



EMIS NO. /
OBIS-NR.:

NAME OF SCHOOL /
SKOOL SE NAAM:

DISTRICT OFFICE / DISTRIKSKANTOOR:
.....

STREET ADDRESS / STRAATADRES:
.....

CIRCUIT / KRING:

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.....
.....

To / Aan:
Head: Education / Hoof: Onderwys
Private Bag X9114 / Privaatsak X9114
CAPE TOWN / KAAPSTAD
8000

For attention: Mr B le Keur (Head Office)
Vir aandag: Mnr. B le Keur (Hoofkantoor)

Complete in DUPLICATE: Send original to order office. Retain one copy.
Vul in TWEEVOUDE in: Stuur oorspronklike aan bestelkantoor. Behou een afskrif.

AMOUNT OF ALLOCATION FOR 2024 / BEDRAG VAN TOEWYSING VIR 2024	R
Learning and teaching support material (LTSM) / Leer- en onderrigondersteuningsmateriaal (LOOM) Total amount for LTSM (WCED 034): 25% of allocation – including library material (10%) / Algehele bedrag vir LOOM (WKOD 034): 25% van toewysing – biblioteekmateriaal ingesluit (10%)	R
10% of allocation for IT-related LTSM/resources for enhancing digital learning / 10% van toewysing vir IT-verwante LOOM/hulpbronne vir verbetering van digitale leer	R
Total amount for local purchases (consumable items) (WCED 026): 15% of allocation/ Algehele bedrag vir plaaslike aankope (verbruikbare items) (WKOD 026): 15% van toewysing	R
Has the total earmarked percentage of the 2024/25 allocation been used for LTSM? If NO, give reasons below: / Is die volle persentasie van die 2024/25-toewysing wat opsy gesit is, aangewend vir LOOM? Indien NIE, verskaf redes hieronder:	YES / NO JA / NEE
TOTAL / TOTAAL	R
25% OF ALLOCATION FOR EXPENDITURE IN RESPECT OF MUNICIPAL SERVICES / 25% VAN TOEWYSING VIR UITGAWES TEN OPSIGTE VAN MUNISIPALE DIENSTE Schools may budget a larger percentage if expenditure trends necessitate this. / Skole mag vir 'n groter persentasie begroot indien uitgawetendense dit noodsaak.	R
25% OF ALLOCATION FOR REPAIR AND MAINTENANCE OF BUILDINGS AND EQUIPMENT / 25% VAN TOEWYSING VIR HERSTEL EN INSTANDHOUDING VAN GEBOUE EN TOERUSTING	R
TOTAL / TOTAAL	R

**Reasons for not using earmarked percentage for LTSM (2024/25), including library material: /
Redes vir nie-aanwending van volle persentasie wat vir LOOM (2024/25) opsy gesit is, biblioteekmateriaal
ingesluit:**

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**SIGNATURE OF PRINCIPAL /
HANDTEKENING VAN PRINSIPAAL**

.....
DATE / DATUM

.....
NAME IN PRINT / NAAM IN DRUKSKRIF

I hereby confirm that I have reviewed the school's LTSM inventory, particularly with regard to textbooks and library material, and that I support the school's decision to deviate from the recommended 25% allocation for LTSM. /

Ek bevestig hiermee dat die skool se LOOM-inventaris, veral met betrekking tot handboeke en biblioteekmateriaal, nagegaan is en dat ek die skool se besluit om af te wyk van die voorgestelde 25% van die LOOM-toewysing ondersteun.

.....
**SIGNATURE OF CIRCUIT MANAGER /
HANDTEKENING VAN KRINGBESTUURDER**

.....
DATE / DATUM

.....
NAME IN PRINT / NAAM IN DRUKSKRIF

A copy of the governing body's decision to deviate from the recommended percentages must accompany this form (see paragraph 3.2 in Annexure A). /

'n Afskrif van die beheerliggaam se besluit om van die aanbevole persentasies af te wyk, moet hierdie vorm vergesel (kyk paragraaf 3.2 in Bylae A).

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**SIGNATURE OF GOVERNING BODY CHAIRPERSON /
HANDTEKENING VAN VOORSITTER VAN BEHEERLIGGAAM**

.....
DATE / DATUM

.....
NAME IN PRINT / NAAM IN DRUKSKRIF