Isalathiso: 20170124-7601
3/1/5/B
Imibuzo: A Bakubaku
L Sangqu

ISetyhula: 0004/2017
Umhla wokuphelelwa: Awukho

Iya: KumaSekela Balawuli-Jikelele, kuBalawuli abaziiNtloko, kuBalawuli, kuBaphathi beeSekethe, kwiiNtloko zoQuquzelelo neNgcebiso ngeze-*IMG*, kumaSekela Balawuli kwii-ofisi zezithili, kwiiNqununu nakooSihlalo bamabhunga olawulo azo zonke izikolo zikarhulumente eziqhelekileyo

Isishwankathelo esifutshane*:* *linkcukacha zembuyiselo ngenxa yokuxolelwa ekuhlawuleni iifizi zesikolo nesikhokelo senkqubo yokwenza izicelo zamabango (izikolo zikarhulumente eziqhelekileyo kuphela).*

Isihloko: Imbuyiselo ngenxa yokuxolelwa ekuhlawuleni iifizi zesikolo

1. UMphathiswa weMfundo esiSiseko kaZwelonke wakhupha imimiselo yokuhlawulwa kwembuyiselo ngenxa yokuxolelwa ekuhlawuleni iifizi zesikolo kwizikolo ezihlawulisa iifizi ezikumanqanaba 4 no-5 entlupheko kazwelonke kwiGazethi kaRhulumente 33971, yowe-28 Januwari 2011.

2. Imbuyiselo ngenxa yokuxolelwa ekuhlawuleni iifizi zesikolo iya kusoloko iyeyonyaka wesikolo ongaphambili, umz. imbuyiselo ehlawulwa ngo-2017 yeyoxolelo ekuhlawuleni iifizi olwavunywa kunyaka wesikolo ka-2016.

3. Ezi meko zoxolelo kwintlawulo yeefizi zesikolo zilandelayo ziya kufaneleka kwizicelo zamabango asemthethweni:

3.1 Umfundi osele exolelwe kuba eyinkedama okanye elahlwe tyaa (*abandoned*) ngabazali bakhe.

3.2 Umfundi ohlawulelwa isibonelelo segranti karhulumente yezentlalo enxulumene nokuthwaxwa yintlupheko (*poverty-linked state social grant*).

3.3 Umfundi obazali bakhe babenze isicelo sokuxolelwa ukuhlawula iifizi zesikolo, nesavunywa libhunga lolawulo (qaphela ukuba isicelo nemizuzu yentlanganiso

yebhunga lolawulo mazibe nokufumaneka esikolweni ngeenjongo zophicotho-ncwadi zesikolo).

4. **Amaxesha asikiweyo**

Izikolo maziyigqibe inkqubo yembuyiselo yokuxolelwa ukuhlawula iifizi ungadlulanga owe-30 Juni 2017. Amele ukugqityiwa ukusingathwa onke amabango ngokwenkqubo ecaciswe kule setyhula, ungadlulanga owe-26 Meyi 2017, ukunika ixesha elaneleyo lenkqubo yokuphicothwa kweencwadi ekhankanywe kumhlathi 6. Izicelo ezingeniswe emva kwexesha elisikiweyo aziyi kwamkeleka. Isicelo ngasinye siya kuya kungqinisiswa yi-ofisi yesithili size singeniswe kwaNdlunkulu ukuze kwenziwe intlawulo. Iintlawulo ke ngoko ziya kwenziwa kwizikolo ezifanelekileyo phambi okanye ngowe-15 Novemba qho ngonyaka.

Imihla yenkqubo ka-2017 (izicelo ezivunyiweyo zamabango okuxolelwa ukuhlawula iifizi zesikolo ngo-2016:

Umhla	Omakwenziwe
04 Apreli 2017	Ukuvulwa kwe-*CEMIS* ukwenzela ukufaka idatha
26 Meyi 2017	Umhla wokugqibela wokufakwa kwedatha yezikolo
30 Juni 2017	Izikolo zingenisa ingcaciso ephicothiweyo kumphathi wesekethe ochaphazelekayo kwi-ofisi yesithili yaye kuvalwa ne-*CEMIS* kuzo zonke izikolo
31 Agasti 2017	Ii-ofisi zezithili zigqibezela inkqubo yokungqinisisa zize zisayine izicelo kwi-*EduInfoSearch*
29 Septemba 2017	*ISebe i-WCED* lazisa izikolo ngezixa eziza kuhlawulwa
15 Novemba 2017	*ISebe i-WCED* lihlawula izixa kwizikolo ezifanelekileyo

5. **Inkqubo**

Zonke izicelo mazingeniswe kusetyenziswa i-*CEMIS*.

