



REPORT ON THE OUTCOME OF THE PROGRESSION/PROMOTION APPEAL 20.../20...

| | |
|---|--|
| APPEAL NUMBER (for district use) | |
| SCHOOL | |
| CIRCUIT | |
| SURNAME AND NAME OF LEARNER | |
| GRADE | |
| DATE OF COMPLETION | |

| | | |
|---|--|--|
| A. BACKGROUND: Parent motivation | | |
| | | |

| B. REPORT SUMMARY: List subjects not meeting the progression guidelines/promotion requirements | | |
|---|-------------------------|-------------------------|
| Subject | Percentage (%) required | Percentage (%) obtained |
| | | |
| | | |
| | | |

| | | |
|---|--|--|
| C. RESPONSE FROM SCHOOL: Principal motivation (according to part b on appeal form) | | |
| | | |

*** DOCUMENTS TO BE PRESENTED**

| D. EVIDENCE & PROCESSES | | Y | N | COMMENTS |
|-------------------------|--|---|---|----------|
| 1. | Copy of schedule and Terms 1–4 report for the learner | | | |
| 2. | Copy of learner's report | | | |
| 3. | All learner evidence of assessment included (indicate tasks that are outstanding) | | | |
| 4. | Master copies of all Formal Assessment Tasks (FATs) and marking guidelines | | | |
| 5. | All FATs administered according to the programme of assessment | | | |
| 6. | Evidence of (recorded) interventions | | | |
| 7. | All FATs correctly transcribed onto record sheet | | | |
| 8. | Schedules reflect accurate term performance on record sheets | | | |
| 9. | Absenteeism principle (with or without valid reasons) applied correctly and supported by evidence e.g., medical certificates | | | |

E. DISTRICT FINDINGS OF THE INVESTIGATION

F. CONCLUDING FINDINGS OF THE APPEALS INVESTIGATION: (Delete whichever is not applicable)

Comments of the learner's performance throughout the year:

Complete only if applicable:

It is clear from the learner's performance throughout the year that the learner was at risk in the subject(s) across all the three terms.

| Subject | Term 1 | Term 2 | Term 3 | Term 4 | Final % |
|---------|--------|--------|--------|--------|---------|
| | | | | | |
| | | | | | |

After the review process the final mark for (subject) remains the same. /

After the review process the final mark for (subject) changed from% to%

G. FINAL DISTRICT RECOMMENDATION: (Delete whichever is not applicable)

The appeal is upheld, i.e., the learner **will be** allowed to progress or be promoted to the next grade.

The appeal is overruled, i.e., the learner **will not** be allowed to progress or be promoted to the next grade.

| DESIGNEE/OFFICIAL | NAME AND SURNAME | SIGNATURE | DATE |
|--|------------------|-----------|------|
| Investigating official | | | |
| Assessment and Examination coordinator | | | |
| District director | | | |

Other issues which may have influenced learner performance: