URhulumente weNtshona Koloni
EzeMfundo

ICandelo loLawulo loLwabiwo noSetyenziso lweMali

Isalathiso: 20190205-1258
Inombolo yefayili: 12/2/8/11/1
Imibuzo: R Dawson
L Sangqu

ISetyhula: 0009/2019
Umhla wokuphelelwa: Awukho

Iya: KumaSekela Balawuli-Jikelele, kuBalawuli abaziiNtloko, kuBalawuli, kuBaphathi beeSekethe, kwiiNtloko zoLawulo noKuphathwa kwaMaziko, kumaSekela Balawuli kwii-ofisi zezithili, kwiiNqununu nakooSihlalo bamabhunga olawulo azo zonke izikolo zikarhulumente eziqhelekileyo

Isishwankathelo esifutshane*:* *Iinkcukacha zembuyiselo ngenxa yokuxolelwa ekuhlawuleni iifizi zesikolo nesikhokelo senkqubo yokwenza izicelo zamabango (izikolo zikarhulumente eziqhelekileyo kuphela).*

Isihloko: Imbuyiselo ngenxa yokuxolelwa ekuhlawuleni iifizi zesikolo

1. UMphathiswa weMfundo esiSiseko kuZwelonke wakhupha imimiselo yokuhlawulwa kwembuyiselo ngenxa yokuxolelwa ekuhlawuleni iifizi zesikolo kwizikolo ezihlawulisa iifizi ezikumanqanaba 4 no-5 entlupheko kazwelonke kwiGazethi kaRhulumente 33971, yowe-28 Januwari 2011.

2. Imbuyiselo ngenxa yokuxolelwa ekuhlawuleni iifizi zesikolo iya kusoloko iyeyonyaka wesikolo ongaphambili, umz. imbuyiselo ehlawulwa ngo-2019 yeyoxolelo ekuhlawuleni iifizi olwavunywa kunyaka wesikolo ka-2018.

3. Ezi meko zoxolelo kwintlawulo yeefizi zesikolo zilandelayo ziya kufaneleka kwizicelo zamabango asemthethweni:

3.1 Umfundi osele exolelwe kuba eyinkedama okanye elahlwe tyaa (*abandoned*) ngabazali bakhe.

3.2 Umfundi ohlawulelwa isibonelelo segranti karhulumente yezentlalo enxulumene nokuthwaxwa yintlupheko (*poverty-linked state social grant*).

3.3 Umfundi obazali bakhe babenze isicelo sokuxolelwa ukuhlawula iifizi zesikolo, nesavunywa libhunga lolawulo (makuqatshelwe ukuba isicelo nemizuzu yentlanganiso yebhunga lolawulo mazibe nokufumaneka esikolweni ngeenjongo zophicotho-ncwadi zesikolo).

4. Amaxesha asikiweyo

Izikolo mazenze izicelo zentlawulo eyimbuyiselo zokuxolelwa ungadlulanga owe-28 Juni 2019. Makube kugqityiwe ukusingathwa kwawo onke amabango kwiCEMIS ngokwenkqubo ecaciswe kule setyhula ungadlulanga owe-31 Meyi 2019, ukunika ixesha elaneleyo lenkqubo yokuphicothwa kweencwadi ekhankanywe apha ngezantsi kumhlathi 6. Izicelo ezingeniswe emva kwexesha elisikiweyo aziyi kwamkeleka. Isicelo ngasinye siya kuya kungqinisiswa yi-ofisi yesithili size singeniswe kwaNdlunkulu ukuze kwenziwe intlawulo. Iintlawulo ke ngoko ziya kwenziwa kwizikolo ezifanelekileyo phambi okanye ngowe-15 Novemba qho ngonyaka.

Imihla yenkqubo ka-2019 (izicelo ezivunyiweyo zamabango okuxolelwa ekuhlawuleni iifizi zesikolo ngo-2018):

Umhla	Omakwenziwe
01 Apreli 2019	Ukuvulwa kwe-*CEMIS* ukwenzela ukufaka idatha
31 Meyi 2019	Umhla wokugqibela wokufakwa nokusayinelwa kwedatha yezikolo
28 Juni 2019	Izikolo zingenisa ingcaciso ephicothiweyo kumphathi wesekethe ochaphazelekayo kwi-ofisi yesithili yaye kuvalwa ne-*CEMIS* kuzo zonke izikolo
30 Agasti 2019	Ii-ofisi zezithili zigqibezela inkqubo yokungqinisisa zize zisayine izicelo kwi-*EduInfoSearch*
30 Septemba 2019	*ISebe i-WCED* lazisa izikolo ngezixa eziza kuhlawulwa
15 Novemba 2019	*ISebe i-WCED* lihlawula izixa kwizikolo ezifanelekileyo

5. Inkqubo

Zonke izicelo mazingeniswe kusetyenziswa i-*CEMIS*.