Eyona ngcaciso engumlinganiselo osezantsi eya kunikwa sisikolo ngethuba lokwenza isicelo iya kuba ligama lesikolo, inombolo ye-*EMIS*, idilesi yestrato yesikolo, igama neenkcukacha zoqhagamshelwano zomntu obezalisa ifom, inani lilonke labafundi ababhalise esikolweni, ilisti yabafundi abaxolelweyo ekuhlawuleni iifizi zesikolo kunyaka ongaphambili nenombolo eyi-*ID* yomfundi (*CEMIS number*) yomfundi ngamnye kwaba.

Le nkqubo imi ngolu hlobo lulandelayo:

- Ngena *(log on*) kwi-*CEMIS*,
- Khetha u- "*Ordinary Public*".
- Khetha isikolo.

- Klikha ku-"*Proceed*" emva koko udlule ngaphezulu kwe-ayithem yemenyu u-"*Administration" uze* uklikhe ku-"*School fee exemption"* wandule ukuklikha ku-"*Capture Screen*".
- Khetha umfundi uze uzalise i-% yoxolelo enikiweyo (yabafundi ekwenziwa ibango ngabo). Ithuba eliya kuqhubeka ngalo ubhaliso *(enrolment period)* liya kube sele lifakiwe ngokuzenzekelayo ekhompyutheni (*automatically populated*). Zalisa uze uprinte isicelo sebango. Ngenisa isicelo sebango kubantu abachaphazelekayo ukuze sisayinwe, o.k.t. usihlalo wekomiti yezemali, inqununu nosihlalo webhunga lolawulo. Masingeniswe kumphicothi-zincwadi kwakunye namaxwebhu axhasayo ukwenzela uphicotho-zincwadi. Funda umhlathi 6 wale setyhula.
- Emva kophicotho-zincwadi, ngenisa iprintawuthi (yesicelo sebango) kwi-ofisi yesithili esichaphazelekayo, ukuze singqinisiswe. Iikopi ezisayiniweyo mazigcinwe ukwenzela iinjongo zophicotho-zincwadi sisikolo nayi-ofisi yesithili echaphazelekayo. Onke amaxwebhu axhasayo makagcinwe esikolweni. Uyacelwa ungathumeli nawaphi na amaxwebhu kwaNdlunkulu.
- Sisakuba singqinisisiwe isicelo sebango, abaphathi beesekethe mabaprinte isicelo sebango elingqinisisiweyo ku-*EduInfoSearch*. Ezi rekhodi ziya kugcinwa kwi-ofisi yesithili ukwenzela imibuzo esuka kwaNdlunkulu.

6. **Uphicotho-zincwadi**

IsiHlomelo B seGazethi kaRhulumente sibandakanya isikhokelo somphicothi-zincwadi. La maxwebhu alandelayo makangeniswe kumphicothi-zincwadi:

- Isabelo-mali sesebe sokugqibela semimiselo nemigangatho sonyaka ochaphazelekayo.
- Iingxelo-mali eziphicothiweyo zonyaka ochaphazelekayo.
- Iirejista zokuhamba isikolo kwabafundi zonyaka ochaphazelekayo.
- Uphando oluquphayo (*snap survey*) lonyaka ochaphazelekayo.
- Iifom zokuxolelwa kwintlawulo yeefizi namaxwebhu okuxhasa isicelo somfundi ngamnye oxolelweyo (kubandakanywa ubungqina bedatha yabo bathathele abafundi kubo njengabazali (*forster care*) nesibonelelo segranti sezentlalo apho kuchaphazelekayo oko).
- Amaxwebhu avuma ukuxolelwa komfundi ngamnye oxolelweyo.

Umphicothi-zincwadi makasebenzise la maxwebhu ukungqinisisa ukuchaneka kwengcaciso enikiweyo.

Apho amaxwebhu axhasayo ekho kwifomathi yekhompyutha kuphela (*electronic format)*, umphicothi-zincwadi makenze isicelo sokuba afikelele kuloo ngcaciso.

Umphicothi-zincwadi makalizalise alisayine icandelo elifanelekileyo kwifom yokwenza isicelo.

