareyitha zaNgaphakathi

1.1. Abenzi-sicelo kwisithuba semodareyitha yangaphakathi nesommakishi oyintloko mababe namava okufundisa eminyaka esi-8 ubuncinane yaye babe namava eminyaka emi-5 yokufundisa eso sifundo sichaphazelekayo kwinqanaba leBakala 12.

1.2. Abenzi-sicelo kwisithuba sesekela-mmakishi oyintloko ubuncinane mababe namava eminyaka emi-5 njengommakishi neminyaka emi-2 ubuncinane njengommakishi omkhulu kwisifundo esenzelwa isicelo.

1.3. Kwimeko yabamakishi abaziintloko, kufuneka babe namava njengemodareyitha, njengommakishi oyintloko okanye njengosekela-mmakishi oyintloko kwiminyaka edlulileyo.

1.4. Kwimeko yeemodareyitha zangaphakathi, kufuneka abe namava njengemodareyitha, ummakishi oyintloko kwiminyaka edlulileyo.

1.5. Bonke abenzi-sicelo mababe ngabakhe basifundisa isifundo esichaphazelekayo kwisikolo esibhala uviwo lweNSC ubuncinane iminyaka emi-2 kule minyaka ilandelayo: 2013, 2014, 2015, 2016 no-2017. Kuya kukhethwa kuqala ootitshala abafundisa njengangoku ze-*Curriculum and Assessment Policy Statements (CAPS)* kubaviwa beBakala 12.

2. Iikhrayitheriya zokuqeshwa kwabamakishi

Abenzi-sicelo mababe namava eminyaka emibini yokufundisa eso sifundo sichaphazelekayo kwinqanaba leBakala 12. Kukwafuneka nokuba babe bakhe basifundisa isifundo eso ubuncinane iminyaka emibini kule ilandelayo: 2013, 2014, 2015, 2016 no-2017. Kuya kukhethwa kuqala ootitshala abafundisa njengangoku i-CAPS kubaviwa beBakala 12.

3. Iikhrayitheriya eziqhelekileyo nezisetyenziswa kubo bonke abenzi-sicelo

- 3.1. Bonke abenzi-sicelo mababe namabanga emfundo asemva kweSatifikethi seMatriki eminyaka emithathu namakabandakanye isifundo esifanelekileyo **ubuncinane kwinqanaba lonyaka wesibini, kodwa kukhethwa ukuba ibe linqanaba lonyaka wesithathu.**
- 3.2. Abenzi-sicelo mababe senkonzweni kwiziko elilungiselela abaviwa iimviwo zeNSC.
- 3.3. Aba benzi-sicelo balandelayo **abasayi** kuqatshelwa ukuba bamakishe amaphepha eNSC:
 - 3.3.1. iinqununu zezikolo okanye iinqununu zezikolo ezibambeleyo; yaye
 - 3.3.2. abenzi-sicelo bezifundo ekungenziwa zimvavanyo zobuchule kuzo abaneminyaka engama-65 ubudala okanye abaya kuba besiba neminyaka engama-65 ngethuba lokumakisha.
- 3.4. Abenzi-sicelo sokumakisha iPhapha 1 no-2 lezeMbali kufuneka babe bawafundisile onke amacandelo ekharityhulam yezeMbali.
- 3.5. Ukuqeshwa kweepaneli zabamakishi kuya kuqwalaselwa kwakhona qho ngonyaka ukuqinisekisa ukuba amagosa angabamakishi asazifanele iikhrayitheriya zokuqeshwa.
- 3.6. Iya kupheliswa imvumelwano yengqesho yegosa elingummakishi elingasazifanele iikhrayitheriya zokuqeshwa.
- 3.7. Apho amagosa angabamakishi aqatshelwe njengasebenza ngokunganelisiyo kwiziko lokumakisha okanye ekwenziwe ngethuba lovavanyo lokumakisha kwakhona (*re-mark exercise*) akasayi kuphinda aqeshwe kwakhona njengabamakishi.
- 3.8. Onke amagosa angabamakishi mabangenise kummakishi oyintloko ngosuku lokuqala lokumakisha iimpendulo ezicetyiswayo zephepha lemibuzo (*suggested answers to the question paper*) aqeshelwe ukumakisha lona. I-WCED iya kukurhoxisa ukuqeshwa kummakishi ozayo kwiziko lokumakisha engakhange enze ezo mpendulo zicetyiswayo zephepha lemibuzo yoviwo aqeshelwe ukulimakisha. Le mfundo ingumqathango ayibandakanyi abamakishi Bephepha 3 beemviwo zolwimi. Nakuba kunjalo, aba bamakishi mababe nolwazi nabo ngezi hloko ezivavanywe ephepheni abaqeshelwe ukulimakisha.

- 3.9. Umntu osekhefini ngeli thuba liphambi kokumakisha nangethuba lokumakisha, kuya kuyekiswa ukuqeshwa kwakhe njengemodareyitha, ummakishi oyintloko, usekela-mmakishi oyintloko okanye ummakishi. Umntu othi ekupheleni konyaka abe esekhefini iintsuku ezingaphezu kwezingama-50 naye kuya kuyekiswa ukuqeshwa kwakhe. Oku kusebenza kuzo zonke iindidi zekhefu.
- 3.10. Umntu onelungu losapho elihlala kunye naye, elibhala uviwo lweNSC ngoNovemba 2017 akakufanele ukuqeshwa njengemodareyitha yangaphakathi, ummakishi oyintloko, usekela-mmakishi oyintloko okanye ummakishi oneqhuzu kunyaka athe waba nelungu losapho olubhala iimviwo. Nakuba kunjalo, abantu abalolu hlobo banokwenza isicelo sesithuba sokuba ngummakishi kweso sifundo.
- 3.11. I-WCED liya kukuyekisa ukuqeshwa kwakhe nabani na oqeshiweyo ongayenzi ngokwanelisayo imisebenzi eluxanduva lwakhe ngalo naliphi na ithuba lokumakisha kula mathuba okumakisha akhankanywe ngasentla.