Eyona ngcaciso ingumlinganiselo osezantsi emayinikwe sisikolo ligama lesikolo, inombolo ye-*EMIS*, idilesi yestrato, igama neenkcukacha zoqhagamshelwano zomntu obezalisa ifom, inani lilonke labafundi ababhalise esikolweni, ilisti yabafundi abaxolelweyo ekuhlawuleni iifizi zesikolo kunyaka ongaphambili kwakunye nenombolo eyi-*ID* yomfundi (*CEMIS number*) yomfundi ngamnye kwaba.

Le nkqubo imi ngolu hlobo lulandelayo:

- Ngena *(log on*) kwi-*CEMIS*,
- Khetha u- "*Ordinary Public*".
- Khetha isikolo.

- Klikha ku-*"Proceed"* emva koko udlule ngaphezulu kwe-ayithem yemenyu u-*"Administration" uze* uklikhe ku-*"School fee exemption"* wandule ukuklikha ku-*"Capture Screen"*.
- Khetha umfundi uze uzalise i-% yoxolelo enikiweyo (yabafundi ekwenziwa ibango ngabo). Ithuba eliya kuqhubeka ngalo ubhaliso *(enrolment period)* liya kube sele lifakiwe ngokuzenzekelayo ekhompyutheni (*automatically populated*). Zalisa uze uprinte isicelo sebango. Ngenisa isicelo sebango kubantu abachaphazelekayo ukuze sisayinwe, o.k.t. usihlalo wekomiti yezemali, inqununu nosihlalo webhunga lolawulo.
- Masingeniswe kumphicothi-zincwadi kwakunye namaxwebhu axhasayo ukwenzela uphicotho-zincwadi. Funda umhlathi 6 wale setyhula.
- Emva kophicotho-zincwadi, makungeniswe iprintawuthi (yesicelo sebango) kwi-ofisi yesithili esichaphazelekayo, ukuze singqinisiswe. Iikopi ezisayinelweyo mazigcinwe ukwenzela iinjongo zophicotho-zincwadi sisikolo nayi-ofisi yesithili echaphazelekayo. Onke amaxwebhu axhasayo makagcinwe esikolweni. Uyacelwa ungathumeli nawaphi na amaxwebhu kwaNdlunkulu.
- Sisakuba singqinisisiwe isicelo sebango, abaphathi beesekethe mabaprinte isicelo sebango elingqinisisiweyo ku-*EduInfoSearch*. Ezi rekhodi ziya kugcinwa kwi-ofisi yesithili ukwenzela imibuzo esuka kwaNdlunkulu.

6. Uphicotho-zincwadi

IsiHlomelo B seGazethi kaRhulumente sibandakanya isikhokelo somphicothi-zincwadi. La maxwebhu alandelayo makangeniswe kumphicothi-zincwadi:

- Isabelo-mali sesebe sokugqibela semimiselo nemigangatho sonyaka ochaphazelekayo.
- Iingxelo-mali eziphicothiweyo zonyaka ochaphazelekayo.
- Iirejista zokuhamba isikolo kwabafundi zonyaka ochaphazelekayo.
- Uphando oluquphayo (*snap survey*) lonyaka ochaphazelekayo.
- Iifom zokuxolelwa kwintlawulo yeefizi namaxwebhu okuxhasa isicelo somfundi ngamnye oxolelweyo (kubandakanywa ubungqina bedatha yabo bathathele abafundi kubo njengabazali (*forster care*) nesibonelelo segranti sezentlalo apho kuchaphazelekayo oko).
- Amaxwebhu avuma ukuxolelwa komfundi ngamnye oxolelweyo.

Umphicothi-zincwadi makasebenzise la maxwebhu ukungqinisisa ukuchaneka kwengcaciso enikiweyo.

Apho amaxwebhu axhasayo ekho kwifomathi yekhompyutha kuphela (*electronic format)*, umphicothi-zincwadi makenze isicelo sokuba afikelele kuloo ngcaciso.

