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Enquiries: LB Shasha
IM Swartz

Circular: 0024/2020

Expiry date: None

To: Deputy Directors-General, Chief Directors, Directors, Principals and Chairpersons of governing bodies of ordinary public schools and hostels (excluding colleges of education)

Short summary: Increase in amounts payable for boarding, transport and private boarding bursaries and personnel subsidies to hostels and schools.

Subject: Increase in amounts payable for boarding, transport and private boarding bursaries and personnel subsidies to hostels and schools

1. Approval has been granted for an increase in the following bursaries with effect from **01 April 2020:**

1.1 Hostel boarding bursaries

The maximum boarding bursaries payable to needy learners in hostels attached to ordinary public schools have been increased from R9 460,00 to R9 914,00 per learner, per annum.

1.2 Private boarding and private transport

The maximum private boarding and transport bursaries payable to needy learners in the West Coast, Cape Winelands, Eden and Central Karoo, and Overberg education districts have been increased from R2 220,00 to R2 327,00 per learner, per annum.

1.3 Please note: All of the above bursaries are calculated according to the approved test (see Institution Minute and Governance Planning Minute 0001/2018, dated 09 March 2018) and criteria set out in Circular 0143/1998, dated 06 November 1998, and Circular 0029/2001, dated 13 March 2001.

2. Approval has also been granted for increases in the following personnel subsidies with effect from **01 April 2020**:
- 2.1 The personnel subsidy payable to ordinary public schools with an enrolment of fewer than 201 learners, for the employment of administrative and general services staff, has been increased from R620,00 to R650,00 per learner, per annum. A minimum of R23 213,00 will be paid to a school.
- 2.2 The personnel subsidy payable to ordinary public school hostels with fewer than 50 boarders, for the employment of administrative staff, has been increased from R9 460,00 to R9 914,00 per learner, per annum.
- 2.3 Please note: The personnel subsidies are calculated according to the criteria set out in Circular 0117/2000, dated 03 September 2000, and Circular 0025/2011, dated 11 October 2011.
- 2.4 The personnel subsidy payable to church or private hostels, for the employment of administrative and cleaning services staff, has been increased from R2 160,00 to R2 263,00 per learner, per annum.
3. Funds will only be paid over to a school if the district office certifies it to be financially sound based on the financial activities of previous quarters. Furthermore, if a school is not certified as financially sound on or before the end of the financial year, the school may forfeit its transfer payment funding.

4. **Contact numbers for enquiries**

Subject	Name	Telephone no.	Email address
Transfer payments: Hostel boarding bursaries (A-E)	Mr Brian Veale	021 467 2752	Brian.Veale@westerncape.gov.za
Transfer payments: Hostel boarding bursaries (F-O)	Ms Priscilla Isaacs	021 467 2445	Priscilla.Isaacs@westerncape.gov.za
Transfer payments: Hostel boarding bursaries (P-Z)	Ms Jennifer Benting	021 467 2752	Jennifer.Benting@westerncape.gov.za

Transfer payments: Private boarding and private transport	Mr M Ponti	021 467 2778	Mzwabantu.Ponti@westerncape.gov.za
Transfer payments: Personnel subsidies	Mr A Muller	021 467 2843	Alfranco.Muller@westerncape.gov.za
Transfer payments: Church or private hostels	Ms L Shasha	021 467 2770	Lungiswa.Shasha@westerncape.gov.za

5. Schools/hostels are encouraged to submit any queries, in writing, to the relevant persons above should they not be available on the telephone.

SIGNED: BK SCHREUDER
HEAD: EDUCATION
DATE: 2020-08-21