

File no.: 26/6/6/P
Reference: 20240112-770

Circular: 0006/2024
Expiry date: None

To: Deputy Directors-General, Chief Directors, Directors, Heads: Management and Governance, Circuit Managers, Principals and Chairpersons of governing bodies of public schools in the Western Cape

Short summary: *Introducing the revised Procedures for the Election and Establishment of Governing Bodies at Public Schools Regulations, 2024, in preparation of the 2024 governing body elections.*

Subject: Revised procedures for the election and establishment of governing bodies at public schools in 2024

1. This circular serves to inform all public schools in the Western Cape that the *Procedures for the Establishment and Election of Governing Bodies at Public Schools Regulations, 2021*, published in *Provincial Gazette* 8398 of 12 March 2021, was repealed and replaced with the *Procedures for the Election and Establishment of Governing Bodies at Public Schools Regulations, 2024*, as published in *Provincial Gazette* Extraordinary No. 8879 of 07 February 2024.
2. Schools are kindly requested to start preparing for the elections by ensuring that all relevant documents are in order and ready to be handed over to the newly elected governing bodies in 2024.
3. Kindly bring the contents of this circular, the attached regulations and the Western Cape Education Department advocacy pamphlet to the attention of all staff and governing body members concerned.

SIGNED: B WALTERS
HEAD: EDUCATION
DATE: 2024-03-01