Umphicothi-zincwadi makalizalise alisayine icandelo elifanelekileyo kwifom yokwenza isicelo.

Mayibhalwe phantsi yonke ingcaciso engangqinelaniyo kwakunye nemigaqo engachanekanga ngethuba lenkqubo yophicotho-zincwadi. Lonke ufakelo lwezilungiso oluyimfuneko malwenziwe ngumphathi wesekethe ngethuba lenkqubo yokungqinisisa.

ISebe leMfundo leNtshona Koloni (*WCED*) aliyi kusamkela isicelo esingasayinwanga ngumphicothi-zincwadi okanye apho umphicothi-zincwadi athe wanombuzo ngokungqinisiseka kwaso (*validity*).

Izicelo maziphicothwe njengenxalenye yophicotho-zincwadi olwenziwa qho ngonyaka lwesikolo ngasinye.

Ifom yesicelo ephicothiweyo mayingeniswe kumphathi wesekethe kwi-ofisi yesithili semfundo.

Yonke ingcaciso efunyenweyo iya kulandela inkqubo yokungqinisiswa liSebe i*WCED*. Ukuba kukho nayiphi na ingcaciso efunyaniswe inenkohliso (*fraudulent*), isikolo esifaka isicelo siya kohlwaywa, nto leyo enokubandakanya inyathelo lolulekо ngakuloo nqununu ibingqinisisa ingcaciso kunye/okanye ukubuyiswa kwayo nayiphi na intlawulo eyenziweyo. Ukungeniswa kwesicelo emva kwexesha elisikiweyo (o.k.t. emva kwe-28 Juni 2019), ingcaciso engaphelelanga, ingcaciso etshintshiweyo (*altered information*), ingcaciso engachanekanga nengcaciso engeniswe ngefomathi engachanekanga, iya kusenza eso sicelo sibe sesingekho mthethweni (*invalid*). Makungeniswe ifom yentsusa (*original*) ezaliswe ngokupheleyo, (ingabi yikopi yayo). Kucelwa uqaphele ukuba iSebe i*WCED* liya kwamkela kuphela iifom zezicelo ekubonelelwe ngazo yi*CEMIS*.

7. Ukubalwa kwezixa-mali

Isakuba igqityiwe inkqubo yokungqinisisa, iSebe i*WCED* liya kuqinisekisa malunga nexabiso elipheleleyo lezicelo zamabango ezipheleleyo, emva koko izikolo zaziswe ukuba ngaba zizifanele na ezo zixa-mali zentlawulo ziya kuzifumana.

Isixa-mali isikolo esiya kusifumana ngomfundi ngamnye, siya kubalwa ngolu hlobo lulandelayo:

- Ithuba (inani leentsuku ababhaliswe ngazo enyakeni).
- Ipesenti yokuxolelwa.
- Isabelo-mali semimiselo nemigangatho ngomfundi ngamnye.
- Umyinge obekiweyo kwizikolo ezingahlawulisi zifizi (R1 316 ngo-2018).

Imizekelo yokubalwa kwezixa-mali:

Inombolo ye-ID yomfundi	Iintsuku zobhaliso zabafundi	Ipesenti yoxolelo	Isabelo-mali se-*N&S*	Ukubalwa kwezixa-mali ngo-2018
1	200	100%	623	200/200 x 100% x (1 316 – 623) = 693
2	100	50%	623	100/200 x 50% x (1 316 – 623) = 173
3	150	50%	623	150/200 x 50% x (1 316 – 623) = 260

ISebe i-*WCED* liya kuba nako ukubala ukuba ngaba i-100% yebango lesikolo kuphela enokuhlawulwa emva kokuba kufunyenwe zonke izicelo zamabango kwaza kwabalwa nesixa-mali xa sisonke. Esi sixa-mali sisonke siya kuthelekiswa nebhajethi yonyaka iyonke kolu ngenelelo ngoncedo. Iimali ziya kuhlawulwa kwizikolo ezifanelekileyo phambi okanye ngowe-15 Novemba ngonyaka lowo kwenziwe ngawo isicelo.

8. Kucelwa uqaphele ukuba le setyhula ithatha indawo yeSetyhula 0005/2018.

9. Nayiphi na imibuzo malunga nokuzaliswa kwefom yesicelo inokuthunyelwa kumphathi wesekethe kwi-ofisi yesithili echaphazelekayo.

ISAYINWE: NGU-BK SCHREUDER
INTLOKO: YESEBE LEMFUNDO
UMHLA: 2019-02-20