

File no.: 20/3/6/1/Timetable notifications to schools
Reference: 20220308-492

Circular: 0013/2022
Expiry date: 24 June 2022

To: Deputy Directors-General, Chief Directors, Directors (Head Office and district offices), Deputy Directors, Chief Education Specialists, Heads: Curriculum Support, Subject Advisers, Circuit Managers, Heads: Management and Governance, Deputy Chief Education Specialists and Heads of institutions which prepare candidates for the National Senior Certificate and Senior Certificate examinations

Short summary: *May/June 2022 examination timetable and arrangements for the National Senior Certificate (NSC) and the Senior Certificate (SC) examinations.*

Subject: May/June 2022 examination timetable and arrangements for the National Senior Certificate (NSC) and Senior Certificate (SC) examinations

1. Enclosed is a copy of the **final timetable** for the May/June 2022 NSC and SC examinations.
2. The May/June 2022 NSC and SC examinations will commence on Monday, 09 May 2022 and conclude on Thursday, 23 June 2022.
3. Both the NSC and SC candidates will write the same examination as it is identical to the November 2021 NSC examination and all subjects offered in the November 2021 NSC examination will be offered in the May/June 2022 examination. However, SC candidates may only write subjects highlighted in ***bold and italics***.
4. Two sessions are scheduled for each day of the examinations. The morning session will commence at 09:00 and the afternoon session at 14:00.
5. The opportunity to rewrite Computer Applications Technology and Information Technology will take place on Thursday, 23 June 2022 at 09:00.

6. Regarding the admission of candidates to the examination room, invigilators must ensure that every candidate produces his/her admission letter **and** identity document/card. Invigilators must enforce this admission requirement rigorously. However, a candidate who fails to produce the required document(s) before entering the examination venue must **not** be prevented from writing that particular examination. **The candidate concerned must produce the required document(s) the following day.** Should the candidate fail to do so, an irregularity must be declared and the normal procedure pertaining to irregularities must be followed.
7. The chief invigilator must ensure that candidates enter the examination venue 30 minutes before the official starting time of the examination session. This time is to be used as follows:
 - 7.1 The first 20 minutes must be used to settle the candidates in their correct seats, distribute question papers and answer books, and read out the examination regulations. Invigilators must ensure that their 30 candidates do not have an electronic device (such as a cellphone) or any other unauthorised material in their possession.
 - 7.2 During the remaining ten minutes, candidates **must** be given an opportunity to **read** through the question paper. Invigilators must check that the subject and paper on the admission letter correspond with the question paper of their 30 candidates.
 - 7.3 No writing or making of notes is allowed at any stage during these 30 minutes. Any infringement of this rule will constitute an irregularity.
 - 7.4 Candidates must finish writing at the time indicated on the examination timetable. Invigilators must first collect and check the scripts at the desks of their 30 candidates and then allow the candidates to sign the script control register.
8. Representatives from the Western Cape Education Department, Umalusi and the Department of Basic Education will monitor the examination processes at examination centres.
9. Kindly bring the contents of this circular to the attention of all candidates who intend to write the May/June 2022 NSC and SC examinations.

SIGNED: B WALTERS

HEAD: EDUCATION

DATE: 2022-03-16