Mayibhalwe phantsi yonke ingcaciso engangqinelaniyo kwakunye nemigaqo engachanekanga ngethuba lenkqubo yophicotho-zincwadi. Lonke ufakelo lwezilungiso oluyimfuneko malwenziwe ngumphathi wesekethe ngethuba lenkqubo yokungqinisisa.

ISebe leMfundo leNtshona Koloni (*WCED*) aliyi kusamkela isicelo esingasayinwanga ngumphicothi-zincwadi okanye umphicothi-zincwadi athe wanombuzo ngokungqinisiseka kwaso (*validity*).

Izicelo maziphicothwe njengenxalenye yophicotho-zincwadi olwenziwa qho ngonyaka lwesikolo ngasinye.

Ifom yesicelo ephicothiweyo mayingeniswe kumphathi wesekethe kwi-ofisi yesithili semfundo.

Yonke ingcaciso efunyenweyo iya kulandela inkqubo yokungqinisiswa liSebe i*WCED*. Ukuba kukho nayiphi na ingcaciso efunyaniswe inenkohliso (*fraudulent*), isikolo esifaka isicelo siya kohlwaywa, nto leyo enokubandakanya inyathelo loluleko ngakuloo nqununu ibingqinisisa ingcaciso kunye/okanye ukubuyiswa kwayo nayiphi na intlawulo eyenziweyo. Ukungeniswa kwesicelo emva kwexesha elisikiweyo (o.k.t. emva kwe-30 Juni 2017), ingcaciso engaphelelanga, ingcaciso etshintshiweyo (*altered information*), ingcaciso engachanekanga nengcaciso engeniswe ngefomathi engachanekanga, iya kusenza eso sicelo sibe sesingekho mthethweni (*invalid*). Makungeniswe ifom yentsusa (*original*) ezaliswe ngokupheleyo, (ingabi yikopi yayo). Kucelwa uqaphele ukuba iSebe i*WCED* liya kwamkela kuphela iifom zezicelo ekubonelelwe ngazo yi*CEMIS*.

7. **Ukubala**

Isakuba igqityiwe inkqubo yokungqinisisa, iSebe i*WCED* liya kuqinisekisa malunga nexabiso elipheleleyo lezicelo zamabango ezipheleleyo, emva koko izikolo zaziswe ukuba ngaba zizifanele na ezo zixa-mali zentlawulo ziya kuzifumana.

Isixa-mali isikolo esiya kusifumana ngomfundi ngamnye, siya kubalwa ngolu hlobo lulandelayo:

- Ithuba (inani leentsuku ababhaliswe ngazo enyakeni).
- Ipesenti yokuxolelwa.
- Isabelo-mali semimiselo nemigangatho ngomfundi ngamnye.
- Umyinge obekiweyo kwizikolo ezingahlawulisi zifizi (R1 144 ngo-2016).

Imizekelo yokubalwa kwezixa-mali:

Inombolo ye-ID yomfundi	**Iintsuku zobhaliso zabafundi**	**Ipesenti yoxolelo**	**Isabelo-mali se-*N&S***	**Ukubalwa kwezixa-mali ngo-2016**
1	200	100%	557	200/200 **x** 100% **x** (1144 **–** 557) **=** 587
2	100	50%	557	200/200 **x** 50% **x** (1144 **–** 557) **=** 147
3	150	50%	557	150/200 **x** 50% **x** (1144 **–** 557) **=** 220

ISebe i-*WCED* liya kuba nako ukubala ukuba ngaba i-100% yebango lesikolo inokuhlawulwa kuphela kwakuba kufunyenwe zonke izicelo zamabango kwaza kwabalwa nesixa-mali xa sisonke. Esi sixa-mali sisonke siya kuthelekiswa nebhajethi yonyaka iyonke kolu ngenelelo ngoncedo. Iimali ziya kuhlawulwa kwizikolo ezifanelekileyo phambi okanye ngowe-15 Novemba ngonyaka lowo kwenziwe ngawo isicelo.

8. Kucelwa uqaphele ukuba le setyhula ithatha indawo yeSetyhula 0007/2016.

9. Nayiphi na imibuzo malunga nokuzaliswa kwefom yesicelo inokuthunyelwa kumphathi wesekethe kwi-ofisi yesithili echaphazelekayo.

ISAYINWE: NGU-B K SCHREUDER
INTLOKO: YESEBE LEMFUNDO
UMHLA: 2017-01-31