



**AFFIDAVIT CONFIRMING THAT PUBLIC TRANSPORT (TAXI) WAS USED TO TRAVEL TO ATTEND A COURSE AT THE CAPE TEACHING & LEADERSHIP INSTITUTE**

I, ..... **(full names & surname)**,  
with ID no. ...., residing at .....  
.....  
**(full residential address)** hereby declare that I utilised a Taxi to travel to the .....  
..... **(name of course)**  
intervention from the ..... to the ..... **(dates of course)**  
**(course)** from my home in ..... **(indicate the place)**  
to the Cape Teaching and Leadership Institute (CTLI) situated in New Nooiensfontein Road, Kuils River.

**Daily commuters**

I hereby confirm that an amount of R..... **(indicate the amount in rands)** was spent per single trip per day for a period of ..... days.  
Therefore a total amount of R..... **(indicate the total amount to be reimbursed in rands and cents)** is claimed.

**Hostel guests**

In the event that hostel accommodation was utilised for the duration of the course, I herewith confirm that an amount of R..... **(indicate the amount in rands)** was spent for a return trip to the CTLI.

As a result of receipts not being issued upon payment when using this mode of transport, I, ..... **(full names & surname)**, declare with this affidavit that the amounts and dates reflected above are true and honestly reflect the amount spent by myself on travelling for the entire course period and that these transport costs were not sponsored by my school.

**Signature of course attendee:** ..... **Date:** .....

**Ex officio Commissioner of Oaths**

I certify that the declaration was signed in my presence at Kuils River on: ..... **(date)**  
**Full names and surname of CTLI Coordinator:** .....  
**Signature of CTLI Coordinator:** .....