ANNEXURE B

NEW APPLICANTS: APPLICATION FORM FOR MARKING OF THE NOVEMBER 2017 NATIONAL SENIOR CERTIFICATE (NSC) EXAMINATIONS

Please complete in print or mark the appropriate block with an "X" and submit before Friday 19 May 2017

Please note that new applicants will write competency tests in the following subjects: Accounting, Business Studies, Consumer Studies, Economics, English Home Language, Geography, History, Life Sciences, Mathematical Literacy, Mathematics and Physical Sciences, during the dates indicated in the Assessment Management minute at a venue to be identified by your district office.

A. Personal Details

Name of Applicant	Title	Dr	Mr	Mrs	Ms							
Initials												
Surname												
First Name												
Identity Number												
Persal Number												
SACE Number												
Tax Number												
Postal Address												
	Postal Code											
Telephone	Work											
	Home											
	Cell											
	Fax											
Personal E-mail AND Work E-mail Addresses												
Institution where employed												
Current Post: e.g. Deputy Principal, Head of Department, Teacher, Subject Advisor, Senior Curriculum Planner												
If appointed as a marker, will hostel accommodation be needed during marking period?	YES		NO									
MEALS: STANDARD	YES		NO									
HALAAL Only	YES		NO									
VEGETARIAN	YES		NO									
DIETARY PREFERENCE (Indicate nature of preference)	YES		NO									

B. Position

Only **Marker** positions are vacant

Subject					Paper	1	2	3
If applying for a Language, indicate the level of the language. Make an (X) on the applicable level						HL	FAL	SAL
Language(s) in which you are able to mark		ENG		AFR		ENG & AFR		

C. Qualification

Degree (Professional/Academic)	Bachelors	Honours	Masters	Doctorate
Name of Institution				
Year Obtained				
Major Subjects and year level (1 st , 2 nd or 3 rd year level)				

Diploma	
Name of Institution	
Year Obtained	
Major Subjects and year level (1st, 2nd or 3rd year level)	

D. Experience

Teaching in Grade 12 (Please indicate the number of learners taught per year and the average for that subject in the NSC Examination):

Grade 12 SUBJECT (applicable to marking)	Year	No of NSC candidates taught	Average in the NSC examination
	2017		
	2016		
	2015		
	2014		
	2013		

Previous experience as National Senior Certificate Marker (Complete table below):

Year	Position Held	Subject (Level and Paper)
2017		
2016		
2015		
2014		
2013		

E. Declaration

- I certify that the above information is correct and accurate. Should there be any errors or false declarations in this application, the application will be disqualified.
- I am currently teaching / appointed as Subject Adviser or Senior Curriculum Planner and have taught/facilitated the subject applied for at Grade 12 level on a full-time basis for at least two of the five years: 2017, 2016, 2015, 2014 and 2013.

- I acknowledge that the WCED will terminate my appointment contract for marking in the event that I am on leave during the period leading to marking and inclusive thereof and if my absence from work is more than 50 working days in the 2017 academic year.
- I **have/do not have** a relative (delete which is not applicable) (i.e. son, daughter, sister or brother) who is writing the November 2017 NSC examination in the subject I am applying for.
- I **have/do not have** a candidate living with me (delete which is not applicable) who is writing the 2017 NSC examination in the subject I have been appointed for.
- I am competent to mark in English only / Afrikaans only / English and Afrikaans. (delete which is not applicable) (NB - Not applicable to African language papers)
- I have attached certified copies of the following documents to the application: Identity Document, statement of academic record/transcript
- I understand that my appointment, conditions of service and remuneration will be according to the applicable legislation, rules and regulations.
- I will inform The Marking Processes Unit of any change in status (promotion, change of address, telephone, fax, etc), immediately.
- I will abide by all conditions stipulated in Assessment Management Minute Number 0009/2017
- I **have** read, made a study and am competent to mark the following prescribed networks: (applicable to Language Paper 2 markers)

- I have taught and I am competent to mark the following sections of the History Curriculum.
- The following section must be completed by all **History markers**:

<p>I hereby certify that the above information is correct in all aspects.</p> <p>SIGNATURE OF APPLICANT: _____</p> <p>DATE: _____</p>	<p>I hereby certify that the above-mentioned information is correct and that the applicant is a teacher/official who has taught/advised in the subject and paper in Grade 12 for at least two of the five years: 2017, 2016, 2015, 2014 and 2013.</p> <p>PRINCIPAL / DISTRICT DIRECTOR / SUPERVISOR:</p> <p>SIGNATURE: _____</p> <p>NAME IN PRINT: _____</p> <p>POSITION: _____</p> <p>DATE: _____</p> <p>SCHOOL / INSTITUTION'S OFFICIAL STAMP: _____</p>
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The Application Form and supporting documents must be hand-delivered to:

The Head: Education
 For attention: Mr Mark Cameron
 Directorate: Assessment Management
 Western Cape Education Department
 5th Floor, Grand Central Towers
 Lower Parliament Street
 CAPE TOWN 8001

or (preferably) scanned and e-mailed to:
Exam.Marking@westerncape.gov.za
 on or before Friday 19 May 2017.

<p>NB - All new applicants <u>must</u> attach the following supporting documents to their application forms:</p> <ul style="list-style-type: none"> • Curriculum vitae. • Certified copy of identity document. • Certified copy/copies of academic study record(s). • Certified copy/copies of qualification certificate(s). • Proof of registration with the South African Council of Educators (SACE).
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