

File no.: 26/1/P
Reference: 20240918-6858

Circular: 0032/2024
Expiry date: None

To: Deputy Directors-General, Chief Directors, Directors, Principals and Chairpersons of governing bodies of ordinary public schools and hostels (excluding colleges of education)

Short summary: *Increase in amounts payable for various subsidies.*

Subject: Increase in amounts payable for hostel boarding, private transport and private boarding subsidies, and personnel subsidies to hostels and ordinary public schools

1. **Hostel boarding, private transport and private boarding subsidies**

1.1. Approval has been granted for an increase in the following subsidies with effect from **01 April 2025:**

1.1.1 Hostel boarding subsidies

The maximum boarding subsidy payable to needy learners enrolled in a hostel attached to ordinary public schools has been increased from R 14 000,00 to R14 644,00 per learner, per annum.

1.1.2 Private transport and private boarding subsidies

The maximum private transport and boarding subsidies payable to needy learners in the West Coast, Cape Winelands, Eden and Central Karoo, and Overberg districts have been increased from R5860,00 to R6130,00 per learner, per annum.

1.2 Please note that the above subsidies have been calculated according to the approved means test (see Institutional Management and Governance Planning Minute 0001/2018, dated 09 March 2018) and the criteria set out in Circular 0143/1998, dated 06 November 1998, and Circular 0029/2001, dated 13 March 2001.

2. **Personnel subsidies**

2.1 Approval has also been granted for increases in the following personnel subsidies with effect from **01 April 2025:**

- 2.1.1 The personnel subsidy payable to schools with an enrolment of fewer than 201 learners at ordinary public schools for the employment of administrative and general services staff has been increased from R1000,00 to R1046,00 per learner, per annum. A minimum of R52 300,00 will be paid per school, per annum.
- 2.1.2 The personnel subsidy payable to hostels linked to ordinary public schools with fewer than 50 learners, for the employment of administrative staff, has been increased from R 14 000,00 to R14 644,00 per learner, per annum.
- 2.2 Please note that personnel subsidies have been calculated according to the criteria set out in Circular 0117/2000, dated 03 September 2000, and Circular 0025/2011, dated 11 October 2011.
- 2.3 The number of learners used in the calculation for personnel subsidy payment is as per the Snap Survey learner numbers for Grades 1–12, including Learners with Special Education Needs, of the relevant school year.
- 2.4 A personnel subsidy will not be paid to ordinary public schools with an enrolment of 200 or fewer learners, or to ordinary public schools with an enrolment of 50 or fewer learners in the hostels attached to it, if it is confirmed that the school has excess public service staff.
3. Funds will only be paid over to a school if the district office certifies it to be financially sound based on the financial activities of previous quarters. Furthermore, if a school is not certified as financially sound on or before the end of the financial year, the school may forfeit its transfer payment funding.
4. The contact detail for enquiries is: **Subsidies.Wced@westerncape.gov.za**
5. Schools and/or hostels are reminded of the school calendar with due dates and payment dates as per Circular 0029/2024, dated 10 October 2024.
6. Please bring the content of this circular to the attention of relevant personnel.

SIGNED: B WALTERS

HEAD: EDUCATION

DATE: 2024-11-05