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12/1/3
Enquiries: LR Abrahams

Circular: 0049/2016
Expiry date: 31 December 2017

To: Deputy Directors-General, Chief Directors, Directors (Head Office and district offices), Circuit Managers, Principals and Chairpersons of governing bodies

Short summary: *This serves to inform ordinary public schools of a slight amendment to the timeframe for applications for admission to Western Cape Education Department (WCED) schools and the management of school admission information for **2017/18**.*

Subject: Amendment of dates and timeframe for applications for admission to ordinary public Western Cape Education Department (WCED) schools and management of school admission information for 2017/18

1. Please be informed of a slight amendment in respect to the timeframe for admission for 2017/18.
2. This amendment should be read in conjunction with Circular 0040/2016 which applies to applications received in **2017** for admission to ordinary public schools in **2018**.
3. The timeframe for schools to inform parents of the outcome of applications has been extended to **03 June 2017**.
4. Schools must also indicate the outcome of all applications received on the School Admissions Management Information (SAMI) system by **03 June 2017**.
5. This amendment was introduced to allow more time for schools to process applications, given the large volumes that schools receive.
6. The rest of the dates as per Circular 0040/2016 remain the same.

Activity	Date
Schools capture planned enrolment on SAMI	30 January 2017

School admissions open (all ordinary public schools)	06 February 2017
School admissions close (all ordinary public schools)	24 March 2017
Parents are informed of the outcome by letter	03 June 2017
Parents confirm acceptance	30 June 2017
Schools fill available places	3 rd Term 2017

7. Kindly bring the content of this circular to the attention of all concerned.

SIGNED: LJ ELY
ACTING HEAD: EDUCATION
DATE: 2016-11-18