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Expiry date: 30 September 2023

To: Deputy Directors-General, Chief Directors, Directors (Head Office and district offices), Deputy Directors (Head Office and district offices), Circuit Managers, Principals and Chairpersons of governing bodies

Short summary: *This circular provides information on the end of Phase IV of the Presidential Youth Employment Initiative and makes provision for the extension of contracts.*

Subject: Presidential Youth Employment Initiative (PYEI) within the basic education sector – end of Phase IV and extension of contracts

1. The Western Cape Education Department (WCED) wishes to thank all principals and governing bodies for creating employment opportunities and supporting the unemployed youth in their communities. Participation in this project is opening doors and creating pathways to further prospects for the youth.
2. The youth accommodated in Phase IV benefitted from an employment period starting from 01 February 2023. It must be noted that Phase IV will be **ending on 30 September 2023** and it is **crucial that all assistants are reminded of the end date**.
3. A financial reconciliation was done on Phase IV to determine how much of the budget is available for possible contract extensions. The available budget allows the WCED to extend the contracts of curriculum and reading assistants until the end of November 2023.
4. The following must be noted:
 - 4.1 The contracts of Information and Communication Technology assistants, care and support assistants, data capturers, handymen/women and sport enrichment assistants will **end on 30 September 2023**.

- 4.2 Principals must ensure that all these assistants receive their portfolio of evidence at the end of Phase IV. Schools must keep copies of all Phase IV documentation for a possible audit in 2024.
- 4.3 The extended contracts of **curriculum and reading assistants** will **end on 30 November 2023**.
- 4.4 There will be **no extension for the month of December 2023**.
- 4.5 Training will be available for curriculum and reading assistants during the extension period.
5. The Presidency, the Department of Basic Education and the WCED wish to extend their gratitude to all the youth who participated in Phase IV of the PYEI in the basic education sector. The youth are encouraged to continue using the skills, competencies and knowledge that were acquired through this initiative and to access opportunities through SAYouth.Mobi as the youth employment portal.
6. Your support in the implementation of the PYEI is highly appreciated

SIGNED: B WALTERS

HEAD: EDUCATION

DATE: 2023-09-20