



WCED 087

**Wes-Kaap Onderwysdepartement  
Western Cape Education Department  
ISebe leMfundo leNtshona Koloni**

**REGISTRATION OF A LEARNER FOR EDUCATION AT HOME**

Separate forms must be completed in respect of each learner for whom application is made.

**1. Phase**

1.1 Mark with an X the phase for which education at home is required:

Foundation Phase (Grades 1-3)

Intermediate Phase (Grades 4-6)

Senior Phase (Grades 7-9)

**NB:** Section 51 of the South African Schools Act, 1996 (Act 84/1996), read with the Policy for the Registration of Learners for Education at Home as published in Government Gazette 20659 of 23 November 1999, stipulates that a parent may apply to the Head of Department for the registration of a learner to receive education **at the learner's own home**. However, a parent of a learner who is no longer of compulsory school-going age or grade (15 years or Grade 9) as contemplated in section 3 of the South African Schools Act, 1996, need no longer apply for registration for education at home.

**2. Personal particulars of parent**

2.1 Surname:

2.2 First names:

2.3 ID-no: 

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2.4 Home Language:

2.5 Postal address:

2.6 Residential address:

2.7 Tel.: Home: (    )  
Work: (    )

2.8 Fax: (    )

2.9 Parent's occupation :

|                                  |  |
|----------------------------------|--|
| 2.10                             | Qualifications, experience and skills:<br><br>_____<br><br>_____<br><br>_____  |
| <b>3. Particulars of learner</b> |  |
| 3.1                              | Surname:   |
| 3.2                              | First names:   |
| 3.3                              | Date of birth:   |
| 3.4                              | Name and address of previous school ( <b>Please attach a copy of the transfer certificate.</b> ):<br><br>_____<br><br>_____<br><br>_____   |
| 3.5                              | Year and grade for which application is being made:    Year <input type="text"/> Grade <input type="text"/>  |
| 3.6                              | Highest grade passed and the year ( <b>Please attach latest report.</b> ):<br>Grade <input type="text"/> Year <input type="text"/>   |
| 3.7                              | Physical disabilities (if any):  |
| 3.8                              | Year and grade of commencement of education at home:<br>Year <input type="text"/> Grade <input type="text"/>   |
| 4.                               | <b>Furnish supporting arguments to substantiate that registration for education at home will be in the interest of the learner and that the learner will benefit from it:</b><br><br>_____<br><br>_____<br><br>_____ |
| 5.                               | <b>Particulars of nearest public school:</b><br><br>_____  |
| <b>NB:</b>                       | The parent must contact the principal of a public school/registered independent school of his or her choice regularly to keep in touch with the latest developments in education.                                    |

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| 6. <b>Particulars of person who will teach the learner at the learner's own home</b>  |
| 6.1 Surname:  |
| 6.2 First names:  |
| 6.3 Qualifications:   |
| 6.4 If unqualified, how much time does he or she have to assist the learner fully?<br>Briefly describe skills or expertise and ability to ensure effective tuition.<br><br><hr/><br><hr/><br><hr/><br><hr/>   |
| 7. <b>Teaching programme:</b><br><br>Please enclose, as a separate annexure, full details of the teaching programme that the learner will be following.   |
| 8. <b>Number of hours' tuition per day:</b> ____hours   |
| 9. <b>Declaration:</b><br><br>I, _____, parent<br>of _____ (name of learner), hereby declare that the<br>information provided is correct and that the learner will receive education at his/her own home.<br><br>Signed _____ (parent)                      Date _____<br><br><b>Please attach certified copies of academic and professional certificates in the case of a qualified educator and a competency certificate/declaration in the case of parents who are not qualified educators, as well as a certified copy of your child's birth certificate.</b><br><br><b>NB: If your application is refused for a reason or reasons other than the fact that the learner will not receive education at his/her own home, you have the right to appeal to the Provincial Minister in writing.</b> |

**FOR DEPARTMENTAL USE ONLY**

10. **Comments and recommendation of circuit manager**

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Signature

\_\_\_\_\_  
Date

11. **Comments and recommendation of senior circuit manager**

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Signature

\_\_\_\_\_  
Date

**NB: Circuit managers are expected to visit an applicant's home physically in order to determine the suitability thereof for education at home. Furthermore, the attention of circuit managers/senior circuit managers is drawn to section 51(1) of the South African Schools Act. You must therefore ensure that this provision of the aforementioned Act is complied with and that the learner will indeed receive education at his/her own home before you recommend this application for education at home. You are also referred to paragraphs 3.4, 3.6, 7 and 9 of this application form and must please ensure that all the necessary documents, as requested, are attached to this form before you forward the application form to Head Office.**

12. **Comments and recommendation of EMDC Director**

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

EMDC: \_\_\_\_\_