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Enquiries: L Coleridge-Zils

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To: Deputy Directors-General, Chief Directors, Directors (Head Office and district offices), Deputy Directors, Chief Education Specialists, Heads: Curriculum Support, Circuit Managers, Heads: Management and Governance, Deputy Chief Education Specialists, Subject Advisers, Principals of public schools and Chairpersons of governing bodies

Short summary: This circular introduces the Western Cape Education Department Policy on the Vetting of Persons Coming into Contact with Learners or Officials at a Public School on its Premises or at a School Activity, 2020.

Subject: **Western Cape Education Department Policy on the Vetting of Persons Coming into Contact with Learners or Officials at a Public School on its Premises or at a School Activity, 2020**

1. The Provincial Minister responsible for education in the Western Cape Province has approved the *Western Cape Education Department Policy on the Vetting of Persons Coming into Contact with Learners or Officials at a Public School on its Premises or at a School Activity, 2020*.
2. The purpose of this policy is to—
 - (a) protect learners at public schools from falling victim to sexual offenders or persons not fit to work with children as declared under the Criminal Law (Sexual Offences and Related Matters) Amendment Act, 2007 (Act 32 of 2007), or any other relevant law or policy.
 - (b) prevent unauthorised persons from gaining access to public schools.
 - (c) put preventative measures in place to deny unsuitable persons access to learners and officials at a public school or at a school activity.
3. This policy is applicable to all persons, employed by organisations, visiting or accessing learners and/or officials at public schools for the purposes of educational programmes, projects or extracurricular activities.

4. A copy of the *Western Cape Education Department Policy on the Vetting of Persons Coming into Contact with Learners or Officials at a Public School on its Premises or at a School Activity, 2020* is attached hereto.
5. Kindly bring the contents of this circular to the attention of all concerned.

SIGNED: BK SCHREUDER

HEAD: EDUCATION

DATE: 2020-03-25